

Proposal for
**Technology Products, Services and
Solutions**

Submitted to:
County of Fairfax, Virginia

RFP# 2000003549



Submitted by:

CAS Severn*
Intelligent Answers.

April 3, 2023

Address: 6201 Chevy Chase Drive
Laurel, Maryland 20707

1.

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1. 1. Cover Letter

April 3, 2023

County of Fairfax, Virginia
Department of Procurement and Material Management

Re: RFP# 200003549 – Technology, Products, Services and Solutions

COVER LETTER: The cover letter will provide a brief history of the Offeror and its organization. The letter will indicate the principal or officer of the Offeror organization who will be the County's primary point of contact during negotiations. This individual must have the authority to negotiate all aspects of the scope of services and provisions on behalf of the Offeror. An officer authorized to bind the Offeror to the terms and conditions of this RFP must sign the cover letter transmitting the proposal.

Dear Yong Kim, Fairfax Team, and GovMVMТ,

CAS Severn, Inc. (CAS Severn) is honored to provide this proposal for a national contract vehicle for Technology, Products, Services and Solutions. We view this as the perfect partnership to enable our rapidly growing small business, to partner with two leading organizations – Fairfax County, and GovMVMТ – to driver procurement excellence and technical excellence in Cloud and Security – **Nationally**.

CAS Severn is a state and local focused small business, working as a Value-Added Reseller (VAR) and services provider based in Laurel, Maryland, and awardee of the local version of the previous Fairfax County Contract (Contract #4400006324). Our single largest market is the State, Local and Education (SLED) vertical. We chose to shift our focus to SLED about 5 years ago, when we realized it was not just our largest vertical market – but also our fastest growing. As a result, we started rapidly hiring and doubling our focus to provide best-in-class support of SLED institutions in the Mid-Atlantic, mirroring many of the cloud and security advancements at Fairfax County at the largest surrounding Counties and State Agencies.

Just as the preceding contract has enabled a small business to grow by adding value that the large SLED focused firms cannot, if awarded a contract, CAS plans to expand through the East Coast and nationwide, bringing best-in-class cloud and security solutions to the entire State, Local and Education vertical.

CAS Severn believes we are the ideal partner to Fairfax and GovMVMТ due to our status as:

- 1) A small business, experiencing rapid growth in SLED with leading technologies, and looking to expand.
- 2) CAS lacks a nation-wide contract, and therefore will put 100% of our focus behind a resultant contract.
- 3) CAS has unique depth of skills beyond a typical VAR – in the two hottest markets in IT – Cloud & Security.

We kindly ask you consider our unique differentiation as a certified small business, in hopes that we may partner together to up-level the technology and security stature of organizations nation-wide, as we already have over the past few years, here in the Nation Capital Region.

Sincerely,



Mark Belluz
Managing Director
CAS Severn, Inc.

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2. Offeror Profile:

OFFEROR PROFILE: *The Offeror must provide a profile of its organization and all other companies who will be providing products or services through a subcontracting arrangement with the Offeror. At a minimum, the Offeror will provide the following information:*

• **Name of firm submitting proposal**

CAS Severn, Inc

• **Main office address, telephone number, fax number**

6201 Chevy Chase Drive
Laurel, MD 20707
Phone: (301) 776-3400
Fax: (301) 776-3444

• **Primary contact email address and website address**

Contact #1: Joshua Wozniak
Email: jwozniak@cassevern.com
Phone: (571) 216-5734

Contact #2: Mark Belluz
Email: mbelluz@cassevern.com
Phone: (914) 263-5865

• **If a corporation, when and where incorporated**

State of Maryland

• **List any dba's**

N/A

• **List any appropriate Federal, State and Organization registration numbers**

Tax ID #: 52-1116968
MD tax ID#: 02050261
DUNS: 038988648 CAGE Code: 3QUN0
MPIN: CAS030305
SAM Unique Entity ID: HMNQG2FZANL3
Virginia SCC: F047688-9
SWaM Cert VA: 9820
GSA: GS-35F-0380V

• **Number of years in business**

45

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- *Total number of employees –*

49

3. Subcontractors Profile:

CAS Severn has been in business for over 45 years and worked on a variety of both simple and complex projects that include an expansive group of technology. As a result of this experience, CAS Severn has formed an ever-growing network of subcontractors that specialize in niche areas to offer our customers best-in-class services and support. CAS Severn is always open to adding additional Subcontractors if Fairfax County or another contract user would like.

3.1 RevelSec**About:**

RevelSec is a cybersecurity company that specializes in Citrix solutions. Their expertise in Citrix allows them to provide unparalleled protection and risk management to organizations utilizing Citrix products. They offer a wide range of services that include implementation, configuration, monitoring, and troubleshooting of Citrix environments. Additionally, they provide Citrix-specific security assessments and remediation services to ensure that organizations are fully protected against cyber threats. With their Citrix expertise, RevelSec can help organizations achieve secure and efficient Citrix environments that meet their unique business needs. Their focus on Citrix solutions makes them a valuable partner for organizations that rely heavily on Citrix products for their operations. RevelSec is a platinum Citrix partner:

<https://www.citrix.com/buy/partnerlocator/results.html?company=revel>

Contact:

Scott Greathouse

Email: scott.greathouse@revelsec.com

Phone: (832) 856-4316

3.2 ProductiveAV**About:**

ProductiveAV is a leading provider of audiovisual (AV) and videoconferencing solutions for businesses of all sizes. The company specializes in designing, installing, and supporting custom AV systems that improve communication and collaboration within an organization. They offer a wide range of products and services, including videoconferencing equipment, digital signage, video walls, sound masking, and more.

ProductiveAV's team of experienced technicians work closely with customers to understand their unique needs and provide tailored solutions that meet their requirements and budget. With a focus on quality and customer satisfaction, ProductiveAV is committed to delivering reliable, user-friendly AV systems that enhance productivity and efficiency in the workplace.

Contact:

Casey McCarthy

Email: Casey.McCarthy@ProductiveAV.com

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Phone: (804) 201-8638

3.3 BINARC

About:

BINARC specializes in digital transformation, collaboration and teamwork solutions, intranets and portals, business process automation, and application modernization using Microsoft 's enterprise on-premises and cloud ecosystem including Office 365, SharePoint, Microsoft Teams, and Azure. Our team of experts are problem-solvers who understand both business and technology. As the Authority's strategic partner, we work closely with you and your team to determine the right combination of technologies and solutions to help solve your complex business challenges and to a create a long-term strategy for the future. Our clients' needs drive our approach. We understand that each client has unique business and technical challenges and goals. By leveraging our people, proven methodologies, agile processes, and deep knowledge, we can help the Authority maximize the potential of your enterprise Microsoft cloud ecosystem to drive your business goals forward. BINARC serves a variety of nonprofit, commercial and public sector organizations. Our team is focused on design, development, deployment, and training for Microsoft Collaboration Solutions. Our Cloud Computing & Mobility Solutions deliver anywhere/anytime access through innovative mobile applications and cloud architectures that enable access to real-time information, speed up response time, and improve workforce productivity.

BINARC will offers a competitive distinction in the following areas:

- We provide the full range of Microsoft 365/SharePoint/Azure consulting services. This includes Azure IaaS, PaaS and Cost Optimization.
- We have experience in building security and governance into the DNA of solutions that support user communities ranging from 30 to over 50,000 users, including a recent implementation and rollout of Microsoft 365 for a Federal Agency with 6,000 users. We know what it takes to support both large and small Microsoft Cloud implementations a wide variety of industries. We will bring our proven best practices to the Authority to develop a plan that is balanced for the size of your deployment.
- Our managed Support Specialists have reach-back to field subject matter expert professionals. Our growth increases your access to a talented network of delivery professionals who have supported nearly one-quarter of a million users.

Contact:

Dimitri Dizna

Email: ddizna@binarc.com

Phone: (703) 214-7177

3.4 Desby Technologies LLC

Through a culture of excellence established from the company's inception, our team strives to deliver quality services within each of our client engagements. We get excited to be a part of our customer's digital transformation journeys.

We leverage deep expertise across multiple industries and domains for ServiceNow transformation initiatives across multiple industry verticals, a consultative and flexible approach to driving client outcomes,

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and quality delivery excellence capabilities aligned to ServiceNow's delivery methodologies and best practices.

Digital transformation is powering the future of organizations that are exploring new ideas, innovating at scale and realizing value faster by empowering people to do their best in a rapidly changing world, and our services execution with the ServiceNow platform accelerates that journey.

Specific services include: Consulting and Advisory Services, Implementations, integrations, Managed Services, Remote Administration, and Training.

Contact:

Prasit Shah

Email: prasit.shah@desby.tech

Phone: (703) 424-3242

3.5 ScanSource

About:

ScanSource are experts in personal computing, ruggedized PCs, and other areas usually relevant to public safety environments. For almost 30 years, ScanSource has connected businesses with cutting-edge technology solutions from the world's leading suppliers, so businesses can reach customers and advance their services and products. Today, as a leading hybrid distributor, ScanSource stays on top of emerging technologies so we can help our partners discover new opportunities in ever-changing markets. Not only does ScanSource sell through multiple, specialized routes to market, but we also provide support in technical service, financial services, marketing, and certification or training. Use our established relationships to customize solutions for your business.

Contact:

Carol Maldoven

Email: carol.maldoven@scansource.com

Phone: (804) 516-0305

4. Partners Included in Proposal:

The Offeror shall provide a statement of all the products and services proposed, including conclusions and generalized recommendations. Proposals should be all-inclusive, detailing Offeror's best offer. Following is a framework and questions to guide your organizations suggested solution. Address the following as completely as possible for each component of the Project in Special Provisions, Paragraph 3, General Definition of Products and/or Services and Special Provisions, Paragraph 8, Program Requirements.

• Include a complete listing of products and services proposed in the same order as Special Provisions, Paragraph 3, General Definition of Products and/or Services.

CAS Severn is planning to comprehensively support Fairfax and any other agencies leveraging this contract. What follows is a breakdown focused on the specific technologies the RFP called out, followed by several

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other technologies CAS Severn plans to provide. While not totally exhaustive, this list provides the bulk of the areas where CAS Severn plans to support this contract, and allows for minor and new vendors to be added, as needed, by Fairfax and other contract users.

4.1 Cisco

Products

CAS Severn is a longtime Cisco partner and reseller and offers the complete range of Cisco products. Including application networking services products, blade switches, cloud and systems management, collaboration endpoints, conferencing, connected safety and security, customer collaboration, data center management and automation, data center switches, infrastructure software, interfaces and modules, networking software, optical networking, routers, security, servers, service exchange, storage networking, switches, unified communications, video, wireless, and any other products offered by Cisco\

Services and Solutions

CAS Severn incorporates Cisco products and services into many overall solutions. CAS Severn provides a complete offering of Cisco services and solutions including, but not limited to, cloud and systems management services, collaboration services, collaboration endpoints services, conferencing services, data center and virtualization services, enterprise network services, routing services, security services, services for application networking services, storage networking services, switching services, unified communication services, unified computing services, video services, wireless services and any other services and solutions offered by Cisco.

Generalized Recommendations and Information

CAS Severn has resold and implemented a number of Cisco products in various projects and solutions for state, local, and higher education customers. CAS Severn has leveraged Cisco products as a major and key component in numerous projects both large and small in scale for many years.



4.2 HP Inc. and HP Enterprise

Products

CAS Severn maintains a high level of proficiency in all aspects of HP's product offerings (both for HP Inc., and HP Enterprise). CAS Severn actively resells and has implemented HP computers, networking, servers, software, and storage in numerous customer environments.

Services and Solutions

A complete offering of HP services and solutions including, but not limited to, analytics and data management, applications services, business process services, data center, workload and cloud services, enterprise security services, IT financing and asset recovery services, mobility and workplace services,

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support services, technology consulting, computing services, big data solutions, cloud solutions, mobility solutions, security solutions, converged systems solutions, small and midsize organization solutions, total access education solutions, and any other services and solutions offered by HP.

Generalized Recommendations and Information

HP products form a core part of CAS Severn's business. Particularly on the infrastructure side. Beyond the "standard" HP servers and storage, CAS Severn has sold and implemented a HP's high performance computing solutions such as HPE Ezmeral for use in demanding and secure computing environments. CAS Severn has maintained a consistent focus on the resell of HP products and services and is integrated with the HP sales team to continue efforts to resell HP in various existing customer accounts as well as prospecting in "white space."



4.3 Dell

Products

CAS Severn provides a complete offering of Dell products including, but not limited to, laptops, notebooks, PDA's, desktops, workstations, thin clients, monitors, servers, accessories, battery back-up, power or surge, cables, data storage and drives, networking, digital imaging such as cameras and scanners, memory and system components, office equipment, sound and multimedia, telecommunications products, video monitors, cards and projectors, interactive whiteboards, DVD's, books, music and video. Where we particularly excel, however is in the data center, focused on DellEMC's most advanced Enterprise data management and hybrid cloud platforms.

Services and Solutions

CAS Severn also provides a complete offering of Dell software including, but not limited to, information management, data protection, data center and cloud management, mobile workforce management, security, access control, platforms and any other software offered by Dell.

Generalized Recommendations and Information

CAS Severn has continued to grow its Dell focused business and views Dell as a core partner for various projects and solutions. CAS Severn partners closely with Dell to provide a multitude of solutions that utilize various elements of Dell's portfolio, including servers, storage, networking, and software. In addition, CAS Severn's partnership with Dell allows the use of Dell's extensive expertise in hardware and software ensuring that their solutions are optimized for the best performance and reliability.

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4.4 Panasonic

Products

- **Communications:** A complete offering of Panasonic communication systems including, but not limited to, business communication systems, HD visual communication systems, IP phones and any other communications products, applications and accessories offered by Panasonic.
- **Security Systems:** A complete offering of Panasonic security systems including, but not limited to, network cameras, video recorders, interfaces, software and converters, analog cameras, digital video recorders, switchers and controllers, remote head cameras, module cameras, wearable cameras, security viewer application and any other security systems and accessories offered by Panasonic.
- **Personal Computers:** A complete offering of Panasonic computers including, but not limited to, rugged, semi-rugged and business-rugged Toughbooks and Toughpads and any other personal computers and accessories offered by Panasonic.
- **Professional AV:** A complete offering of Panasonic professional AV equipment including, but not limited to broadcast and professional AV equipment such as camcorders, camera systems, switchers and mixers, monitors and accessories, visual systems such as projectors, professional displays and accessories, sound systems such as public address systems, infrared wireless microphone systems and RAMSA audio systems and any other professional AV and accessories offered by Panasonic.
- **Terminals:** A complete offering of Panasonic terminals including, but not limited to, handheld tablets, point of sale workstations and any other terminals offered by Panasonic.
- **Soft Module Products:** A complete offering of Panasonic soft module products including, but not limited to, audio and video processing software, voice recognition software, image recognition software and any other soft module products offered by Panasonic.
- **Recording Media:** A complete offering of Panasonic recording media including, but not limited to, SD cards for professional camcorders, SD memory cards for industrial use, blue-ray disc, ADA (advanced disc for archive, DV cassettes and any other recording media offered by Panasonic.

Services and Solutions

Panasonic Services and Solutions: A complete offering of Panasonic services and solutions including, but not limited to, installation, product configurations, product support, warranties, insurance, railway industry solutions and any other services and solutions offered by Panasonic.

Generalized Recommendations and Information

CAS Severn understands the importance of partnering with industry-leading vendors like Panasonic to fulfill their customer's needs. Panasonic's product portfolio includes rugged laptops and tablets, security cameras, and digital signage solutions, and more - that can be tailored to meet the specific requirements of different industries and businesses.

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Partnering with Panasonic enables CAS Severn to offer their clients a wide range of reliable and high-performance solutions that are customized to meet their unique needs. Panasonic's cutting-edge technology and expert support help CAS Severn to ensure that their solutions are optimized for performance and reliability, minimizing downtime and ensuring maximum productivity.

CAS Severn is partnered with ScanSource to assist in providing the resale of Panasonic products and solutions.



4.5 Veritas

Products

CAS Severn provides a complete offering of Veritas Information Management products including, but not limited to backup exec, information fabric technology platform, InfoScale, storage foundation high availability, system recovery and any other offered by Veritas.

Services and Solutions

CAS Severn offers a complete offering of Veritas services and solutions including, but not limited to, consulting, education services, managed services, support services, appliance services, licensing, technical support training and certification, and any other services and solutions offered by Veritas.

Generalized Recommendations and Information

CAS Severn partners with Veritas to help its clients obtain data management technology that can help them achieve better data protection, reduce costs, and enhance compliance. Veritas' solutions provide reliable and scalable infrastructure for organizations of all sizes, while its cloud data management solutions, such as Veritas NetBackup, enable businesses to seamlessly manage their data across multiple environments.

Partnering with Veritas allows CAS Severn to provide customers with reliable and high-performance data management solutions that meet their specific needs.

4.6 VMWare

Products

CAS Severn provides a complete offering of VMware products including, but not limited to, data center and cloud infrastructure, networking and security, storage and availability, hyper-converged infrastructure, data center and cloud management, personal desktop software, business mobility software, desktop and application virtualization software, enterprise mobility management software and any other products offered by VMware.

Services and Solutions

CAS Severn provides a complete offering of VMware services and solutions including, but not limited to, cloud computing, software-defined data center, virtualization, business mobility, data center virtualization and hybrid cloud extensibility, streamlined and automated data center operations, application and infrastructure delivery automation, security controls native to infrastructure, high availability and resilient infrastructure, and any other services and solutions offered by VMware.

Generalized Recommendations and Information

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CAS Severn partners with leading vendors in the technology space such as VMware to meet the specific needs of their clients. VMware is a core part of many customer environments, and its virtualization and cloud computing solutions are widely used across various industries and businesses.

Partnering with VMware enables CAS Severn to offer clients world-class virtualization technology that can help them achieve better operational efficiency, reduce costs, and enhance security. VMware's vSphere and vCenter Server solutions provide reliable and scalable infrastructure for organizations of all sizes, while its cloud computing solutions, such as VMware Cloud on AWS, enable businesses to seamlessly move their workloads to the cloud.

By partnering with VMware, CAS Severn can also offer clients access to the vendor's comprehensive support services, including technical support, training, and certifications. This ensures that their clients can get the most out of VMware's solutions, maximizing their return on investment and improving their overall IT infrastructure.



4.7 Apple

Products, Services and Solutions

CAS Severn provides a complete offering of Apple products, services and solutions including, but not limited to, MacBook, MacBook Air, MacBook Pro, iMac, Mac Pro, Mac mini, iPad mini, iPad, iPhone, watch, iPod, Apple TV, accessories for all products, apps, servers, music, support and any other products, services or solutions offered by Apple.

Generalized Recommendations and Information

CAS Severn partners with Apple to fulfill their customer's needs. Apple's product portfolio includes a range of devices, including iPhones, iPads, Macs, and Apple Watches, and more, that are widely used across various industries and businesses.

Partnering with Apple enables CAS Severn to offer their clients critical products that can help them achieve better productivity, enhanced security, and improved user experience. Apple's hardware and software solutions are designed to work seamlessly together, providing a reliable and integrated solution for businesses of all sizes.

CAS Severn can also offer their clients access to the vendor's comprehensive support services, including technical support, training, and certifications. This ensures that their clients can get the most out of Apple's solutions, maximizing their return on investment and improving their overall IT infrastructure.

4.8 Google

Products, Services and Solutions

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CAS Severn provides a complete offering of Google product, services and solutions including, but not limited to, Apps for work, Google Cloud, maps for work, search for work, Chrome for work, Android for work, Google business solutions and any other products, services and solutions offered by Google.

Generalized Recommendations and Information

CAS Severn partners with Google when a customer's environment from items in Google's product portfolio, which includes a wide range of solutions, including cloud computing, collaboration, and productivity tools that are used across various industries and businesses.

CAS Severn utilizes Google's cutting-edge technology when it can help customers achieve better productivity, enhanced collaboration, and improved user experience. Google's cloud computing solutions, such as Google Cloud Platform, provide reliable and scalable infrastructure for businesses of all sizes, while its collaboration and productivity tools, such as Google Workspace, enable teams to work more efficiently and effectively.

CAS Severn's partnership with Google enables customers to access critical Google services such as technical support, training, and certifications to ensure all customers are able to utilize Google products at a high level.

4.9 Amazon Web Services**Products**

CAS Severn provides a complete offering of Amazon Web Services products, services and solutions including, but not limited to, global compute, storage, database, analytics, application and deployment services to power web and mobile applications, data processing and warehousing, storage and archive, as well as any other products, services and solutions offered by Amazon Web Services.

Services and Solutions

CAS Severn provides a complete offering of Amazon Web Services solutions including, but not limited to, cloud-based solutions for websites, backup and recovery, archiving, disaster recovery, development and test, big data, high performance, databases, digital marketing, e-commerce, media and entertainment, mobile services, internet of things, enterprise IT, business applications, content delivery, health and any other solutions offered by Amazon Web Services.

Generalized Recommendations and Information

CAS Severn partners with AWS to offer its customers scalable, secure, and cost-effective cloud-based solutions that meet their specific needs. AWS enables CAS Severn to offer a variety of services including virtual machines, databases, and storage solutions with a flexible consumption model that can be customized to fit the unique requirements of each individual customer. AWS is a leading cloud computing platform that provides a wide range of services and solutions. AWS is known for its scalability, flexibility, and security, making it the industry leader in cloud computing. Its services are widely used across various industries and businesses, providing reliable and cost-effective solutions for businesses and public agencies of all sizes.



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4.10 Microsoft

Products

CAS Severn provides a complete offering of Microsoft devices including, but not limited to, Surface products, PC's and tablets, Xbox, Lumia Phones, Microsoft Band, Microsoft HoloLens, Microsoft Surface Hub, accessories and any other devices offered by Microsoft.

CAS Severn also provides a complete offering of Microsoft software and apps, including but not limited to, Office, Windows, other software and services such as Microsoft Health, Microsoft Security Essentials, Edge, OneDrive, Outlook, OneNote, Teams, Bing, Visual Studio, Visio, Project, and MSN, apps, games, downloads, Developer and IT Pro, Business and Enterprise such as cloud platform, data availability, business analytics, customer relationship management, Enterprise Mobility Suite, Enterprise resource and planning, business software and apps such as Microsoft Dynamics, Microsoft Power BI, Microsoft SQL Server, Windows Server, Microsoft System Center, Visual Studio, Microsoft Azure, Microsoft Social Engagement, Windows Embedded, Microsoft Intune, OneDrive for Business, Exchange Server, SharePoint and any other software and apps offered by Microsoft.

Services and Solutions

CAS Severn provides a complete offering of Microsoft services and solutions including, but not limited to, support, licensing and any other services and solutions offered by Microsoft either directly or via the Azure cloud platform.

Generalized Recommendations and Information

CAS Severn's partnership with Microsoft enables CAS Severn to support the significant number of customer environments which include multiple Microsoft products. CAS Severn can offer customers solutions that provide better productivity, enhanced collaboration, and improved user experience. Microsoft's product portfolio includes a range of solutions, including Microsoft 365, Microsoft Azure, and Dynamics 365, which are used across the public sector.

Microsoft is core to most customers environments, and as a result, understanding the various products and solutions is a requirement to effectively service customers. CAS Severn has been a long-time Microsoft partner and continues to stay up-to-date with the latest advancements in Microsoft's technology.

CAS Severn strengthens its Microsoft skills by partnering with Binarc, an extremely experienced and focused Microsoft services organization. CAS Severn has worked with the Binarc team on numerous projects for many years with exceptional outcomes for customers and continues to utilize Binarc for a variety of Microsoft focused projects.



4.11 Citrix

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Products

CAS Severn, in conjunction with its partner RevelSec, provides a complete offering of Citrix products, including but not limited to, XenMobile, ShareFile, Worx Mobile Apps, Concierge, XenApp, XenClient, XenDesktop, NetScaler, CloudBridge, CloudPlatform, XenServer, CloudPortal Business Manager and any other products offered by Citrix.

Services and Solutions

CAS Severn, in conjunction with its partner RevelSec, provides a complete offering of Citrix services and solutions including, but not limited to, application and desktop virtualization, enterprise mobility management, file sync and sharing, cloud networking, collaboration, cloud services and any other services and solutions offered by Citrix.

Generalized Recommendations and Information

Citrix is an American multinational cloud computing and virtualization technology company that provides server, application and desktop virtualization, networking, software as a service (SaaS), and cloud computing technologies. Citrix products were claimed to be in use by over 400,000 clients worldwide. CAS Severn has seen a core increase in the use of Citrix solutions throughout its customer base and continues to utilize their various solutions for its customers.



4.12 NetApp

Products

CAS Severn provides a complete offering of NetApp products, including but not limited to, hybrid data storage, software and converged infrastructure, enterprise all-flash data storage, hardware and software for cloud storage and any other products, including standalone software offered by NetApp.

Services and Solutions

CAS Severn provides a offering of NetApp services and solutions to build a cloud-ready data center, accelerate enterprise application performance, protect, and recover data, strategy, design, deploy and transition, operations, training, certification, support and any other services and solutions offered by NetApp.

Generalized Recommendations and Information

CAS Severn partners with NetApp to service its customers. NetApp solutions are ideal for customers who require efficient and reliable storage and data management solutions. NetApp's portfolio includes a range of solutions, including all-flash arrays, hybrid cloud storage, and data management software, that can help businesses of all sizes achieve better performance, agility, and cost savings.

Customers who need to manage large amounts of data, ensure data protection, and optimize their storage infrastructure can benefit from using NetApp solutions. NetApp offers flexible and scalable infrastructure that can accommodate various workloads, applications, and environments, enabling businesses to achieve better data availability, security, and compliance.

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4.13 Other Product 1 - Rubrik

Products

CAS Severn offers the complete portfolio of Rubrik solutions which include cloud data management solutions, including data backup and recovery, disaster recovery, data archival, and data analytics. Rubrik's solutions are designed to simplify and automate data management processes, making it easier for businesses to protect, manage, and utilize their data.

Services and Solutions

CAS Severn offers Rubrik solutions to help businesses protect, manage, and utilize their data. The company's solutions include data backup and recovery, disaster recovery, data archival, and data analytics. Rubrik's services are designed to simplify and automate data management processes, making it easier for businesses to protect and manage their data.

Generalized Recommendations and Information

CAS Severn is a leading partner with Rubrik in the State and Local space and won Rubrik partner of the year for the 2022 fiscal year. Since 2021, CAS Severn has continued to enhance its own Rubrik skills and knowledge. CAS continues to invest heavily in partner with Rubrik to grow this business and has experienced more than a doubling in Rubrik sales for three consecutive years.

Rubrik is a leading data protection company that provides secure solutions to protect businesses against ransomware attacks. Rubrik's cloud-based data management platform provides continuous data protection, reducing the risk of data loss due to ransomware attacks or other disasters. With advanced security features, Rubrik ensures that data is encrypted and protected from unauthorized access, while also providing fast and easy recovery in case of a data breach. Rubrik's solutions provide comprehensive data protection, with the ability to restore data from any point in time, giving businesses peace of mind knowing their data is secure and protected against ransomware attacks.



Public Sector Partner of the Year

This award recognizes one company in North America and one company in EMEA for being the top-performing partner in FY22 with best-in-class expertise in Rubrik technologies and outstanding overall partnership engagement jointly with Rubrik and its federal, state, local, and/or education customers.

North America: [CAS Severn](#)

4.14 Other Product 2 - Cohesity

Products

CAS Severn partners with Cohesity to offer the full range of their products and solutions which include backup and recovery, disaster recovery, data archival, and data analytics solutions.

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Services and Solutions

Cohesity provides data management services and solutions that enable businesses to easily and securely manage their data across on-premises and cloud environments. Cohesity's platform also includes built-in cybersecurity features, such as ransomware detection and instant mass restore, which helps protect against ransomware attacks. Cohesity's platform is also known for its simplicity, scalability, and cost-effectiveness, enabling businesses to easily manage their data with minimal administrative overhead. Overall, Cohesity's comprehensive suite of data management services, combined with its built-in cybersecurity features, make it a popular choice for organizations seeking an all-in-one solution for data management and protection.

Generalized Recommendations and Information

CAS Severn continues to invest heavily in its partnership with Cohesity to bring its customer's a uniquely powerful backup solution. CAS Severn's revenue with Cohesity has exploded over the preceding three years and current sales forecasts predict continued exponential growth.

Organizations are increasingly turning to Cohesity for their data management needs because it offers many advantages over traditional, legacy backup solutions. One of the main reasons is that Cohesity offers a comprehensive suite of data management services that go beyond simple backup and recovery. Cohesity provides features such as disaster recovery, data archival, and data analytics, all within a single platform. Additionally, Cohesity is known for its simplicity and ease of use, which reduces administrative overhead and can save organizations time and money. Finally, Cohesity's built-in cybersecurity features, such as ransomware detection and mass instant restore, provide added protection against data breaches, something that legacy backup solutions often lack.

4.15 Other Product 3 - IBM

Products

CAS Severn offers IBM's wide range of industry-leading products and services designed to help businesses optimize their operations, innovate and grow. From cloud computing and AI to security and blockchain, IBM's products provide solutions across industries and use cases. With a strong focus on innovation and sustainability, IBM's offerings continue to evolve and expand, helping public organizations of all sizes succeed in a rapidly changing world.

Services and Solutions

CAS Severn offers the complete suite of IBM services and solutions including cloud computing, AI and machine learning, blockchain, cybersecurity, data analytics, and more.

Generalized Recommendations and Information

CAS Severn has been an IBM partner since CAS Severn was formed in 1978 and sold the IBM AS/400 (iSeries) systems to local businesses in the Maryland and Virginia area. Over the last 45 years, CAS Severn has evolved significantly to incorporate the wide range of products and solutions discussed in this response document but IBM continues to be a core focus of CAS Severn's business and an important part of CAS Severn's business. IBM's broad range of services and solutions across industries, coupled with their commitment to innovation and sustainability, make them a trusted partner for public sector organizations looking to achieve success in today's digital landscape.

4.16 Other Product 4 - Nutanix

Products

1.

CAS Severn offers the complete Nutanix portfolio of products which are designed to simplify and streamline datacenter operations. These products include hyperconverged infrastructure (HCI), cloud infrastructure, and software-defined storage solutions.

Services and Solutions

CAS Severn offers the complete range of Nutanix solutions. Nutanix solutions reduce or eliminate complex and inefficient datacenter operations. With hyperconverged infrastructure (HCI) and other products, Nutanix simplifies IT infrastructure management, reduces administrative overhead, and improves performance and scalability. This allows businesses to focus on core operations and innovation, rather than spending time and resources managing their IT infrastructure.

Generalized Recommendations and Information

CAS Severn has valued its partnership with Nutanix for many years and was an early adopter of the technology for use with its customers. Nutanix offers several advantages over traditional 3 tier infrastructure. One of the main advantages is simplicity, as Nutanix's hyperconverged infrastructure (HCI) combines compute, storage, and networking into a single, easy-to-manage platform. This reduces administrative overhead and enables faster deployment of new applications and services. Additionally, Nutanix offers scalability and flexibility, allowing businesses to easily add or remove resources as needed. Nutanix's solutions also offer high availability and resilience, with built-in redundancy and data protection features. Finally, Nutanix's solutions are often more cost-effective than traditional 3 tier infrastructure, with lower upfront costs and reduced ongoing maintenance and management expenses.

4.17 Other Product 5 - Arctic Wolf**Products**

CAS Severn partners with Arctic Wolf to resell their range of cybersecurity products. Arctic Wolf provides a range of cybersecurity products, including managed detection and response (MDR), security information and event management (SIEM), and vulnerability assessment and risk management tools. These solutions are designed to provide comprehensive protection against a wide range of cyber threats, helping organizations to stay secure and compliant in today's rapidly evolving threat landscape.

Services and Solutions

Arctic Wolf's solution provides a fully managed Security Operations Center (SOC) as a service, which is more cost-effective than a customer creating its own SOC. Arctic Wolf's SOCaaS eliminates the need for a large investment in personnel and infrastructure, providing businesses with 24/7 security monitoring and incident response capabilities at a fraction of the cost of building an in-house SOC.

Generalized Recommendations and Information

CAS customers are choosing Arctic Wolf because it provides a comprehensive and cost-effective solution for managing their cybersecurity needs. With Arctic Wolf's SOCaaS, businesses can benefit from 24/7 security monitoring, advanced threat detection and response, and expert guidance and support.

CAS Severn has seen Arctic Wolf's rapid growth due to increasing demand for its solutions. The company has expanded its customer base, introduced new products and services, and attracted significant investment from leading technology firms. This growth is a testament to the effectiveness of Arctic Wolf's solutions and its commitment to delivering exceptional value to its customers.

4.18 Other Product 6 - Getac**Products**

1.

CAS Severn offers the full range of Getac solutions. Getac sells ruggedized tablets and handheld devices designed for use in harsh and challenging environments. These devices are built to withstand extreme temperatures, dust, water, and impact, making them ideal for use in industries such as oil and gas, construction, and public safety.

Services and Solutions

CAS Severn offers all services and solutions sold by Getac which are focused on delivering rugged mobile technology to industries that require devices that can withstand challenging environments. This includes custom device configuration, technical support, and maintenance services. Additionally, Getac offers software solutions that are tailored to meet the unique needs of specific industries, such as the military, law enforcement, and public safety.

Generalized Recommendations and Information

CAS Severn customers have chosen Getac because of its strong focus on rugged mobile technology and its commitment to delivering high-quality products and exceptional customer service. Getac has a long history of working with industries that require devices that can withstand harsh environments, and its products are built to meet the highest standards for durability and performance.

CAS Severn's Getac business has continued to grow and is a particularly good fit for the public safety departments of many state and local governments.

4.19 Other Product 7 - Zscaler**Products**

CAS Severn resells the full portfolio of Zscaler products which include products include a secure web gateway, cloud firewall, cloud access security broker (CASB), zero trust network access (ZTNA) solutions, security internet access (ZIA), security private access (ZPA), and digital experience (ZDX).

Services and Solutions

Zscaler offers a range of services and solutions designed to help organizations protect their networks and data. Its solutions include secure access service edge (SASE), internet access, and private access, each of which provides a different approach to securing network traffic. Zscaler's services also include security assessments, training, and support, which can help organizations improve their security posture and better protect against threats. With its cloud-based approach and innovative solutions, Zscaler is a trusted partner for businesses looking to stay ahead of the ever-evolving threat landscape.

Generalized Recommendations and Information

CAS Severn is seeing rapid increase in its customers use and implementation of Zscaler. Zscaler is a more comprehensive and flexible approach to security. Zscaler's cloud-based approach enables organizations to secure network traffic from anywhere, at any time, and on any device. With its secure access service edge (SASE) solution, Zscaler combines network security functions like firewall, secure web gateway, and VPN with cloud-native capabilities like zero-trust network access (ZTNA) and data loss prevention (DLP). This allows organizations to simplify their security architecture, reduce costs, and improve their security posture. Zscaler's innovative and comprehensive approach to security provides customers with greater visibility, control, and protection against today's sophisticated threats.

4.20 Other Product 8 - Cradlepoint**Products**

1.

CAS Severn resells the entire Cradlepoint portfolio. Cradlepoint offers a range of wireless networking products, including routers, modems, and adapters, designed to provide reliable, secure, and easy-to-deploy connectivity solutions for businesses and government organizations.

Services and Solutions

Cradlepoint offers a variety of services and solutions, including cloud-managed networking, software-defined wide area networking (SD-WAN), and secure access service edge (SASE) solutions, designed to help businesses and government organizations improve network performance, increase security, and simplify network management. Cradlepoint's solutions are designed to be flexible, scalable, and easy to deploy, making them an ideal choice for organizations that need reliable and secure connectivity solutions for distributed or mobile workforces.

Generalized Recommendations and Information

CAS Severn has seen increased customer interest and purchasing of Cradlepoint solutions because they offer high flexible and scalable products which are known for their ease of use and incredible reliability. Additionally, Cradlepoint has a strong reputation for customer service and support, with a team of experts available to assist customers with everything from initial setup to ongoing maintenance and troubleshooting.

4.21 Transition Plan

Transition Plan: If applicable to the Product, Service or Solution, the Offeror shall prepare and submit to the County for approval a comprehensive and detailed Transition Plan, which describes in detail all tasks and resources associated with the transition of the Products, Services and Solutions to the Offeror with minimum disruption to the County's operations.

The Transition Plan will formally documents the process for the transition of the powers, duties, activities, and functions of tasks and tools for the Product, Service or Solution. It describes the approach to transitioning Product, Service or Solution from the current state to the future state.

Project Implementation Logistics. Once the contract is signed, what needs to happen for the project to start? Do facilities need to be opened? Do staff need to travel?

Knowledge Transfer. How will project staff get up to speed on the customer's current state? Will customer documents or interviews be required? Will an incumbent contractor be involved? How will this be scheduled and managed? Will training be required? If so, what form will it take and who will be involved, including both instructors and students? Will one or more site visits be needed? If so, how will this be scheduled and who will be involved?

Resources. Will inventory or materials need to be gathered, staged, or prepared for use on the project? Will materials need to be procured? Will facilities need to be identified and leased? How long will it take?

Phase-In. Once the project starts, how long will it take to reach full capacity? Will the project start slowly and work up to full speed? Will there be any tests, prototypes, samples, or other events prior to full production? When will full production begin?

Client Involvement. What support will be needed from the customer? This can range from badges and permits to documents, meetings, or even training.

Disruption. But depending on the type of project, there may be some disruption. Disruption can result from a temporary decrease in productivity while an incumbent contractor leaves and the new on begins. If there will be any disruption, it will be explained to the customer how much and what will be done to minimize it.

Risk. Identify All of the sources of risk during the transition period will be identified and mitigations will be developed for each risk.

1.

Staffing. Is all of the staff known, by name, who will work on the project? Have there been any changes since the proposal was submitted? If a Transition Team is required, then who will be on it?

Discuss the level of work which is to be performed during the transition period and the impact of the transition on that work (i.e. system maintenance, software development, support services, etc.).

Government Furnished Equipment (GFE) This section of the plan describes the transition of any equipment for a scenario where the customer is a government entity and provides the contractor with government property. This property may include hardware such as laptops/PCs, software bundles or add-ons, portable electronic devices (PEDs), and security badges. Typically, GFE will be turned back over to the government customer during a transition and may or may not be re-issued to the new contractor.

Incumbent Owned Equipment, Equipment owned by the incumbent contractor will usually remain with them when they transition off of the contract. However, there may be instances where incumbent owned equipment supports customer applications and services. This section should state that incumbent owned equipment will remain with the incumbent - and identify options where this equipment may be available for purchase by the new contractor or customer for their use (i.e. application server and application for helpdesk, etc.).

Intellectual Property, Here the transition out plan will describe how intellectual property will be handled as part of the transfer process. Intellectual property may include various documentation, supplier and subcontractor information, service agreements, or original designs or plans. Intellectual property generates many legal considerations and may include the completion of non-disclosure agreements (NDAs) between the incumbent and the customer. Intellectual property may be transferred, sold, or retained by the incumbent depending on the contractual agreements in place.

User Accounts and Passwords, This section of the transition plan will document how any accounts will be transitioned, who they will be transitioned to (i.e. system administrator accounts).

Knowledge Transfer, This section will document how knowledge will be transferred from the incumbent staff to the staff of the new contractor (documentation/instruction manuals including as-built documents, formal training classes, one-on-one training/knowledge transfer, etc.).

Schedule, This section of the transition plan will contain a Microsoft Project Schedule and GANTT chart schedule of the transition. The complexity of the transition will dictate the level of detail required in the schedule. However, all major milestones as well as transition start and completion dates should be included at a minimum.

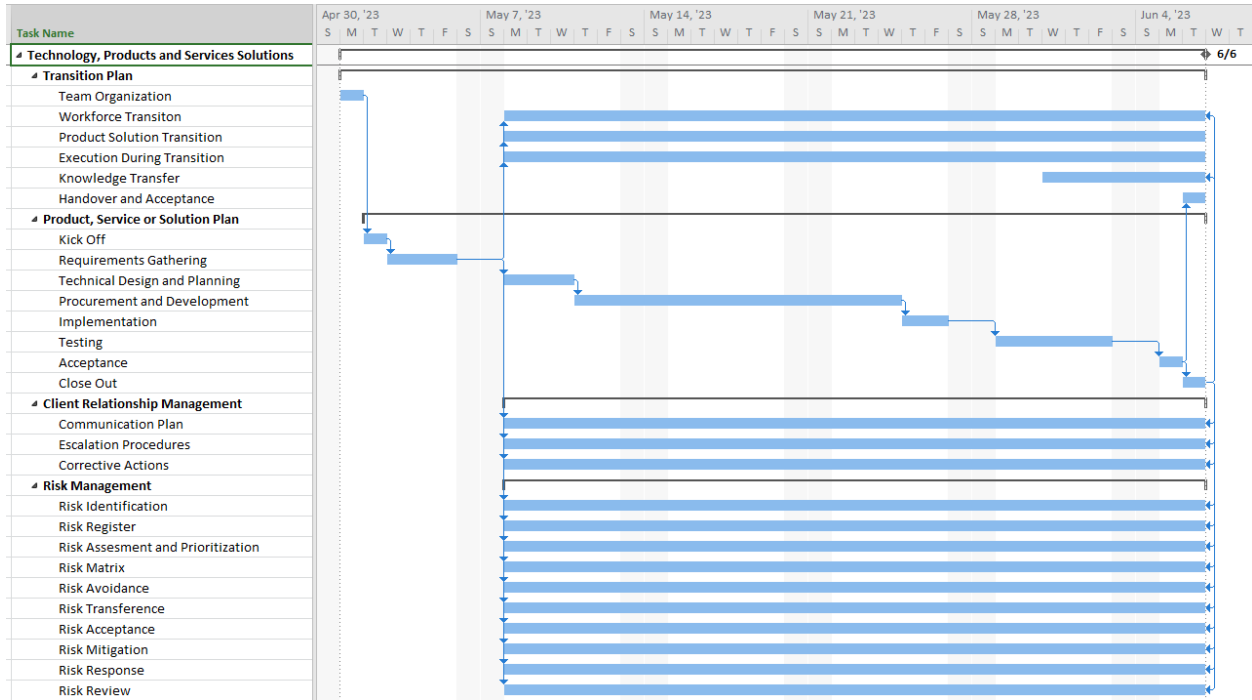
Handover and Acceptance This section of the contract transition plan will document how the customer will formally accept the handover at the end of the transition. This may include whether or not there's a checklist for acceptance or formal sign-off.

4.22 Product, Service or Solution Plan

Product, Service or Solution Plan: Submit a Plan (preferably in MS Project format) to describe, to the best of your ability what steps your organization will take to ensure, all times, tasks, and resources associated with the implementation of the Products, Service or Solution runs smoothly.

Below are screen shots from the project plan we have put together to support this contract. Given that we have supported the preceding contract for over 8 years, we do not expect a huge ramp in activity to support an award here, locally. Where most of our planning is in supporting and advertising this contract beyond the Mid-Atlantic.

1.



4.23 Client Relationship Management:

Client Relationship Management: Describe the communications scheme that your organization will use to keep the County informed about the progression of the Product, Service or Solution.

To keep the County informed about the progression of a product, service, or solution, CAS Severn utilizes a variety of communication methods.

CAS Severn assigns dedicated sales and support teams to each customer to ensure consistent and personalized communication. These teams provide updates on the status of ongoing projects, upcoming releases, and any potential issues.

Education and training are also essential components of CAS Severn's communication scheme. CAS Severn will offer user groups, bootcamps, and training sessions to ensure the County is familiar with the latest products and services. These sessions also provide opportunities for the County to ask questions, provide feedback, and suggest improvements.

CAS Severn also utilizes email, phone calls, and newsletters to keep the County informed about the latest developments. These communications often include information on upcoming events, new products and services, and important announcements.

Additionally, CAS Severn provides a project manager for all projects which enables ongoing updates and structure with regard to ongoing projects. This will allow the County to track progress, view project timelines, and communicate with the dedicated sales and support teams via a single point of contact.

Finally, CAS Severn encourages County feedback and provides multiple channels to voice concerns and suggestions. CAS Severn's sales and support teams are always available to listen and address any issues.

In summary, CAS Severn's communication scheme is designed to provide timely and personalized updates to the County. The company uses a variety of methods, including dedicated sales and support teams, education and training, email and phone communications, project management, and feedback channels, to ensure customers are well-informed and satisfied with their experience.

1.

4.24 Risk Management:

Describe the risks associated with the Product, Service or Solution Plan or associated Agreement. What contingencies have been built in to mitigate those risks?

The Project Manager working with the Project Team and Project Sponsors will ensure that risks are actively identified, analyzed, and managed throughout the life of the project. Risks will be identified as early as possible in the project so as to minimize their impact.

Risk Identification will involve the Project Team, appropriate Stakeholders, and will include an evaluation of environmental factors, organizational culture and the Project Management Plan (PMP) including the project scope, schedule, cost, or quality. Careful attention will be given to the project deliverables, assumptions, constraints, work breakdown structure (WBS), cost/effort estimates, resource plan, and other key project documents.

The following methods may be used to assist in the identification of risks associated with a Project:

- Brainstorming
- Structured Reviews
- Sticky Notes
- Affinity Diagrams
- Checklists
- Risk Breakdown Structure (RBS)
- Assumption and Constraint Analysis
- Taxonomies
- Expert Interviews
- Strengths, Weaknesses, Opportunities, Threats (SWOT) Analysis
- Lessons Learned
- Delphi Technique

A Risk Register will be generated and updated as needed and will be stored electronically in the project library.

All risks identified will be assessed to identify the range of possible project outcomes. Risks will be prioritized by their level of importance.

The probability and impact of occurrence for each identified risk will be assessed by the PM, with input from the Project Team using the following approach:

- Probability - is the likelihood that a risk will occur.
- Impact - is the consequence the risk will have on the project when it does occur.

Risks are evaluated against a standard impact/probability scale using a clearly defined range to decrease the ambiguity between different definitions of High, Moderate, and Low impact and results in a clearer picture of the High priority risks. Risks with High impacts and probabilities are those that need to be addressed first.

Impact of each risk is broken out into cost, schedule and performance consequences. The ratings and types of Impact for each risk are established using agreed to criteria.

Project root cause identification and analysis integrates the technical performance assessment, schedule assessment, and cost estimates using established risk evaluation techniques. Each of these risk categories (cost, schedule, and performance) has activities of primary responsibility, but is provided inputs and support

1.

from the other two risk categories. This helps to keep the process integrated and ensures the consistency of the final product.

A Risk Matrix identifies the distribution of High (H) (red cells), Moderate (M) (yellow cells) and Low (L) (green cells) Risk Exposure Rating to be used when analyzing a risk. Projects shall use this Risk Matrix or tailor it to better fit the size and scope of specific projects or management practices of the organization.

Analysis of risk events that have been prioritized using the qualitative risk analysis process and their effect on project activities will be estimated, a numerical rating is applied to each risk based on quantitative analysis, and then documented in this section of the risk management plan.

Each major risk will be assigned to a Risk Owner for monitoring and controlling purposes to ensure that the risk will not “fall through the cracks”.

For each major risk, one of the following approaches will be selected to address it:

- Risk Avoidance: Make changes to the project plan to eliminate the risk or to protect the project objectives from its impact by eliminating the cause. An example is a change in scope, change in technical approach, or the addition of resources to avoid or eliminate the risk.
- Risk Transference: Transfer responsibility and ownership of the risk to an outside resource or organization. An example is contracting out a specialized technical component when the Project Team lacks the skills.
- Risk Acceptance: Acknowledge the existence of the risk and accept its consequences if it occurs. An example is the acceptance of schedule or cost overrun and developing a contingency plan to execute if the risk occurs.
- Risk Mitigation (Controlling): Incorporate the ongoing monitoring and handling of risks throughout the life of the project to reduce the impact or probability of the risk. These mechanisms involve the use of reviews, possibly adding milestones, and development of counter measures and cost estimates. Introducing new processes or procedures to lessen the probability of producing a product that will not work or will not be accepted by users is a good example of risk mitigation.

When looking to exploit opportunities identified during the risk process the strategies include:

- Exploitation of opportunities - Increase the opportunity by making the cause more probable
- Enhancement of opportunities - Increase the expected time savings, technical - solution, quality or cost savings by increasing the probability or impact of its occurrence
- Acceptance of opportunities - accept the good fortune
- Sharing of opportunities - keep the opportunities - don't transfer them elsewhere

For each risk that will be mitigated, the Project Team will identify ways to prevent the risk from occurring or reduce its impact or probability of occurring. This may include prototyping, adding tasks to the project schedule, adding resources, etc. Any secondary risks that result from risk mitigation response will be documented and follow the risk management protocol as the primary risks.

For each major risk that is to be mitigated or that is accepted, a course of action will be outlined in the event that the risk does materialize in order to minimize its impact.

The level of risk on a project will be tracked, monitored and controlled and reported throughout the project lifecycle.

Risks will be assigned a Risk Owner(s) who will track, monitor and control and report on the status and effectiveness of each risk response action to the PM and Project Team on a defined cadence during the project lifecycle.

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A "Top 10 Risk List" will be maintained by the PM, Risk Manager or Project Team and will be reported as a component of the Project Status Reporting Process of the Project.

All project change requests will be analyzed for their possible impact to the project risks.

As risk events occur, the list will be re-prioritized during weekly reviews and the Risk Management Plan will reflect any and all changes to the risk lists including secondary and residual risks.

Management will be notified of important changes to risk status as a component to the Executive Project Status Report.

The PM or Risk Manager will:

- Review, reevaluate, and modify the probability and impact for each risk item

Instructions: insert timeframe, as needed, every two weeks, etc.

- Analyze any new risks that are identified and add these items to the risk register (Another example is a risk database).
- Monitor and control risks that have been identified
- Review and update the top ten risk list

Instructions: timeframe, as needed, every two weeks, etc.

- Escalate issues/ problems to management

Instructions: List factors here that would need to be escalated to management. Examples: documented mitigation actions are not effective or producing the desired results; the overall level of risk is rising.

The Risk Owner will:

- Help develop the risk response and risk trigger and carry out the execution of the risk response, if a risk event occurs.
- Participate in the review, re-evaluation, and modification of the probability and impact for each risk item on a weekly basis.
 - Identify and participate in the analysis of any new risks that occur.
 - Escalate issues/problems to PM that,
 - Significantly impact the projects triple constraint or trigger another risk event to occur.
 - Require action prior to the next weekly review
 - Risk strategy is not effective or productive causing the need to execute the contingency plan.

Risk activities will be recorded in the Risk Register.

A risk will be considered closed when it meets defined criteria:

Examples:

- Risk is no longer valid
- Risk Event has occurred
- Risk is no longer considered a risk

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5. Offeror Qualifications and Experience

5.1 Qualifications and Experience

The Offeror shall describe its qualifications and experience related to the programs and services proposed. Describe Offeror's ability to meet or exceed requirements in the Special Provisions, Paragraph 8, Program Requirements.

CAS Severn, a technology value added reseller (VAR) and services firm, provides comprehensive cloud and security architecture and product supply, with the associated engineering and consulting support services to many educational and State and local government information technology agencies as well as commercial businesses throughout the United States. Core competencies include defining enterprise architecture and resiliency planning, development and deployment of existing and new standards, requirements definition as well as detail design, development and integration of software and hardware solutions and recommending and implementing enabling technologies.

Since its inception in 1978, CAS Severn has been a total solution provider with a “best value” and engineering centric approach. The result has been an excellent reputation, earned through our successful performance, for providing quality services and system solutions that exceed customer expectations, delivered on time and within budget. Our approach is different from many other VARs – as we don’t seek to be a catalogue open to those who know what they want to buy – there are already many good sources for this – instead we seek to provide analysis, competitive comparisons, and aim to help those that aren’t sure what technologies are a best-fit for their business problems. We believe this higher touch, higher investment model, complete with a comprehensive team of no-cost presales technical consultants, properly puts the “Value” in Value Added Reseller. The principal areas of focus and analysis are around Cloud and Security technologies; in both of these markets we have delivered the CAS Severn style of value to Fairfax County for over 10 years, with amped up support and focus for the past 4-5 years.

The best evidence of our ability to support this contract, both for Fairfax and nationwide, is in our success in the preceding contract, where CAS Severn was an awardee (Fairfax Contract # 4400006324). Prior to that award in 2015, CAS was a minor provider to Fairfax County, focused just on IBM systems. Today we are a major provider, for several cloud and security platforms, and have helped assist Fairfax to become a technical leader not just in the region, but also in the nation. Here are a few of the results Fairfax County has achieved in part by partnering with CAS Severn vs. a commodity catalogue reseller:

Corporate Name: CAS Severn, Inc.
Date Established: 1978
Number of Years in Business: 45
Type of Ownership: Privately owned Maryland Corporation
Corporate Address:
 6201 Chevy Chase Drive
 Laurel, MD 20707
Telephone:
 800.252.4715
 301.776.3400
FAX:
 301.776.3444
Full-Time Employees: 49
Web site: <http://www.cassevern.com/>
FEIN: 52-1116968
DUNS: 038988648
GSA #: GS-35F-0380V
Virginia SWAM #: 9820

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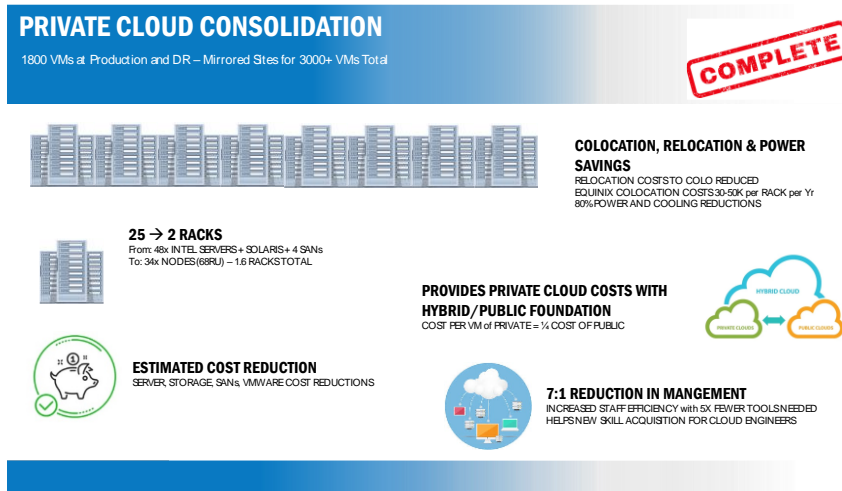


Figure 1: Results of First Major Project in 2018-19

Figure one is a summary chart we put together after the completion of our first major project with Fairfax, in 2018-2019. We then worked on other transformative projects together, when CAS was able to provide best-value solutions, to help the organization make several significant modernizations and advancements, in the Platforms, Cloud, and Security markets. We have several subsequent results achieved together, but another way to look at the impact CAS has made in partnership with Fairfax, and our ability to honor and deliver on a contract of this type, is through the annualized revenues.

When we started working with Fairfax in 2015, we were a niche vendor, likely providing under \$100K per year, or thereabouts, and primarily restricted to our legacy IT partner, IBM. Looking at 2020, 2021, and 2022, we have averaged \$4.8M of business over contract, across Rubrik, Netapp, Dynatrace, Zscaler, and numerous other next-generation technology vendors. When Fairfax is looking for ‘what’s next’ – they often end up working with CAS.

Without a doubt, if CAS Severn could not handle a contract of this type, the year over year growth would not have been achieved, north the associated transformational impact Fairfax has accomplished. The ultimate impact of this is not a CAS Severn business measure; instead, it’s a direct impact to Fairfax citizens – better services, more access to technology, safer services, and always-on operations. As technology continues to permeate every aspect of our and our constituents’ lives, continuing the raise the bar is something Fairfax is famous for, and CAS is proud to rise to the occasion – time and again.

Lastly, by evangelizing the leadership Fairfax has had in the Nation Capital Region (NCR), we have attracted many similar projects to help other Counties, Cities and State Agencies. Their progression, and in many instances radically improvement in citizen experiences while stepping up Cyber safeguards, has been the most fulfilling years in CAS’ history. If awarded a contract, CAS Severn looks forward to continuing progress across the NCR, across the East Coast, and across America.

Experience with State and Local Government and Educational Organizations

CAS has supported State, Local Government and education clients for over 35 years – but we increased investment 10 years ago in SLED, and doubled our support team 4 years ago to support expansion and increase services within the vertical. The more we focus, the more impact we are making – assisting more leading-edge public sector institutions modernize, secure, and increase citizen experiences.

The following is a representative list of recent CAS Severn State, Local Government, and education clients in the mid-Atlantic region:

1.

Public School Systems	
City of Baltimore Public Schools	Montgomery County Public Schools
Prince George's County Public Schools	Garrett County Public Schools
Charles County Public Schools	Wicomico County Public Schools
Baltimore County Public Schools	Washington County Public Schools
Loudoun County Public Schools	Spotsylvania County School Board
Buckingham County Schools	City of Charlottesville Public Schools
City of Manassas Public Schools	Hanover County Public School Board
Higher Education	
Community College of Baltimore County	Prince George's Community College
University of Maryland University College	University of Maryland College Park
University of Maryland Baltimore County	University of Maryland Medical Systems
University of Maryland Eastern Shore	University of Maryland at Baltimore
Towson University	Howard Community College
Harford Community College	Johns Hopkins University
Anne Arundel Community College	University of Baltimore
Loyola College in Maryland	Villa Julie College (Stevenson University)
Chesapeake College	Southeastern University
University of Virginia	Georgetown University
Howard University	Virginia Commonwealth University
State and Local Government	
Frederick County	Anne Arundel County
City of Chesapeake Community Services Board	City of Covington
City of Danville	City of Fredericksburg
City of Hampton	City of Lexington
City of Lynchburg	City of Madisonville
City of Norton	City of Petersburg
City of Poquoson	City of Radford
City of Roanoke	City of Richmond
City of Suffolk	City of Waynesboro
County of Culpeper	County of Fairfax
County of Frederick, VA	County of Greenville
County of Henry	County of Loudoun
County of Louisa	County of Powhatan
County of Spotsylvania	County of York
Cumberland County	Fauquier County
Augusta County	Amherst County
Fauquier County	Dinwiddie County Administration

We have many other clients, but the other side of this equation, is looking at our top clients, and our revenue mix. This is covered in greater detail in Attachment D, however as a sample, 75% of our business, or \$118M of our total \$158M of last three years of sales has been in State, Local and Education. This percentage of our business keeps increasing, as our growth in SLED is unmatched. It is clear the formula is working, in large part due to the current partnership with Fairfax, and many other members of the NCR.

Looking at the specific areas of support called out in "*Special Provisions, Paragraph 8, Program Requirements,*" we have no concerns about supporting each of these areas and several more technologies as needs evolve. We know from working with Fairfax the needs change as technologies change, and we have proven we are agile and ready to re-assess ideal technologies for the County's requirements, on a

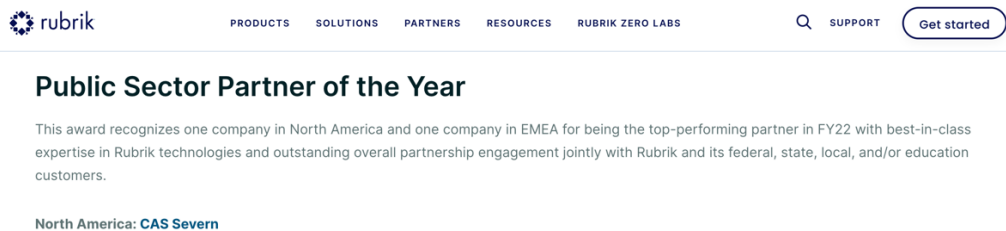
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regular basis. We plan to provide VAR support for over fifty (50+) product lines, as evidenced by our pricing response, and have the ability to add more companies with 24-hour notice.

Award Winning Reputation

As a result of the intensive focus not just on SLED, but best-fit leading technologies to enable SLED to provide better cloud services in a more secure manner, we have achieved numerous awards over the past few years. These awards span many technical areas, however we are most proud of the selection of awards below, from leading edge vendors that represent the future of many of the space where CAS, Fairfax, and SLED clients across the nation, have the greatest long-term need.

1. Rubrik Public Sector Partner of the Year – 2022
 - a. Rubrik is the #1 Data Security company on the planet, and growing about 50% year over year as they become the standard for secure ransomware-proof data. CAS Severn is thrilled to be not just SLED, but Public Sector partner of the year, last year.



2. Microsoft Azure – Gold
 - a. We have obtained Gold with Microsoft many times, but in Azure, this is relatively rare and due to our strong delivery capabilities.
3. VMware Focus Select Partner – 2020
 - a. Always a critical partner in our clients' cloud journey, getting the additional focus from VMware helped us grow our skills, particularly around VMC on AWS and related next-gen VMware technologies
4. Cohesity SLED Partner of the Year – 2022
 - a. The leader in data management, and one of the fastest growing firms in IT; CAS is thrilled to be aligned and rapidly growing with them, leading the way in SLED.
5. Nutanix #2 SLED Partner by Revenue
 - a. While this isn't an award per se; CAS Severn is currently ranked by sales volume #2, nationally. Given our company is 1/100th the size of some large, nationwide resellers, we are thrilled to be such a big partner to Nutanix in what we believe is the most important vertical.
6. AWS Select Tier & Public Sector Designation
 - a. Amazon is our fastest growing Hyperscale / public cloud partner, and to be given these credentials is a testament to our partners and mutual success, in many of the largest SLED accounts on the East coast.



While we have continued to receive awards with IBM, HP / HPE, and many others, we are particularly proud of our future leaning and high growth partnerships, as sampled above.

1.

5.2 Subcontractor Information

Offeror shall identify and provide the same information for all subcontractors or joint venture partners and identify their role in your proposed solution.

CAS Severn has been in business for over 45 years and worked on a variety of both simple and complex projects that include an expansive group of technology. As a result of this experience, CAS Severn has formed an ever-growing network of subcontractors that specialize in niche areas to offer our customers best-in-class services and support. CAS Severn is always open to adding additional Subcontractors if Fairfax County or another contract user would like.

5.2.1 RevelSec

About:

RevelSec is a cybersecurity company that specializes in Citrix solutions. Their expertise in Citrix allows them to provide unparalleled protection and risk management to organizations utilizing Citrix products. They offer a wide range of services that include implementation, configuration, monitoring, and troubleshooting of Citrix environments. Additionally, they provide Citrix-specific security assessments and remediation services to ensure that organizations are fully protected against cyber threats. With their Citrix expertise, RevelSec can help organizations achieve secure and efficient Citrix environments that meet their unique business needs. Their focus on Citrix solutions makes them a valuable partner for organizations that rely heavily on Citrix products for their operations. RevelSec is a platinum Citrix partner:

<https://www.citrix.com/buy/partnerlocator/results.html?company=revel>

Contact:

Scott Greathouse

Email: scott.greathouse@revelsec.com

Phone: (832) 856-4316

Proposed Role:

RevelSec will assist with the architecture, sale, and implementation of Citrix based solutions

5.2.2 ProductiveAV

About:

ProductiveAV is a leading provider of audiovisual (AV) and videoconferencing solutions for businesses of all sizes. The company specializes in designing, installing, and supporting custom AV systems that improve communication and collaboration within an organization. They offer a wide range of products and services, including videoconferencing equipment, digital signage, video walls, sound masking, and more.

ProductiveAV's team of experienced technicians work closely with customers to understand their unique needs and provide tailored solutions that meet their requirements and budget. With a focus on quality and customer satisfaction, ProductiveAV is committed to delivering reliable, user-friendly AV systems that enhance productivity and efficiency in the workplace.

Contact:

Casey McCarthy

Email: Casey.McCarthy@ProductiveAV.com

1.

Phone: (804) 201-8638

Proposed Role:

Productive AV will assist with the architecture, sale, and implementation of AV and videoconferencing solutions.

5.2.3 BINARC

About:

BINARC specializes in digital transformation, collaboration and teamwork solutions, intranets and portals, business process automation, and application modernization using Microsoft 's enterprise on-premises and cloud ecosystem including Office 365, SharePoint, Microsoft Teams, and Azure. Our team of experts are problem-solvers who understand both business and technology. As the Authority's strategic partner, we work closely with you and your team to determine the right combination of technologies and solutions to help solve your complex business challenges and to create a long-term strategy for the future. Our clients' needs drive our approach. We understand that each client has unique business and technical challenges and goals. By leveraging our people, proven methodologies, agile processes, and deep knowledge, we can help the Authority maximize the potential of your enterprise Microsoft cloud ecosystem to drive your business goals forward. BINARC serves a variety of nonprofit, commercial and public sector organizations. Our team is focused on design, development, deployment, and training for Microsoft Collaboration Solutions. Our Cloud Computing & Mobility Solutions deliver anywhere/anytime access through innovative mobile applications and cloud architectures that enable access to real-time information, speed up response time, and improve workforce productivity.

BINARC will offers a competitive distinction in the following areas:

- We provide the full range of Microsoft 365/SharePoint/Azure consulting services. This includes Azure IaaS, PaaS and Cost Optimization.
- We have experience in building security and governance into the DNA of solutions that support user communities ranging from 30 to over 50,000 users, including a recent implementation and rollout of Microsoft 365 for a Federal Agency with 6,000 users. We know what it takes to support both large and small Microsoft Cloud implementations a wide variety of industries. We will bring our proven best practices to the Authority to develop a plan that is balanced for the size of your deployment.
- Our managed Support Specialists have reach-back to field subject matter expert professionals. Our growth increases your access to a talented network of delivery professionals who have supported nearly one-quarter of a million users.

Contact:

Dimitri Dizna

Email: ddizna@binarc.com

Phone: (703) 214-7177

Proposed Role:

BINARC will assist with the architecture, sale, and implementation of Microsoft based solutions.

1.

5.2.4 Desby Technologies LLC

Through a culture of excellence established from the company's inception, our team strives to deliver quality services within each of our client engagements. We get excited to be a part of our customer's digital transformation journeys.

We leverage deep expertise across multiple industries and domains for ServiceNow transformation initiatives across multiple industry verticals, a consultative and flexible approach to driving client outcomes, and quality delivery excellence capabilities aligned to ServiceNow's delivery methodologies and best practices.

Digital transformation is powering the future of organizations that are exploring new ideas, innovating at scale and realizing value faster by empowering people to do their best in a rapidly changing world, and our services execution with the ServiceNow platform accelerates that journey.

Specific services include: Consulting and Advisory Services, Implementations, integrations, Managed Services, Remote Administration, and Training.

Contact:

Prasit Shah

Email: prasit.shah@desby.tech

Phone: (703) 424-3242

Proposed Role:

Desby Technologies will assist with the architecture, sale, and implementation of IT management based solutions.

5.2.5 ScanSource

About:

ScanSource are experts in personal computing, ruggedized PCs, and other areas usually relevant to public safety environments. For almost 30 years, ScanSource has connected businesses with cutting-edge technology solutions from the world's leading suppliers, so businesses can reach customers and advance their services and products. Today, as a leading hybrid distributor, ScanSource stays on top of emerging technologies so we can help our partners discover new opportunities in ever-changing markets. Not only does ScanSource sell through multiple, specialized routes to market, but we also provide support in technical service, financial services, marketing, and certification or training. Use our established relationships to customize solutions for your business.

Contact:

Carol Maldoven

Email: carol.maldoven@scansource.com

Phone: (804) 516-0305

Proposed Role:

Scansource will offer personal computing and other products and services for public agencies, particularly public safety environments.

1.

5.3 End User License Agreements and Service Level Agreements

Offeror shall include copies of any applicable End User License Agreements (EULA) and Service Level Agreements (SLA). Offeror must be willing to negotiate the terms of its EULA and SLA. Copy(s) of signed Fairfax County License Addendum (Attachment C) documents.

CAS Severn has unique experience working through the EULA process with Fairfax County and software vendors on numerous occasions. With Rubrik, Nutanix, IBM, and numerous smaller software vendors, CAS Severn worked to ensure the software author provided a EULA and/or SLA as soon as it was clear their technology may be a fit for the County, and began the review and respond process, acting as a liaison, between Fairfax and the provider, where appropriate. This process in some instances went on for months, where with some smaller vendors, they agreed to Fairfax's standard terms in a matter of days.

For the technologies we have supplied over the preceding 5+ years, we had been instructed to reference the agreed upon EULAs in our quotes (when applicable), but those EULAs were direct between the software/hardware company and the County directly.

If awarded a contract, CAS can, at Fairfax or GovMVM's discretion, create a library of agreed to EULAs, for Fairfax and other contract riders to reference. CAS Severn is also open working to ensure as many software providers as possible leverage Attachment C as possible, and where that is not possible, will continue to work as a liaison and advocate for Fairfax or the agency for which we are looking to provide products.

6. Financial Statements

The Offeror shall provide an income statement and balance sheet from the two most recent reporting periods.

Due to internal policy and for security reasons, CAS Severn has provided password protected financial statements via the bonfire upload portal under the "Addenda" section. The password to access these files was separately emailed to Mr. Yong Kim on Friday, March 31, 2023.

Offerors may take exceptions to the terms, however, some of the terms may not be negotiable (ref. Attachment B).

CAS Severn has not taken exception to terms in Attachment B. A signed version of Attachment B has been uploaded to the bonfire portal.

7. County Documents

Attachment A1 – Offeror Data Sheet

Attachment A2 – Virginia State Corporation Commission (SCC) Registration Information

Attachment A3 – Request for Protection of Trade Secrets or Proprietary Information Pursuant

Attachment A4 – Business, Professional and Occupational License

Attachment A5 – Certification Regarding Debarment or Suspension

Attachment A6 – Certification Regarding Ethics in Public Contracting

Attachment A7 – Fairfax County's Business Classification Schedule

Attachments A1-A7 have been uploaded under section for Attachment A on the bonfire portal.

Attachment A8 – References

Attachment A8 has been uploaded as a separate PDF under the Attachment A section in the bonfire portal. The same information is included below in a dedicated references section.

1.

Initial Contract Amount: \$2.67M

Final Contract Amount: \$2.67M

Reference 3:

Company Name: Montgomery County, MD
Contact: Joseph Webster
Title: Chief Broadband Officer

Phone: 240-773-8133
Email: Joseph.webster@montgomerycountymd.gov
Address: 101 Monroe Street
Rockville, MD 20850

Description of technology products and solutions provided:

CAS Severn designed and deployed a fully redundant cloud with advanced ransomware protections, through a multi-phased deployment model leveraging continuous improvement. We dramatically reduced data center footprint, modernized the underlying infrastructure (hardware, software, OS's, middleware), increased agility of IT, and reduced the need for specialized open-source skill sets, moving to more COTS toolsets, simplifying staffing models and ongoing platform operations.

Contract Award Date: Multiple, most recent January 2023

Completion Date: Ongoing, estimated completion winter 2023

Initial Contract Amount: \$7.2M

Final Contract Amount: \$7.2M

Provide 3 references, preferably public agencies, where Products or Services have been performed in the last 12 months. If additional space is required, provide on a separate sheet.

Reference 1:

Company Name: <u>Fairfax County, VA</u>	Phone: <u>703-324-3667</u>
Contact: <u>Jeffrey Porter</u>	Email: <u>Jeffrey.porter@fairfaxcounty.gov</u>
Title: <u>Director – IT Platform, Dept of Information Technology</u>	Address: <u>12000 Government Center Pkwy Fairfax, VA 22035</u>

Description of technology products and solutions provided:

CAS is a major provider of many private, hybrid cloud, and security platforms to Fairfax County, over the contract preceding this competitive RFP. We provide best-cost and best-value by going above and beyond a typical fulfillment reseller, providing analysis, expertise, and competitive on-going education to Fairfax, on a regular basis. A sample of OEMs and software companies Fairfax may acquire from CAS include: Nutanix, Netapp, VMware, Rubrik, IBM, Dynatrace, SuperMicro, Zerto, Microsoft, and several others.

Contract Award Date: 12/5/15

Completion Date: 12/4/23

Initial Contract Amount: \$Not Stated

Final Contract Amount: \$14.4M (last 3 years)

Reference 2:

Company Name: <u>Spotsylvania County, VA</u>	Phone: <u>540-507-7500</u>
Contact: <u>Ed Dooley</u>	Email: <u>edooley@spotsylvania.va.us</u>
Title: <u>Chief Information Officer</u>	Address: <u>8800 Courthouse Rd, Rm 410, Spotsylvania, VA 22553</u>

Description of technology products and solutions provided:

CAS Severn is a primary provider of IT hardware, software and related equipment to Spotsylvania County, Virginia. A specific contract award we are high-lighting is for their dual-location private/hybrid cloud we deployed on Nutanix, Microsoft, Cisco and Rubrik technologies. This project was completed in 2021 and is a prime example on one where CAS architected, designed, and deployed the comprehensive highly resilient solution in partnership the client, in a way few others could.

Contract Award Date: Winter 2020

Completion Date: Summer 2021

Initial Contract Amount: \$2.67M

Final Contract Amount: \$2.67M

Reference 3:

Company Name: <u>Montgomery County, MD</u>	Phone: <u>240-773-8133</u>
Contact: <u>Joseph Webster</u>	Email: <u>Joseph.webster@montgomerycountymd.gov</u>
Title: <u>Chief Broadband Officer</u>	Address: <u>101 Monroe Street Rockville, MD 20850</u>

Description of technology products and solutions provided:

CAS Severn designed and deployed a fully redundant cloud with advanced ransomware protections, through a multi-phased deployment model leveraging continuous improvement. We dramatically reduced data center footprint, modernized the underlying infrastructure (hardware, software, OS's, middleware), increased agility of IT, and reduced the need for specialized open-source skill sets, moving to more COTS toolsets, simplifying staffing models and ongoing platform operations.

Contract Award Date: Multiple, most recent January 2023

Completion Date: Ongoing, estimated completion winter 2023

Initial Contract Amount: \$7.2M

Final Contract Amount: \$7.2M

As noted in section 4.3 of CAS Severn's response, CAS Severn has unique experience working through the EULA process with Fairfax County and software vendors on numerous occasions. CAS Severn will continue to facilitate negotiation and review of all EULA's when a particular technology is selected and where appropriate.

LICENSE AGREEMENT ADDENDUM

Fairfax County ("the County") and _____ ("Supplier"), a business incorporated in _____, F.E.I.N. _____, having its principal place of business at _____, are this day entering into a contract and, for their mutual convenience, the parties are using the standard form contract(s) ("**INSERT CONTRACT DESCRIPTION**") provided by Supplier. This Addendum, duly executed by the parties, is attached to and made a part of Supplier's standard form contract(s). Together these documents govern the use of any and all products or agreements whether or not specifically referenced in the order document.

The term "contract" means the Supplier's standard form contract(s) and any and all exhibits and attachments thereto, and any additional terms and conditions incorporated or referenced therein. The term(s) "Customer," "You," and/or "you," as used in the contract mean, as applicable, Fairfax County, or any of its officers, directors, agents or employees.

Supplier's standard form contract is, with the exceptions noted in this Addendum, acceptable to the County. But certain standard clauses that may appear in, or be incorporated by reference into, Supplier's standard form contract cannot be accepted by the County. In consideration of the convenience of using the standard form contract and this Addendum without the necessity of specifically negotiating a separate contract document, the parties specifically agree that none of the following terms has any effect or is enforceable against the County or any of its officers, directors, employees or agents, even if that term or provision appears in the attached Supplier's standard form contract(s),

1. Requiring the application of the law of any state other than the Commonwealth of Virginia in interpreting or enforcing the contract or requiring or permitting that any dispute under the contract be resolved in any court other than a circuit court of the Commonwealth of Virginia;
2. Requiring any total or partial compensation or payment for unperformed services, anticipated profit, or liquidated damages by the County, or its officers, directors, employees or agents if the contract is terminated before its ordinary period;
3. Imposing any interest charge(s) contrary to that specified by § 2.2-4352 of the Code of Virginia;
4. Requiring the County to maintain any type of insurance either for the benefit of the County or for Supplier's benefit;
5. Granting Supplier a security interest in property of the County, the Commonwealth, or any of their officers, directors, employees or agents;
6. Requiring the County or any of its officers, directors, employees or agents to indemnify or to hold harmless Supplier for any act or omission;
7. Limiting or adding to the time period within which claims can be made or actions can be brought (Reference *Code of Virginia* §8.01 et seq.);
8. Permitting approval of any settlement in any claim arising under the contract and in which the County or any of its officers, directors, employees or agents is a named party without the County's written consent;
9. Binding the County or any of its officers, directors, employees or agents to any arbitration or to the decision of any arbitration board, commission, panel or other entity;
10. Obligating the County, or any of its officers, directors, employees or agents, to pay costs of collection or attorney's fees;
11. Requiring any dispute resolution procedure(s) other than those set forth in the Fairfax County Purchasing Resolution and the Code of Virginia;

12. Requiring the County to limit its rights or waive its remedies at law or in equity, including the right to a trial by jury;
13. Bestowing any right or incurring any obligation that is beyond the duly granted authority of the undersigned representative of the County to bestow or incur on behalf of the County.
14. Establishing a presumption of severe or irreparable harm to Supplier by the actions or inactions of the County;
15. Requiring the County to agree to third-party terms and conditions.
16. Permitting Supplier to assign, subcontract, delegate or otherwise convey the contract, or any of its rights and obligations thereunder, to any entity without the prior written consent of the County except as follows: Supplier may assign all or any of its rights and obligations to: a third party as a result of a merger or acquisition or sale of all or substantially all of its assets to such third party provided assignee agrees in writing to be bound by the terms and conditions set forth in the contract and provided such third party is a U.S.-based entity or maintains a registered agent and, if necessary, a certification of authority to do business in Virginia; or to an affiliate of Supplier, provided Supplier remains liable for affiliate's compliance with the terms and conditions set forth in this Contract;
17. Not complying with the contractual provisions in Articles 3 and 5 of the Fairfax County Purchasing Resolution, which are incorporated by reference.
18. Enforcing the United Nations Convention on Contracts for the International Sale of Goods and all other laws and international treaties or conventions relating to the sale of goods. They are expressly disclaimed. UCITA shall apply to this contract only to the extent required by [§ 59.1-501.15](#) of the [Code of Virginia](#);
19. Not complying with all applicable federal, state, and local laws, regulations, and ordinances;
20. Requiring that the County waive any immunity to which it is entitled by law;
21. Requiring that the County, which is tax exempt, be responsible for payment of any taxes, duties, or penalties;
22. Requiring or construing that any provision in this contract conveys any rights or interest in County data to Supplier;
23. Obligating the County beyond approved and appropriated funding. All payment obligations under the contract are subject appropriations by the Fairfax County Board of Supervisors for this purpose. In the event of non-appropriation of funds for the items under this contract, the County may terminate, in whole or in part, the contract or any order, for those goods or services for which funds have not been appropriated. This may extend to the renewal of maintenance services for only some of the licenses granted by Supplier. Written notice will be provided to the Supplier as soon as possible after legislative action is completed. There shall be no time limit for termination due to termination for lack of appropriations;
24. Permitting unilateral modification of the contract by Supplier;
25. Requiring or stating that the terms of the Supplier's standard form contract shall prevail over the terms of this addendum in the event of conflict;
26. Renewing or extending the contract beyond the initial term or automatically continuing the contract period from term to term;
27. Defining "perpetual" license rights to have any meaning other than license rights that exist in perpetuity unless otherwise terminated in accordance with the applicable provisions of the contract;
28. Permitting modification or replacement of the contract pursuant to any new release, update or upgrade of Software or subsequent renewal of maintenance. If Supplier provides an update or upgrade subject to additional payment, the County shall have the right to reject such update or upgrade;

29. Requiring purchase of a new release, update, or upgrade of Software or subsequent renewal of maintenance in order for the County to receive or maintain the benefits of Supplier's indemnification of the County against any claims of infringement on any third-party intellectual property rights;
30. Granting Supplier or an agent of Supplier the unilateral right to audit or examine the books, records, or accounts of the County;

The parties further agree as follows:

31. If, pursuant to Title 13.1 or Title 50 of the Code of Virginia, Supplier is required to obtain a certificate of authority to transact business in Virginia, Supplier represents and warrants that it is so authorized. If Supplier is not a U.S.-based entity, Supplier maintains a registered agent and a certification of authority to do business in Virginia.
32. Supplier warrants that it is the owner of the Software or otherwise has the right to grant to the County the license to use the Software granted hereunder without violating or infringing any law, rule, regulation, copyright, patent, trade secret or other proprietary right of any third party.
33. Supplier agrees to indemnify, defend and hold harmless the County or its officers, directors, agents and employees ("County's Indemnified Parties") from and against any and all third party claims, demands, proceedings, suits and actions, including any related liabilities, obligations, losses, damages, fines, judgments, settlements, expenses (including attorneys' and accountants' fees and disbursements) and costs (each, a "Claim" and collectively, "Claims"), incurred by, borne by or asserted against any of County's Indemnified Parties to the extent such Claims in any way relate to, arise out of or result from: (i) any intentional or willful conduct or negligence of any employee or subcontractor of Supplier, (ii) any act or omission of any employee or subcontractor of Supplier, (iii) breach of any representation, warranty or covenant of Supplier contained herein, (iv) any defect in the Software, or (v) any actual or alleged infringement or misappropriation of any third party's intellectual property rights by any of the Software. Selection and approval of counsel and approval of any settlement shall be accomplished in accordance with all applicable laws, rules and regulations. In all cases the selection and approval of counsel and approval of any settlement shall be satisfactory to the County against whom the claim has been asserted.
34. The County may rely on independent contractors, acting on behalf of the County, to perform functions requiring the use of and access to the Supplier's Software. Nothing in the Supplier's standard form contract shall limit such third parties from using or accessing the Software in order to perform such functions. If any invention, work of authorship, or confidential information is developed exclusively by an employee, consultant, or third-party contractor or subcontractor of the County during the performance of Services by Supplier, Supplier shall have no ownership claim to such invention, work of authorship, or confidential information.
35. Any travel expenses incurred by Supplier in the course of performing the services must be pre-approved by the County and shall be reimbursed at the then-current per diem rates used by the federal government.
36. Supplier will comply with all applicable laws regarding safeguarding and protection of personally identifiable information made available through this contract. Supplier must report to the County all breaches that result in exposure of the County's data or other incidents compromising the security of the County's data. For purposes of this section "County data" means data that the Supplier accesses, stores, or hosts pursuant to this contract and includes "personal information" defined by Virginia Code § 18.2-186.6 or "medical information" defined by Virginia Code § 32.1-127.1:05. Such reports must be made to the County immediately upon discovery of the breach and no later than three days from when Supplier discovered the breach. The requirements of this paragraph are in addition to and do not relieve Supplier of its obligation to comply with any requirements imposed by law regarding data breaches. If any notices to individuals or third parties are required by applicable law due to a data breach, the parties will cooperate to ensure that such notice is timely provided. If Supplier experiences a breach of protected health information governed under HIPAA, or substance use

disorder information governed under 42 CFR Part 2, the terms of any Business Associate or Qualified Service Organization Agreement between the parties will control.

- 37. All information technology, which is purchased or upgraded by the County under this contract, must comply with the following access standards from the date of purchase or upgrade until the expiration of the Contract:
 - A. Effective, interactive control and use of the technology (including the operating system), applications programs, and format of the data presented, shall be readily achievable by nonvisual means;
 - B. the technology equipped for nonvisual access shall be compatible with information technology used by other individuals with whom the blind or visually impaired individual interacts;
 - C. Nonvisual access technology shall be integrated into networks used to share communications among employees, program participants, and the public; and
 - D. The technology for nonvisual access shall have the capability of providing equivalent access by nonvisual means to telecommunications or other interconnected network services used by persons who are not blind or visually impaired. A covered entity may stipulate additional specifications in any procurement.
 - E. Compliance with the nonvisual access standards set out this Section is not required if the Purchasing Agent determines that (i) the information technology is not available with nonvisual access because the essential elements of the information technology are visual and (ii) nonvisual equivalence is not available.

This contract, consisting of this Fairfax County License Agreement Addendum and the Supplier's standard form contract(s), constitute the entire agreement between the parties and may not be waived or modified except by written agreement between the parties.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed as of the last date set forth below by the undersigned authorized representatives of the parties, intending thereby to be legally bound.

Supplier	Fairfax County
By: _____ (Signature)	By: _____ (Signature)
Name: _____ (Print)	Name: _____ (Print)
Title: _____	Title: Director/County Purchasing Agent
Date: _____	Date: _____



GOVMVMT

ATTACHMENT D

SOLICITATION

BY

COUNTY OF FAIRFAX, VIRGINIA

REQUEST FOR PROPOSALS# 2000003549

FOR

TECHNOLOGY PRODUCTS, SERVICES AND SOLUTIONS

ON BEHALF OF ITSELF AND OTHER GOVERNMENT

AGENCIES AND MADE AVAILABLE THROUGH

GovMVMT PURCHASING COOPERATIVE

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Section 1 - Representations and Covenants

1. REPRESENTATIONS AND COVENANTS

Commitments

GovMVMТ views the relationship with an awarded Supplier as an opportunity to provide maximum benefit to both the Participating Public Agencies and to the Supplier.

The successful foundation of the partnership requires commitments from both GovMVMТ and the Supplier. GovMVMТ requires the Supplier to make the four commitments set forth below (Executive, Value, Differentiator, Sales and Marketing) to ensure that Supplier is providing the highest level of public benefit to Participating Public Agencies.

2.1 Executive Commitment

- (i) A true partnership: Supplier shall have full commitment of the Master Agreement from the highest executive level of the organization at any time. This includes being supported by the Supplier's senior executive management.
- (ii) The pricing, terms and conditions of the Master Agreement shall be Supplier's leading contractual offering of Products and Services to all eligible Public Agencies. All of Supplier's direct and indirect marketing and sales efforts to Public Agencies shall demonstrate that the Master Agreement is Supplier's primary offering and not just one of Suppliers contract options.
- (iii) Supplier's sales force (including inside, direct and/or authorized dealers, distributors, and representatives) shall always present the Master Agreement when marketing Products or Services to Public Agencies.
- (iv) Supplier shall advise all Public Agencies that are existing customers of Supplier as to the pricing and other value offered through the Master Agreement.
- (v) Upon authorization by a Public Agency, Supplier shall transition such Public Agency to the pricing, terms and conditions of the Master Agreement.
- (vi) Supplier shall provide a national/senior management level representative with the authority and responsibility to ensure that the Supplier's Commitments are maintained at all times. Supplier shall also designate a lead referral contact person who shall be responsible for receiving communications from GovMVMТ concerning new Participating Public Agency registrations and for ensuring timely follow-up by Supplier's staff to requests for contact from Participating Public Agencies. Supplier shall provide the personnel necessary to implement and support a supplier-based internet web page dedicated to Supplier's GovMVMТ program and linked to GovMVMТ website and shall implement and support such web page.

Section 1 - Representations and Covenants

- (vii) Supplier shall demonstrate in its procurement solicitation response and throughout the term of the Master Agreement that national/senior management fully supports the GovMVMT program and its commitments and requirements. National/Senior management is defined as the executive(s) with companywide authority.
- (viii) Where Supplier has an existing contract for Products and Services with a state, Supplier shall notify the state of the Master Agreement and transition the state to the pricing, terms and conditions of the Master Agreement upon the state's request. Regardless of whether the state decides to transition to the Master Agreement, Supplier shall primarily offer the Master Agreement to all Public Agencies located within the state.

2.2 Value Commitment

- (i) Supplier represents to GovMVMT that the pricing in the scope of products offered under the Master Agreement is equal or better than any other pricing options it offers to public agencies. Supplier's pricing shall be evaluated on either an overall project basis or the Public Agency's actual usage for more frequently purchased Products and Services.
- (ii) Contracts Offering Lower Prices. If a pre-existing contract and/or a Public Agency's unique buying pattern provide one or more Public Agencies a lower price than that offered under the Master Agreement, Supplier shall match that lower pricing under the Master Agreement and inform the eligible Public Agencies that the lower pricing is available under the Master Agreement. If an eligible Public Agency requests to be transitioned to the Master Agreement, Supplier shall do so and report the Public Agency's purchases made under the Master Agreement going forward. The price match only applies to the eligible Public Agencies. Below are three examples of Supplier's obligation to match the pricing under Supplier's contracts offering lower prices.
 - A. Supplier holds a state contract with lower pricing that is available to all Public Agencies within the state. Supplier would be required to match the lower state pricing under the Master Agreement and make it available to all Public Agencies within the state.
 - B. Supplier holds a regional cooperative contract with lower pricing that is available only to the ten cooperative members. Supplier would be required to match the lower cooperative pricing under the Master Agreement and make it available to the ten cooperative members.

Section 1 - Representations and Covenants

- C. Supplier holds a contract with an individual Public Agency. The Public Agency contract does not contain any cooperative language and therefore other Public Agencies are not eligible to utilize the contract. Supplier would be required to match the lower pricing under the Master Agreement and make it available only to the individual Public Agency.
- (iii) Deviating Buying Patterns. Occasionally GovMVMT and Supplier may interact with a Public Agency that has a buying pattern or terms and conditions that considerably deviate from the normal Public Agency buying pattern and terms and conditions, and causes Supplier's pricing under the Master Agreement to be higher than an alternative contract held by Supplier. This could be created by a unique end-user preference or requirements. In the event that this situation occurs, Supplier may address the issue by lowering the pricing under the Master Agreement on the item(s) causing the large deviation for that Public Agency. Supplier would not be required to lower the price for other Public Agencies.
- (iv) Supplier's Options in Responding to a Third-Party Procurement Solicitation. While it is the objective of GovMVMT to encourage Public Agencies to piggyback onto the Master Agreement rather than issue their own procurement solicitations, GovMVMT recognizes that for various reasons some Public Agencies will issue their own solicitations. The following options are available to Supplier when responding to a Public Agency solicitation:
- A. Supplier may opt not to respond to the procurement solicitation. Supplier may make the Master Agreement available to the Public Agency as a comparison to its solicitation process.
 - B. Supplier may respond with the pricing, terms and conditions of the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement.
 - C. If competitive conditions require pricing lower than the standard Master Agreement pricing, Supplier may submit lower pricing through the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement. Supplier would not be required to extend the lower price to other Public Agencies.
 - D. Supplier may respond to the procurement solicitation with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement. If awarded a contract, Supplier shall still be bound by all obligations set forth in this Section 2, including without limitation, the requirement to continue to advise the awarding Public Agency of the pricing, terms and conditions of the Master Agreement.

Section 1 - Representations and Covenants

- E. Supplier may respond to the procurement solicitation with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement and if an alternative response is permitted, Supplier may offer the pricing under the Master Agreement as an alternative consideration.

- 2.3 Differentiator Commitment.** Supplier shall demonstrate the value, competitive scope, and differentiating factors of the agreement against alternative procurement options in the marketplace at every opportunity. The success of this program lies directly with properly positioning this contract vehicle as the premier cooperative purchasing option for public agencies.

Supplier can accomplish this by highlighting such facts as:

- A. Lead Public Agency process
- B. Non-profit structure
- C. Public Benefit Programs
- D. Value Commitments
- E. Advisory Council Oversight
- F. Dedicated Field Team

Supplier agrees that while this agreement brings significant value to Public Agencies, it is not an exclusive agreement and can be utilized at the discretion of the Participating Public Agencies.

- 2.4 Sales and Marketing Commitment.** Supplier shall market the Master Agreement through Supplier's sales force or dealer network that is properly trained, engaged and committed to offering the Master Agreement as Supplier's best overall value to Public Agencies. Supplier's sales force compensation and incentives shall be greater than or equal to the compensation and incentives earned under other contracts to Public Agencies.

- (i) Supplier Sales. Supplier shall be responsible for proactive sales of Suppliers Products and Services to Public Agencies and the timely follow-up to sales leads identified by GovMVMT. Use of product catalogs, targeted advertising, direct mail, online marketing and other sales initiatives are encouraged. All of Supplier's sales materials targeted towards Public Agencies shall include the GovMVMT logo. GovMVMT hereby grants to Supplier, during the term of this Agreement, a non-exclusive, revocable, non-transferable, license to use the GovMVMT name, trademark, and logo solely to perform its obligations under this Agreement, and for no other purpose. Any goodwill, rights, or benefits derived from Supplier's use of the GovMVMT name, trademark, or logo shall inure to the benefit of GovMVMT. GovMVMT shall provide Supplier with its logo and the standards to be employed in the use of the logo. During the term of the Agreement, the Supplier shall provide GovMVMT with its logo and the standards to be employed in the use of the logo for the purposes of reproducing and using Supplier's name and log in connection with the advertising, marketing and promotion of the Master Agreement to Public Agencies. Supplier shall assist GovMVMT by providing

Section 1 - Representations and Covenants

camera-ready logos and by participating in related trade shows and conferences. At a minimum, Supplier's initiative shall communicate that (i) the Master Agreement was competitively solicited by the Lead Public Agency, (ii) the Master Agreement provides the Supplier's best overall pricing and value to eligible agencies, (iii) there is no cost to Participating Public Agencies, and (iv) the Master Agreement is a non-exclusive contract.

- (ii) Branding and Logo Compliance. Supplier shall be responsible for complying with the GovMVMT branding and logo standards and guidelines. Prior to use by Supplier, all GovMVMT related marketing material must be submitted to GovMVMT for review and approval.
- (iii) Sales Force Training. Supplier shall train its national sales force on the Master Agreement and GovMVMT program. GovMVMT shall be available to train on a national, regional or local level and generally assist with the education of sales personnel.
- (iv) Participating Public Agency Access. Supplier shall establish the following communication links to facilitate customer access and communication:
 - A. A dedicated GovMVMT internet web-based home page that is accessible from Supplier's home page or main menu navigation containing:
 - 1) GovMVMT standard logo with Founding Sponsor logos;
 - 2) Copy of original procurement solicitation, including all addenda;
 - 3) Copy of Master Agreement including all amendments;
 - 4) Summary of Products and Services pricing;
 - 5) Electronic link to GovMVMT's online registration page;
 - 6) Other promotional material as requested by GovMVMT;
 - 7) A dedicated toll-free national hotline for inquiries regarding GovMVMT; and
 - 8) A dedicated email address for general inquiries in the following format: GovMVMT@(suppliername).com.
- (v) Electronic Registration: Supplier shall be responsible for ensuring that each Public Agency has completed GovMVMT's online registration process prior to processing the Public Agency's first sales order.

Section 1 - Representations and Covenants

- (vi) Supplier's Performance Review: Upon request by GovMVMT, Supplier shall participate in a performance review meeting with GovMVMT to evaluate Supplier's performance of the covenants set forth in this Agreement.

- (vii) Supplier Content. Supplier may, from time to time, provide certain graphics, media, and other content to GovMVMT (collectively "Supplier Content") for use on GovMVMT websites and for general marketing and publicity purposes. During the term of the Agreement, Supplier hereby grants to GovMVMT and its affiliates a non-exclusive, worldwide, free, transferrable, license to reproduce, modify, distribute, publicly perform, publicly display, and use Supplier Content in connection with GovMVMT websites and for general marketing and publicity purposes, with the right to sublicense each and every such right. Supplier warrants that: (a) Supplier is the owner of or otherwise has the unrestricted right to grant the rights in and to Supplier Content as contemplated hereunder; and (b) the use of Supplier Content and any other materials or services provided to GovMVMT as contemplated hereunder will not violate, infringe, or misappropriate the intellectual property rights or other rights of any third party.

EXHIBIT A
QUESTIONNAIRE FOR NATIONAL CONSIDERATION

Suppliers are required to meet specific qualifications. Please respond to each qualification statement on this questionnaire.

1. **Will the pricing for all Products and/or Services offered be equal to or better than any other pricing options it offers to Participating Public Agencies nationally?**

Yes No

2. **Does your company have the ability to provide service to any Participating Public Agencies in all 50 states?**

Yes *No

*(*If no, identify the states where you do not have the ability to provide service to Participating Agencies.)*

3. **Does your company have a national sales force, dealer network or distributor with the ability to call on Participating Public Agencies in at least 35 states?**

Yes *No

*(*If no, identify the states where you have the ability to call on Participating Public Agencies.)*

4. **Will your company assign a dedicated Senior Management level Account Manager to support the resulting GovMVMT contract?**

Yes No

5. **Does your company maintain records of your overall Participating Public Agencies' sales that you can and will share with GovMVMT to monitor contract implementation progress?**

Yes No

6. **Does your company have the ability to provide electronic and ecommerce ordering and billing?**

Yes No

7. **Will the GovMVMT contract be your lead public offering to Participating Public Agencies?**

Yes No

8. **Check which applies for your company sales last year in the United States:**

- Sales between \$0 - \$25 Million
 Sales greater than \$25 Million to \$50 Million
 Sales greater than \$50 Million to \$100 Million
 Sales greater than \$100 Million

Submitted by:

Steve Muchow

(Printed Name)



(Signature)

VP of Services and PMO

(Title)

4/1/2023

(Date)

**EXHIBIT B
SUPPLIER RESPONSE**

Supplier must provide the following information in order for the Lead Public Agency to determine Supplier's qualifications to extend the resulting Master Agreement to Participating Public Agencies thru GovMVMT.

A. National Commitments

- 1. Please provide a written narrative of your understanding and acceptance of the Supplier Representations and Covenants in Section 1 of this Attachment.***

CAS Severn, including senior management, fully supports the GovMVMT program and would like to make this contract our primary nation-wide vehicle, if awarded. CAS views this as an opportunity to partner with GovMVMT to continue to grow our largest and most critical vertical – State, Local and Education (SLED) – nationwide.

B. Company

- 1. Provide a brief history and description of Supplier, including Supplier's experience in providing similar products and services.***

CAS Severn, a technology firm, provides comprehensive system engineering staffing support services and solutions to many educational and State and local government information technology agencies as well as commercial businesses throughout the United States. Core competencies include defining enterprise architecture for cloud and security platforms, enterprise resiliency architecture, development and deployment of existing and new standards, requirements definition as well as detail design, development and integration of software and hardware solutions and recommending and implementing enabling technologies.

Since its inception in 1978, CAS Severn has been a total solution provider with a "best value" approach. The result has been an excellent reputation, earned through our successful performance, for providing quality services and system solutions that exceed customer expectations, delivered on time and within budget. As expert practitioners in program management, enterprise resiliency, and security, our objective is to procure, configure, and maintain mission-critical information technology systems for many customers across a wide geographical expanse. The success of our operational philosophy can be measured by what we have received: favorable evaluations, awards, and follow-on contracts.

Our intensive experience with commercial, government and state projects along with schools and education systems has given us thorough knowledge of information technology process needs which enables us to provide our customers experienced professionals who will offer cost-effective solutions.

While State, Local and Education clients have been important to CAS for 35 years, under new management about 10 years ago, CAS decided to expand our focus on SLED, and have experienced outsized growth in the segment as a result. A primary reason for that is the partnership with Fairfax County and award of the preceding contract – it has rapidly become our #1 contract vehicle as a company (larger in volume than even our federal GWACs) – and has made clear the need for us to invest and focus further on SLED. 4 years ago, CAS doubled the SLED workforce, and we continue to invest more in the SLED community across the mid-Atlantic. We have supported an extensive list of customers who would benefit from the GovMVMT contract, if awarded, and expect to invest and focus significantly on this contract as it would be our first and only nationwide contract vehicle.

For more information on a sample of existing SLED clients, see the main proposal for a non-exhaustive list of our State, Local Government, K-12 and higher education customers.

- 2. Provide the total number and location of salespersons employed by your company in the United States.***

Number of Outside & Inside Sales Representatives	Region Assigned	States in Assigned Region
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**EXHIBIT B
SUPPLIER RESPONSE**

2	Territory Expansion in Maryland, Delaware, and Eastern Pennsylvania	MD / DE / PA
3	Focus Accounts in Maryland	MD
3	Virginia – Focus Accounts	VA
2	Virginia – Territory Expansion	VA
1	North Carolina, South Carolina, and Tennessee Territory Expansion	NC, SC, TN
2	Nationwide Support / inbound	Rest of Country
12	TOTAL	

As mentioned, this total size focused on SLED has doubled over the past 4 years, and if awarded, CAS Severn plans to scale this team, first through the southeast, then throughout the United States, to support this contract, as described below.

3. Please provide a narrative of how these sales people would be used to market the contract to eligible agencies across the country. Please describe what you have in place today and your future plans, if you were awarded the contract.

CAS Severn is very focused on State and Local Government, education (or "SLED") as a customer base, in the mid-Atlantic. If awarded this contract, we would double down on our focus on SLED, but expand our geographical concentration – first to the southeast, then the entire east coast, then centrally, and finally to the west coast.

Approximately 75% of CAS revenue from the last 3 years has come from SLED, \$118M of our total \$158M of last three years of sales, as evidenced in the table in question 5 below. The remaining 25% is a combination of Federal and Private sector work. We recognize SLED is also our fastest growing segment, for over three years. As a result, CAS leadership has doubled down on this segment, and is looking to further focus on the sector, making it our growth plan to expand to be a nation-wide provider of IT products and services. This not only makes clear business sense, but our team has realized the unique impact SLED has – State and Local agencies specifically are the primary interface for the American citizen to interact with Government Services, and the need for best-class highly secure and always-available government has never been higher. Whether through the trying financial times in 2008-2010, or more recently with COVID and related health issues, the CAS team has never felt we have made a greater impact in society than by helping modernize and security top performing State and Local government institutions.

We must credit the preceding contract – issued by Fairfax County (the local version – awarded to CAS as Contract # 4400006324) in 2015 as a catalyst for the growth, and the growing impact we are making on the National Capital Region, and Mid-Atlantic as a whole. At that time, we were a minor vendor to Fairfax, and not an active vendor with five out of 10 of what are now are largest public sector clients (See Question 7 below for a list of the top 10). As a result of this contract, additional contract awards, receipt of some special designations (Example: VA SWaM) and numerous SLED and Public Sector partner of the year awards from Nutanix, Rubrik, Cohesity and others; CAS Severn has never been better positioned to expand at a rapid pace. We are experiencing rapid growth and strong profitability enabling us to bring on additional sales, engineering, and operations staff to generate increased volume and revenue and handle the resulting business efficiently.

If awarded this contract, our plan is to market this contract as the go-to vehicle for all public sector organizations with which we already do business. In addition, this contract enables CAS Severn to broaden its aperture and begin a focused campaign with our manufacturer and distributor partners to generate business at State and Locals across the country. In the last three years alone (2020, 2021, and 2022), CAS Severn has generated over \$48 million in revenue across the local Fairfax County IT contract – the contract preceding this RFP. While the local version of the preceding RFP is mostly recognized by Virginia customers, this national GovMVMt, would enable a significant amount of growth for CAS – and for GovMVMt a partner who is specifically focused on adoption of the resulting contract vehicle. Unlike CAS Severn's competitors bidding on this RFP, who likely already hold numerous nationwide contract vehicles – this GovMVMt contract would be our sole nation-wide, and single area of focus.

As you can see, current sales personnel are heavily concentrated in the Mid-Atlantic, as that is where the bulk of our business is today. We would plan to expand headcount at a measured pace, in-line with demand from this contract, first focused on the South-Eastern United States. We already have a branch office in North Carolina focused on North Carolina, South Carolina and Tennessee. We would look to leverage this GovMVMt contract in those geographies, and if successful, would double headcount in that region, and begin

**EXHIBIT B
SUPPLIER RESPONSE**

planning further south (GA thru FLA). Every two to four months we would continue to re-evaluate growth, revenue and profitability and based on this continue expansion as quickly as is responsible.

Due to our SLED focus, our salespeople all understand the importance of contract vehicles in this space, and the importance of having conversations early and often during the sales process regarding the procurement process. Our sales team is comfortable discussing the pros and cons of each contract vehicle and guiding procurement offices through the process of enabling a new vehicle. The GovMVMT contract would be a new and critical component available to our already knowledgeable and capable sales team which would enable CAS Severn to compete for business at larger scale. As previously noted, CAS Severn would also expand its business by adding additional salespeople, engineers, and support staff. These individuals would help drive and support new business across the GovMVMT contract.

Aside from our sales team, our operations staff is already capable of processing both large and small orders at scale. Continuing to scale the business to handle additional volume is a matter of adding resources, which if awarded, would be done extremely quickly. Over the last three years CAS Severn has completed approximately 6,000 transactions across various contract vehicles totaling over \$100 million in revenue. These orders range from only a few dollars to well over \$1 million. CAS Severn completes orders of all sizes timely and profitably and can scale its existing processes to handle even higher order volumes.

4. Provide the number and location of support centers.

As a value-added reseller and managed services provider, CAS Severn focuses on a targeted remote approach to reduce cost to our clients, with a blend of in-office and remote employees. This is true of our managed services practice and other areas of our business for customers located both near and far from our Laurel, MD headquarters. When it adds sufficient value to a project or task, CAS Severn frequently travels onsite to work directly with customers. As a result, our physical office presences are limited two 4 sites today – Laurel, Maryland, Forest Hill, Maryland, Richmond, Virginia, and Cary, North Carolina.

In addition, CAS Severn partners directly with the manufacturers of products it resells and utilizes their resources when it makes sense to do so, which has enabled us to deliver services as far away as Texas, New Mexico, and Florida in the past two years. CAS Severn also works with a number of subcontractors and a wide network of distribution partners who have a national presence and plans to add more branch offices as needed.

5. Provide company annual sales for the three previous fiscal years in the United States. Sales reporting should be segmented into the following categories:

SUPPLIER ANNUAL SALES IN THE UNITED STATES FOR 2020, 2021, AND 2022			
SEGMENT	2020 SALES	2021 SALES	2022 SALES
Cities	\$ 1,314,189	\$ 1,701,612	\$ 1,644,572
Counties	\$ 15,078,073	\$ 21,517,369	\$ 19,319,156
K-12 (Public/Private)	\$ 504,492	\$ 1,305,046	\$ 2,177,659
Higher Education (Public/Private)	\$ 3,935,724	\$ 6,301,340	\$ 5,122,179
States	\$ 9,771,658	\$ 12,175,285	\$ 9,017,050
Other Public Sector and Nonprofits	\$ 1,337,348	\$ 3,522,401	\$ 3,051,269
Federal	\$ 1,288,348	\$ 1,135,620	\$ 1,063,148
Private Sector	\$ 11,733,699	\$ 13,717,332	\$ 10,936,290
Total Supplier Sales	\$ 44,963,531	\$ 61,376,005	\$ 52,331,323

6. For the proposed products and services included in the scope of your response, provide annual sales for the last three fiscal years in the United States. Sales reporting should be segmented into the following categories:

CAS Severn is offering its complete and vast area of products and services for this contract. As new technologies and services arise, we would seek to add those cutting edge technologies to our price list and form new reseller relationships. CAS Severn values its advisory role with customers very highly and is always excited to share the latest technologies with our current customers and new prospects alike.

**EXHIBIT B
SUPPLIER RESPONSE**

SUPPLIER ANNUAL SALES IN THE UNITED STATES FOR 2020, 2021, AND 2022			
SEGMENT	2020 SALES	2021 SALES	2022 SALES
Cities	\$ 1,314,189	\$ 1,701,612	\$ 1,644,572
Counties	\$ 15,078,073	\$ 21,517,369	\$ 19,319,156
K-12 (Public/Private)	\$ 504,492	\$ 1,305,046	\$ 2,177,659
Higher Education (Public/Private)	\$ 3,935,724	\$ 6,301,340	\$ 5,122,179
States	\$ 9,771,658	\$ 12,175,285	\$ 9,017,050
Other Public Sector and Nonprofits	\$ 1,337,348	\$ 3,522,401	\$ 3,051,269
Federal	\$ 1,288,348	\$ 1,135,620	\$ 1,063,148
Private Sector	\$ 11,733,699	\$ 13,717,332	\$ 10,936,290
Total Supplier Sales	\$ 44,963,531	\$ 61,376,005	\$ 52,331,323

7. Provide a list of your company's ten largest public agency customers, including contact information.

Size	Customer	Contact	Email
1	County of Fairfax	Jeff Porter	jeffrey.porter@fairfaxcounty.gov
2	Prince William County	Don Shaier	dschaier@pwcgov.org
3	Maryland Office of the Courts	Jason Thomas	jason.thomas@courts.state.md.us
4	Washington Suburban Sanitary Commission	Namdev Shenoy	namdev.shenoy@wsscwater.com
5	Spotsylvania County	Ed Dooley	edooley@spotsylvania.va.us
6	Washington Metropolitan Area Transit Authority (WMATA)	Alicia Blanton	ablanton@wmata.com
7	Comptroller of Maryland	Bill O'leary	woleary@comp.state.md.us
8	U.S. Army - ITA (JSP)	CONFIDENTIAL	
9	Montgomery County Government	Joe Webster	joseph.webster@montgomerycountymd.gov
10	Prince George's County Maryland	Marc Seymour	mdseymour@co.pg.md.us

8. Describe any green or environmental initiatives or policies.

CAS Severn has taken several steps to minimize its environmental impact. One of the most significant initiatives taken by CAS is the adoption of remote work policies. By allowing employees to work from home, the corporation has been able to reduce the need for commuting and the associated greenhouse gas emissions. This has also had the added benefit of reducing the amount of office space required, further lowering the corporation's environmental impact.

Another initiative taken by CAS is the establishment of partnerships with manufacturers who prioritize environmental sustainability. By sourcing products and materials from these manufacturers, the corporation has been able to reduce its reliance on less sustainable alternatives. This has also helped to support the growth of the environmentally friendly manufacturing sector.

At the corporation's headquarters, CAS has implemented a range of environmentally friendly policies, such the implementation of waste reduction programs. The corporation has also installed energy-efficient lighting and heating and cooling systems, further reducing its energy consumption and greenhouse gas emissions.

9. Describe any diversity programs or partners Supplier does business with and how Participating Public Agencies may use diverse partners through the Master Agreement. Indicate how, if at all, pricing changes when using the diversity program. If there are any diversity programs, provide a listing of diversity alliances and a copy of their certifications.

**EXHIBIT B
SUPPLIER RESPONSE**

CAS Severn partners with a number of local organizations that are both minority-owned and women owned. These are preferred partnerships for CAS Severn in many instances and areas of technology and we often utilize a "diversity first" model when selecting partners in various areas.

We do not experience consistent or measurable price differences due to a focus on diversity programs. Although we are committed to diversity, our number one priority is the architecting, resale, and implementation of best-in-class technology solutions at excellent price points for our customers.

10. Indicate if Supplier holds any of the below certifications in any classified areas and include proof of such certification in your response:

a. Minority Women Business Enterprise (MBE or WBE)VAZ

Yes _____ No X

b. Small Business Enterprise (SBE) or Disadvantaged Business (DBE)

Yes X No _____

c. Historically Underutilized Business (HUB)

Yes _____ No X

d. Historically Underutilized Business Zone Enterprise (HUBZone)

Yes _____ No X

e. Veteran Business Enterprise (VBE)

Yes _____ No X

f. Service-Disabled Veteran's Business Enterprise (SDVBE)

Yes _____ No X

If you responded yes to any designations in a-f, please list certifying agency(ies):

CAS is a Maryland Small Business Reserve (SBR) certified Small Business, by the State of Maryland. CAS is also a Virginia certified Small business under the Virginia Small, Woman and Minority (SWaM #9820) program, administered by Commonwealth of Virginia's Small Business and Supplier Diversity (SBSD) department. Our Virginia SWaM certification is included in the Addenda upload section on bonfire.

11. Please describe any Affirmative Action Policy your company has in place.

CAS Severn is a corporation that believes in creating a fair and inclusive workplace for all. While the company does not utilize affirmative action policies, we focus on providing the best candidates and solutions for their customers regardless of race. The company believes that it is important to evaluate candidates based on their skills, experience, and qualifications, rather than their race or gender. This allows CAS Severn to create a diverse and inclusive workplace naturally, where individuals are hired and promoted based on merit alone. By focusing on providing the best solutions for customers and evaluating employees based on their abilities, CAS Severn promotes a workplace culture that values diversity and inclusivity, making it a great place to work for everyone.

C. Order Processing and Distribution

1. Describe your company's normal order processing procedure from point of customer contact through delivery and billing.

EXHIBIT B SUPPLIER RESPONSE

The order acceptance process for CAS Severn involves several steps to ensure that orders are accurately processed, coordinated with distributors, and billed correctly by the accounting team.

First, the order is received from the customer. For larger, more complex solutions this request would be directed to the appropriate member of the sales team to confirm the details, including product quantity, pricing, and delivery date. After confirmation by the sales team (with potential involvement of our engineering team), the order is forwarded to our sales operations team for entry into the ordering system and processing. For more straightforward or routine orders, the processing passes directly to the sales operations department at CAS Severn they will then input the order into the company's system for processing.

The sales team and sales operations teams work together to ensure an order complies with the appropriate contract vehicle, its minimum discount and ensures terms and conditions are met.

Next, the order is reviewed by the operations team to ensure that the products are available in inventory and ready for shipment. If any products are out of stock or will be shipping on a delayed shipment, an internal review is conducted, and the customer is notified and advised of recommended replacements or other courses of action if any are available.

Once the order has been confirmed and the products are available, the delivery date is set and communicated to the customer. The operations team then coordinates with the distributors to ensure that the products are shipped to the customer on time and tracks the shipment and delivery of the items and keeps the customer up to date on the status.

Finally, the accounting team will generate an invoice based on the details of the order and the agreed pricing. The invoice is sent to the customer for payment, and the accounting team records the payment in the company's financial records.

2. In what formats do you accept orders (telephone, ecommerce, etc.)?

CAS Severn accepts orders in all written forms. This would include email, fax, US mail, or hand delivery.

3. Please describe your single system or platform for all phases of ordering, processing, delivery and billing.

CAS Severn utilizes a single CRM and Billing system throughout the initial sales process that enables conversion of the initial sales driven conversations to an order record. This is thru a number of modules in the Microsoft Dynamics produce suite, with several custom additions we have made over many years. This "order record" is a digital filing system that includes all relevant items of record such as orders to distributors, customer agreements, purchase orders from the customer, and internal accounting and cost documents.

4. Please state your normal payment terms and any quick-pay incentives available to Participating Public Agencies.

CAS Severn operates through a variety of contract vehicles and we abide by the terms of those vehicles when it comes to payment terms. If not otherwise specified or required, CAS Severn operates on "net 30 payment" terms by default. A 1 percent reduction in cost to the customer can be negotiated for in appropriate situations in return for payment within 15 days.

5. State which forms of ordering allow the use of a procurement card and the accepted banking (credit card) affiliation.

CAS Severn accepts procurement cards for orders placed via the appropriate ordering channels.

In addition, CAS Severn also accepts traditional credit cards for online orders, including VISA, Mastercard, American Express, and Discover.

CAS Severn also offers other payment options such as electronic funds transfer (EFT) or payment by check. Customers are always encouraged to contact CAS Severn directly for additional payment options and to discuss their specific needs.

Overall, CAS Severn is committed to providing flexible and convenient payment options for their customers, whether it be through procurement cards or traditional credit cards, or other methods, to ensure that the ordering process is as streamlined as possible.

6. Describe how your company proposes to distribute the Products and Services nationwide.

As a corporation that resells products from other companies, CAS Severn relies on a network of national distributors to distribute those products nationwide. This network of distributors allows CAS Severn to leverage their resources and expertise to efficiently and effectively deliver products to customers across the country.

The process begins with CAS Severn working closely with the manufacturers to ensure that their products are available in inventory and ready for shipment. The national distributors then take over the process of delivering these products to customers.

CAS Severn works closely with their distributors to ensure that products are delivered on time and in the proper quantities. This involves managing inventory levels, coordinating with the manufacturers, and communicating with customers to ensure that delivery is made at a time and location that is convenient for them.

By relying on a network of national distributors, CAS Severn is able to provide customers with access to a wide range of products from multiple manufacturers, delivered in a timely and efficient manner.

7. Identify all other companies that will be involved in the processing, handling or shipping of the Products and Services to the end user.

CAS Severn coordinates with its national network of distributors for the shipment and delivery of various products. These distributors include Arrow Electronics, Ingram Micro, Carahsoft, Synnex, and Climb. This list of distributors occasionally changes but these are the core distributors used by CAS Severn.

The distribution companies mentioned above utilize both national and local carriers to deliver physical items. The carrier chosen depends on a number of factors including location, delivery timeline, desired level of service, cost, and other factors. It is not possible for CAS Severn to provide a truly comprehensive list of every company utilized to carry out deliveries by the various distributors.

8. Describe how Participating Public Agencies are ensured they will receive the Master Agreement pricing with your company's distribution channels, such as direct ordering, retail or in-store locations, distributors, etc. Describe how Participating Public Agencies verify and audit pricing to ensure its compliance with the Master Agreement.

As with CAS Severn's other contract vehicles, a price list will be posted on CAS Severn's website that includes a minimum "discount off list" for various manufacturers and categories of products (hardware, software, hardware maintenance, software maintenance, etc.). This price list with "discount off list" will be the same information included with this proposal response.

When submitted a quote to a customer, CAS Severn includes the list price of the line item from the manufacturer, the price being offered to the customer, and the resulting discount off list. This allows a customer to compare the quote they received from CAS Severn to the publicly available CAS Severn price list to verify that the customer has received at least the "minimum discount off list" posted in the CAS Severn price list.

9. Provide the number, size and location of your company's distribution facilities, warehouses and retail network, as applicable.

As previously noted, CAS Severn resells the products of manufacturers through the use of a network of distribution companies. These companies have warehouses and facilities throughout the United States that contain many of the products resold by CAS Severn. In addition, the manufacturers maintain their own

warehouses and distribution facilities which enable CAS Severn to provide products to customers as quickly and efficiently as possible.

10. Describe your ability to provide customized reports (i.e., commodity histories, purchase histories by department, etc.) for each Participating Public Agency.

Our order records contain this information and it is housed in an access database, this enables the running of custom reports against the database. Additional deeper detail is available through the utilization of the R programming language which can further parse large amounts of order records and efficiently provide customized information.

11. Describe your company's ecommerce capabilities:

a. Include details about your company's ability to create punch out sites and accept orders electronically.

CAS Severn has the ability to create punch out sites and accept orders electronically. This functionality would be a critical part of CAS Severn's commitment to providing customers with a streamlined and efficient ordering process.

By creating punch out sites, CAS Severn can seamlessly integrate their products and services with a customer's existing procurement system. This allows customers to easily search for and order CAS Severn's products without leaving their procurement system.

In addition, CAS Severn's ability to accept orders electronically allows for even greater efficiency in the ordering process. Customers can simply input their order details and send them electronically, eliminating the need for paper-based orders.

Upon being awarded a contract, CAS Severn can immediately implement this functionality to ensure that the ordering process is as efficient and streamlined as possible. This allows customers to easily access CAS Severn's products and services, placing orders quickly and easily, resulting in a more positive and productive relationship between CAS Severn and their customers.

b. Provide detail on your company's ability to integrate with a Public Agency's ERP/purchasing system (Oracle, SAP, Jaggaer, etc.). Please include some details about the resources you have in place to support these integrations.

CAS Severn has a wealth of technical resources and partners to support our ability to integrate with a Public Agency's ERP/purchasing system such as Oracle, SAP, Jaggaer, and other similar systems.

Our internal team combined with our external development will work together to ensure seamless integration to reasonable levels. We can assign a dedicated technical team for any integration projects, who work closely with our partners and customers to deliver a successful and efficient integration.

Furthermore, we have invested heavily in the latest software tools and infrastructure to ensure that our integrations are robust, reliable, and secure. We also have a dedicated support team to provide ongoing maintenance and support to our customers once the integration is complete. We are currently upgrading some internal systems to ensure that our capabilities remain current.

Overall, CAS Severn is well-equipped to integrate with a Public Agency's ERP/purchasing system, leveraging our technical expertise, strong partnerships, and cutting-edge software tools and infrastructure to ensure a seamless and efficient integration.

D. Sales and Marketing

1. Provide a detailed ninety-day plan beginning from award date of the Master Agreement describing the strategy to immediately implement the Master Agreement as Supplier's preferred go-to market strategy for Public Agencies to Supplier's teams nationwide, including, but not limited to:

a. Executive leadership endorsement and sponsorship of the award as the Supplier's go-to-market strategy within the first 10 days.

Within the first 10 days of being awarded the Master Agreement, CAS Severn's executive leadership will endorse the award as CAS Severn's go-to-market strategy for Public Agencies. This endorsement and sponsorship will be communicated across all levels of the organization, ensuring that all team members are aware of the importance of this award and understand their role in executing the strategy.

b. Training and education of Supplier's national sales force with participation from the Supplier's executive leadership, along with the GovMVMT team within the first 90 days.

Within the first 30 days, CAS Severn will begin the process of training and educating our national sales force on the Master Agreement, with participation from our executive leadership team and the GovMVMT team. This training will focus on the key benefits and features of the agreement, as well as best practices for effectively selling to Public Agencies.

By day 60, CAS Severn will have completed the initial training and education for our national sales force, and will begin executing on the strategy. This will involve leveraging our existing relationships with Public Agencies, as well as identifying new opportunities to promote the Master Agreement.

Within the first 90 days, CAS Severn will have fully implemented the Master Agreement as our preferred go-to-market strategy for Public Agencies, with our sales force actively promoting the agreement to customers nationwide. We will also conduct a post-implementation review to identify areas for improvement and ensure that we are meeting our goals and objectives.

2. Provide a detailed 90-day plan beginning from award date of the Master Agreement describing the strategy to market the Master Agreement to current Participating Public Agencies, existing Public Agency customers of Supplier, as well as to prospective Public Agencies nationwide immediately upon award, including, but not limited to:

- a. Creation and distribution of a co-branded press release to trade publications.***
- b. Announcement, Master Agreement details and contact information published on the Provider's website within the first 90 days.***
- c. Commitment to attendance and participation with GovMVMT at national (i.e. NIGP Annual Forum, etc.), regional (i.e. Regional NIGP Chapter meetings, Regional Summits, etc.) and provider-specific trade shows, conferences and meetings throughout the term of the Master Agreement.***
- d. Commitment to attend, exhibit and participate at the NIGP Annual Forum in an area reserved by GovMVMT for partner providers. Booth space will be purchased and staffed by Supplier.***
- e. Design and publication of national and regional advertising in trade publications throughout the term of the Master Agreement.***
- f. Ongoing marketing and promotion of the Master Agreement throughout its term (case studies, collateral pieces, presentations, promotions, etc.)***
- g. Dedicated GovMVMT internet web-based homepage on Supplier's website with:***
 - GovMVMT Partners standard logo;***
 - Copy of original Request for Proposal, including all addenda;***
 - Copy of Master Agreement all amendments between Lead Public Agency and Supplier;***
 - Marketing Materials;***
 - Electronic link to GovMVMT website including the online registration page;***
 - A dedicated toll-free number and email address for GovMVMT.***

Within the first 10 days of being awarded the Master Agreement, CAS Severn will create a detailed marketing plan that will include the creation and distribution of a co-branded press release to trade publications, as well as an announcement of the Master Agreement details and contact information on the CAS Severn's website within the first 10 days.

In the first 30 days, CAS Severn will commit to attending and participating with GovMVMT at national, regional, and provider-specific trade shows, conferences, and meetings throughout the term of the Master Agreement. Additionally, we will commit to attending and exhibiting at the NIGP Annual Forum in an area reserved by GovMVMT for partner providers. Booth space will be purchased and staffed by CAS Severn and potentially its manufacturer partners.

Within the first 60 days, CAS Severn will design and publish national and regional advertising in trade publications throughout the term of the Master Agreement. We will also develop ongoing marketing and promotion strategies for the Master Agreement, including case studies, collateral pieces, presentations, promotions, bootcamps, webinars, etc.

Finally, within the first 90 days, CAS Severn will create a dedicated GovMVMT internet web-based homepage on Supplier's website with a GovMVMT Partners standard logo, copy of the original Request for Proposal, including all addenda, copy of the Master Agreement and all amendments between Lead Public Agency and Supplier, marketing materials, an electronic link to the GovMVMT website, including the online registration page, and a dedicated toll-free number and email address for GovMVMT. This will ensure that current and prospective Public Agencies have easy access to all the necessary information and support they need to take advantage of the Master Agreement.

Given that a resultant contract would be the defecto nation-wide vehicle for CAS Severn, and therefore our single largest focus, corporately - we are happy to modify and intensify these plans if requested by GovMVMT.

3. Describe how Provider will transition any existing Public Agency customers' accounts to the Master Agreement available nationally through GovMVT. Include a list of current cooperative contracts (regional and national) Supplier holds and describe how the Master Agreement will be positioned among the other cooperative agreements.

CAS Severn will ensure a smooth transition for any existing Public Agency customers to the Master Agreement available nationally through GovMVT by communicating the benefits of the new agreement and providing guidance on the transition process. CAS Severn's national sales force will reach out to existing customers and conduct account reviews to identify opportunities for transitioning to the Master Agreement. A dedicated team will also be assigned to oversee the transition process and address any concerns or questions that may arise.

As for the cooperative contracts, the Provider currently holds several national and regional cooperative contracts with various purchasing cooperatives, including:

GS-35F-0380V GSA
HHSN316201500051W NITAAC
534029 State of Ohio
VA-150826-CASS VITA
VA-220218-CASS VITA
VA-181203-CASS VITA
VA-190822-CASS VITA
MDM0031036680 MD Health Benefit Exchange
060B2490023 MD DoIT (CATS+)
060B2490022 MD DoIT (IT HW)
060B2490021 MD DoIT (COTs)
K18-0016-25L MD Administrative Office of the Courts (HW & Services)
K18-0002-25L MD Administrative Office of the Courts (COTs SW)
4400006324 Fairfax County
19-3120-CO080 Stafford County VA
19-101519-WRR Chesapeake VA
C2374-D Loudoun County, VA
7242 WSSC
UMD-972016 University of MD (MEEC 2017)
PGCC-20-10 Prince George's Community College (MEEC)
LIE-1617 Charles County Public Schools
CAS-68-18ksc Fauquier County Gov't and School Brd.
UVA-AGR-IT-002020-CASSevern VA Higher Education Procurement Consortium (VHEPC)
VHEPC
UVA845196 VHEPC - Dell and EMC
MNWNC-109 NASPO - EMC
SCRA-CAS-05122020 NASPO – via Carahsoft (Contract #GSS17793-CLOUD_SOL – not held by CAS directly)
Carahsoft NASPO AR2472 (held by Carahsoft, not held by CAS directly)
MNWNC-121 UVA1639592 NASPO - Value Point VA NetAPP
MNWNC-121 GS15133-Computer NASPO - Value Point DE NetAPP
GSA (47QTCA20D0019) Carahsoft GSA FedResults
Carahsoft NCPA/CCPA #01-86
1807CAS Prince George's Comm. College
eARC No.: 97-2064-2018 Prince George's County, MD
N/A Prince George's County, MD
eARC No.: 109-2095-2018 Prince George's County, MD
UVA1628438 Virginia Association of State College and University Purchasing (VASCUPP)
UVA682546-PAC Virginia Association of State College and University Purchasing (VASCUPP)

The Master Agreement will be positioned among these cooperative agreements as the preferred go-to-market strategy for public agencies for CAS Severn's teams nationwide. CAS Severn will ensure that the Master Agreement is promoted and marketed effectively, highlighting its unique value proposition and competitive advantages over other cooperative agreements. CAS Severn will also work closely with GovMVT to ensure the Master Agreement is well-positioned within the cooperative procurement landscape.

4. **Acknowledge Supplier agrees to provide its logo(s) to GovMVT and agrees to provide permission for reproduction of such logo in marketing communications and promotions. Acknowledge that use of GovMVT logo will require permission for reproduction as well.**

Acknowledged.

5. **Confirm Supplier will be proactive in direct sales of Supplier's Products and Services to Public Agencies nationwide and the timely follow up to leads established by GovMVT. All sales materials are to use the GovMVT logo. At a minimum, the Supplier's sales initiatives should communicate:**
 - a. **Master Agreement was competitively solicited and publicly awarded by a Lead Public Agency**
 - b. **Pricing Equal to or better than Supplier's Best available government pricing**
 - c. **No cost to participate**
 - d. **Non-exclusive**

CAS Severn acknowledges and confirms these requirements

6. **Confirm Supplier will train its national sales force on the Master Agreement. At a minimum, sales training should include:**
 - a. **Key features of Master Agreement**
 - b. **Working knowledge of the solicitation process**
 - c. **Awareness of the range of Public Agencies that can utilize the Master Agreement through GovMVT**
 - d. **Knowledge of benefits of the use of cooperative contracts**

CAS Severn acknowledges and confirms these requirements. This type of education and information will not be new to the CAS Severn sales force, as all sellers have worked with various contract vehicles in the past.

7. **Provide the name, title, email and phone number for the person(s) who will be responsible for:**

- a. **Executive Support**

Steve Drew
President
(301) 785-1032
sdrew@cassevern.com

- b. **Sales**

Frank Wilson
Vice President of Sales
(240) 463-3397
fwilson@cassevern.com

Mark Belluz
Managing Director of Public Sector Sales
(914) 263-5865
mbelluz@cassevern.com

- c. **Sales Support**

Rebecca Howell
Sales Operations Team Lead
(443) 838-4125
rhowell@cassevern.com

d. Marketing

Joe Fino
Marketing Lead
(301) 776-3400
jfino@cassevern.com

e. Financial Reporting

Steve Muchow
Vice President of Services and PMO
(301) 776-3400
smuchow@cassevern.com

f. Accounts Payable

Wendy Zheng
Controller
(301) 776-3400
wzheng@cassevern.com

g. Contracts

Joshua Wozniak
Account Executive
(571) 216-5734
jwozniak@cassevern.com

8. Describe how Supplier's national sales force is structured, including contact information for the highest level executive responsible for the sales team.

The highest level sales focused executive is Frank Wilson. His information is as follows:

Frank Wilson
Vice President of Sales
(240) 463-3397
fwilson@cassevern.com

The State and Local team which would be responsible for vast majority of the business on the GovMVMT contract vehicle is directed by:

Mark Belluz
Managing Director of Public Sector Sales
(914) 263-5865
mbelluz@cassevern.com

The State and Local team includes multiple individual sales representatives as team members with varying areas of focus within State and Local and within the various technological verticals.

9. Explain how your company's sales team will work with the GovMVMT team to implement, grow and service the national program.

The sales team of a CAS Severn and GovMVMT team can work together in various ways to implement, grow, and service a national program. Here are a few ways:

1. Understanding the incremental program goals that help achieve wide adoption of the GovMVMT contract vehicle: The sales team should work closely with the GovMVMT team to understand the goals of the national program and how their products or services can help achieve those goals.
2. Providing product or service information: The sales team can provide the GovMVMT team with detailed information about their products or services and how they can be customized to meet the specific needs of the national program.
3. Collaborating on marketing and outreach: The sales team can collaborate with the GovMVMT team to create marketing and outreach campaigns that promote the national program and the products or services being offered.
4. Providing training and support: The sales team can provide training and support to the GovMVMT team to ensure that they have the necessary knowledge and resources to effectively sell and promote the products or services.
5. Gathering feedback and making improvements: The sales team can work with the GovMVMT team to gather feedback from customers and make improvements to their products or services to better meet the needs of the national program.

10. Explain how your company will manage the overall national program throughout the term of the Master Agreement, including ongoing coordination of marketing and sales efforts, timely new Participating Public Agency account set-up, timely contract administration, etc.

Ongoing collaboration between GovMVMT and CAS Severn will be key to managing the overall national program throughout the term of the Master Agreement. At a high level CAS Severn suggests the following steps:

1. Develop a Project Plan: The first step in managing the national program is to develop a project plan that outlines the objectives, timelines, and resources needed to execute the program successfully. The project plan should also identify the roles and responsibilities of each team member involved in managing the program.
2. Assign a Project Manager: A project manager should be assigned to oversee the national program and coordinate all marketing and sales efforts, new account set-up, and contract administration. The project manager should have the necessary skills and experience to manage complex projects and coordinate cross-functional teams.
3. Regular Communication: Regular communication between the project manager and the participating public agencies is essential to ensure timely account set-up and contract administration. The project manager should establish regular communication channels and provide training and support to participating public agencies as needed.
4. Marketing and Sales Efforts: The project manager should work with the marketing and sales teams to develop a coordinated marketing and sales strategy that targets the participating public agencies. The strategy should include outreach efforts, promotional materials, and training programs.
5. Contract Administration: The project manager should ensure that all contract administration processes are followed in a timely and efficient manner. This includes timely contract renewals, updates, and modifications.
6. Performance Monitoring: The project manager should regularly monitor the performance of the national program and make necessary adjustments to ensure its success. This includes monitoring sales, customer satisfaction, and compliance with contract terms and conditions.

Overall, effective management of a national program requires a strong project management approach, regular communication with participating public agencies, and a coordinated marketing and sales strategy.

11. While it is anticipated many Public Agencies will be able to utilize the Master Agreement without further formal solicitation, there may be circumstances where Public Agencies will issue their own solicitations. The following options are available when responding to a solicitation for Products covered under the Master Agreement. Describe your company's strategies under these options when responding to a solicitation.

- a. **Respond with Master Agreement pricing (Contract Sales reported to GovMVMT).**
- b. **If competitive conditions require pricing lower than the standard Master Agreement not-to-exceed pricing, Supplier may respond with lower pricing through the Master Agreement. If Supplier is awarded the Contract, the sales are reported as contract sales to GovMVMT under the Master Agreement.**

- c. *Respond with pricing higher than Master Agreement online in the unlikely event that the Public Agency refuses to utilize Master Agreement (Contract sales are not reported to GovMVMT).*
- d. *If alternative or multiple proposals are permitted, respond with pricing higher than Master Agreement, and include Master Agreement as the alternate or additional proposal.*

Confirming CAS Severn has reviewed this section.

12. Describe your company's sales goals for this Contract if awarded the Master Agreement, including targeted dollar volume by year:

\$19,200,000.00 in year one -
\$23,040,000.00 in year two
\$27,648,000.00 in year three

CAS Severn believes these estimates are realistic given the preceding contract volume, and applied a modest growth estimate to each year based on the past 8 years of sales data on the existing contract.

E. Additional Information

1. Please use this opportunity to describe any other offerings your organization can provide that you feel will provide additional value and benefit to a Participating Public Agency.

CAS Severn offers a few important unique advantages for GovMVMT, the Participating Public Agency, and the customers that will be serviced by this contract. These advantages include:

- 1) Experience in processing a high volume of diverse orders from various customers and experience with contract vehicles throughout the team.
- 2) No competing national contract vehicle for State and Local Governments.
- 3) Strong Engineering support to enable the architecture of unique and complex solutions in a consultative manner.

1) Experience with a high volume of orders

CAS Severn has organization-wide experience processing a high volume of diverse orders from various customers through various contract vehicles, has several advantages over competitors.

One key advantage is the ability to provide a wide range of products and services from various vendors. With experience processing a high volume of diverse orders from various customers, CAS Severn has established relationships with many vendors and can offer a broad range of solutions to customers. This flexibility allows customers to find the right solution for their specific needs, even if those needs change over time.

Another advantage is the ability to provide a streamlined ordering and fulfillment process. With experience processing a high volume of orders, CAS Severn has developed efficient and effective processes for order management, tracking, and delivery. This streamlined process saves customers time and effort, and helps ensure that orders are delivered on time and accurately.

Additionally, CAS Severn's experience with various contract vehicles allows them to navigate complex procurement processes with ease. Many customers, particularly those in the government sector, require purchases to be made through specific contract vehicles. CAS Severn's experience with these vehicles can help ensure compliance and simplify the procurement process for customers. CAS Severn can leverage this experience and knowledge to drive a high volume of orders through the new contract vehicle.

Finally, CAS Severn's experience with processing a high volume of diverse orders allows them to provide excellent customer support. They have developed a deep understanding of customer needs and can provide fast and effective support when issues arise. This level of support can help ensure customer satisfaction and loyalty, leading to repeat business and referrals.

2) Lack of competing national contract vehicles for state and local governments

CAS Severn does not have competing purchasing vehicles. As a result, it can provide several advantages for the organization. One significant advantage is the ability to consolidate purchases under a single contract vehicle.

This advantage positions both GovMVMT, Fairfax County, and CAS Severn for a unique partnership in which aligned incentives will benefit all parties while providing an incredible purchase vehicle for State and Local customers throughout the country. This critical advantage enables CAS Severn to grow new business at an exponential rate utilizing the GovMVMT contract vehicle.

3) Engineering Support within CAS Severn

Third, CAS Severn is an engineering led company, this provides a unique advantage over a company that only accept orders from customers while offering little or no upfront technical support in architecting a system or project.

This allows CAS Severn to provide custom-tailored solutions that meet the specific needs of the customers. With a strong engineering team, CAS Severn can analyze the customer's requirements, identify any gaps or limitations, and design a solution that addresses those issues. This personalized approach can lead to higher customer satisfaction and loyalty, as customers are more likely to stay with a company that provides solutions that meet their unique needs.

Another advantage of CAS Severn's strong engineering support is the ability to innovate and develop new solutions that combine multiple products from the ground up. The largest IT projects do not involve the resale of a single product while ignoring other elements of a customer's environment. All customers are aware of this when undertaking major purchases and this makes them reliant on organizations with true technical backbone such as CAS Severn.

Lastly, CAS Severn can provide better customer support and service. When customers have questions or issues with their products or services, they want fast and effective support. With a strong engineering team, the company can provide quick and accurate troubleshooting, diagnose problems, and provide solutions. This level of support can lead to increased customer loyalty and satisfaction, which can result in repeat business and referrals.

ADMINISTRATION AGREEMENT

This ADMINISTRATION AGREEMENT ("Agreement") is made as of (Insert Date), by and between GovMVMT ("GovMVMT Purchasing Cooperative") and ("Supplier").

RECITALS

WHEREAS, the ("Lead Public Agency") has entered into a certain Master Agreement dated as of (enter date), referenced as Agreement (No.#), by and between Lead Public Agency and Supplier (as amended from time to time in accordance with the terms thereof, the "Master Agreement") for the purchase of (the "Products and Services");

WHEREAS, the Master Agreement provides that any state, county, city, special district, local government, school district, private K-12 school, technical or vocational school, higher education institution (including community colleges, colleges and universities, both public and private), other government agency or nonprofit organization (each a "Public Agency" and collectively, "Public Agencies") may purchase Products and Services at the prices indicated in the Master Agreement upon prior registration with GovMVMT, in which case the Public Agency becomes a "Participating Public Agency";

WHEREAS, GovMVMT has the administrative and legal capacity to administer purchases under the Master Agreement to Participating Public Agencies;

WHEREAS, GovMVMT serves in an administrative capacity for the Lead Public Agency and other lead public agencies in connection with other master agreements offered by GovMVMT;

WHEREAS, Lead Public Agency desires GovMVMT to proceed with administration of the Master Agreement on the same basis as other master agreements;

WHEREAS, "GovMVMT Purchasing Cooperative" is a trade name licensed by IGSA

WHEREAS, GovMVMT and Supplier desire to enter into this Agreement to make available the Master Agreement to Participating Public Agencies.

NOW, THEREFORE, in consideration of the mutual covenants contained in this Agreement, GovMVMT and Supplier hereby agree as follows:

ARTICLE I

GENERAL TERMS AND CONDITIONS

1.1. The Master Agreement, attached hereto as Exhibit A and incorporated herein by reference as though fully set forth herein, and the terms and conditions contained therein shall apply to this Agreement except as expressly changed or modified by this Agreement.

1.2. GovMVMT shall be afforded all of the rights, privileges and indemnifications afforded to Lead Public Agency under the Master Agreement, and such rights, privileges and indemnifications shall accrue and apply with equal effect to GovMVMT under this Agreement including, without limitation, Supplier's obligation to provide insurance and indemnifications to Lead Public Agency.

1.3. Supplier shall perform all duties, responsibilities and obligations required under the Master Agreement.

1.4. GovMVMT shall perform all of its duties, responsibilities and obligations as administrator of purchases under the Master Agreement as set forth herein, and Supplier acknowledges that GovMVMT shall act in the capacity of administrator of purchases under the Master Agreement.

1.5. With respect to any purchases made by Lead Public Agency or any Participating Public Agency pursuant to the Master Agreement, GovMVMT (a) shall not be construed as a dealer, remarketer, representative, partner, or agent of any type of Supplier, Lead Public Agency or such Participating Public Agency, (b) shall not be obligated, liable or responsible (i) for any orders made by Lead Public Agency, any Participating Public Agency or any employee of Lead Public Agency or a Participating Public Agency under the Master Agreement, or (ii) for any payments required to be made with respect to such order, and (c) shall not be obligated, liable or responsible for any failure by a Participating Public Agency to (i) comply with procedures or requirements of applicable law or ordinance, or (ii) obtain the due authorization and approval necessary to purchase under the Master Agreement. GovMVMT makes no representations or warranties with respect to any minimum purchases required to be made by Lead Public Agency, any Participating Public Agency, or any employee of Lead Public Agency or a Participating Public Agency under the Master Agreement.

ARTICLE II

TERM OF AGREEMENT

2.1. This Agreement is effective as of (Insert Date) and shall terminate upon termination of the Master Agreement or any earlier termination in accordance with the terms of this Agreement, provided, however, that the obligation to pay all amounts owed by Supplier to GovMVMT through the termination of this Agreement and all indemnifications afforded by Supplier to GovMVMT shall survive the term of this Agreement.

ARTICLE III

REPRESENTATIONS AND COVENANTS

3.1. GovMVMT views the relationship with Supplier as an opportunity to provide benefits to the Lead Public Agency, Participating Public Agencies and the Supplier. The successful foundation of the relationship requires certain representations and covenants from both GovMVMT and Supplier.

3.2. GovMVMT Representations and Covenants.

- (a) **Marketing**. GovMVMT shall proactively market the Master Agreement to Public Agencies using resources such as a network of sponsors or sponsorships including the Advisory Council which is comprised of procurement professionals from around the country. In addition, the GovMVMT staff shall make best efforts to enhance Supplier's marketing efforts through meetings with Public Agencies, participation in key events and tradeshow and other marketing activity such as advertising, articles and promotional campaigns.

- (b) Training and Knowledge Management Support. GovMVMT shall provide support for the education, training and engagement of Supplier's sales force as provided herein. Through its staff (each, a "Program Manager" and collectively, the "Program Managers"), GovMVMT shall, with scheduling assistance from Supplier, conduct training sessions and conduct calls jointly with Supplier to Public Agencies. GovMVMT shall also provide Supplier with access to GovMVMT' private intranet website which provides presentations, documents and information to assist Supplier's sales force in effectively promoting the Master Agreement.

3.3. Supplier's Representations and Covenants. Supplier hereby represents and covenants as follows in order to ensure that Supplier is providing the highest level of public benefit to Participating Public Agencies (such representations and covenants are sometimes referred to as "Supplier's Commitments" and are comprised of the Executive Commitment, Value Commitment, Differentiator Commitment and Sales and Marketing Commitment):

(a) **Executive Commitment:**

- (i) A true partnership: Supplier shall have full commitment of the Master Agreement from the highest executive level of the organization at any given time. This includes being supported by the supplier's senior executive management.
- (ii) The pricing, terms and conditions of the Master Agreement shall be the Supplier's preferred contractual offering of Products and Services to all eligible Public Agencies. All of Supplier's direct and indirect marketing and sales efforts to Public Agencies shall demonstrate that the Master Agreement is Supplier's preferred offering and not just one of Supplier's contract options.
- (iii) Supplier's sales force (including inside, direct and/or authorized dealers, distributors, and representatives) shall always present the Master Agreement when marketing Products or Services to Public Agencies.
- (iv) Supplier shall advise all Public Agencies that are existing customers of Supplier as to the pricing and other value offered through the Master Agreement.
- (v) Upon authorization by a Public Agency, Supplier shall transition such Public Agency to the pricing, terms and conditions of the Master Agreement.
- (vi) Supplier shall provide a national/senior management level representative with the authority and responsibility to ensure that the Supplier's Commitments are maintained at all times. Supplier shall also designate a lead referral contact person who shall be responsible for receiving communications from GovMVMT concerning new Participating Public Agency registrations and for ensuring timely follow-up by Supplier's staff to requests for contact from Participating Public Agencies. Supplier shall also provide the personnel necessary to implement and support a supplier-based internet web page dedicated to Supplier's GovMVMT program and linked to GovMVMT' website and shall implement and support such web page.

(vii) Supplier shall demonstrate in its procurement solicitation response and throughout the term of the Master Agreement that national/senior management fully supports the GovMVM T program and its commitments and requirements. National/Senior management is defined as the executive(s) with companywide authority.

(viii) Where Supplier has an existing contract for Products and Services with a state, Supplier shall notify the state of the Master Agreement and transition the state to the pricing, terms and conditions of the Master Agreement upon the state's request. Regardless of whether the state decides to transition to the Master Agreement, Supplier shall offer the Master Agreement to all Public Agencies located within the state.

(b) **Value Commitment:**

(i) Supplier represents to GovMVM T that the overall pricing in the scope of products and services offered under the Master Agreement is equal to or better than any other pricing options it offers to public agencies. Supplier's pricing shall be evaluated on either an overall project basis or the Public Agency's actual usage for more frequently purchased Products and Services.

(ii) Contracts Offering Lower Prices. If a pre-existing contract and/or a Public Agency's unique buying pattern provide one or more Public Agencies a lower price than that offered under the Master Agreement, Supplier shall match that lower pricing under the Master Agreement and inform the eligible Public Agencies that the lower pricing is available under the Master Agreement. If an eligible Public Agency requests to be transitioned to the Master Agreement, Supplier shall do so and report the Public Agency's purchases made under the Master Agreement going forward. The price match only applies to the eligible Public Agencies. Below are three examples of Supplier's obligation to match the pricing under Supplier's contracts offering lower prices.

- A. Supplier holds a state contract with lower pricing that is available to all Public Agencies within the state. Supplier would be required to match the lower state pricing under the Master Agreement and make it available to all Public Agencies within the state.
- B. Supplier holds a regional cooperative contract with lower pricing that is available only to the ten cooperative members. Supplier would be required to match the lower cooperative pricing under the Master Agreement and make it available to the ten cooperative members.
- C. Supplier holds a contract with an individual Public Agency. The Public Agency contract does not contain any cooperative language and therefore other Public Agencies are not eligible to utilize the contract. Supplier would be required to match the lower pricing under the Master Agreement and make it available only to the individual Public Agency.

(iii) Deviating Buying Patterns. Occasionally GovMVM T and Supplier may interact with a Public Agency that has a buying pattern or terms and conditions that considerably deviate from the normal Public Agency buying pattern and terms and conditions and causes Supplier's pricing under the Master Agreement to be higher than an alternative contract held by Supplier. This could be created by a unique end-user preference or requirements. In the event that this situation occurs, Supplier may address the issue by lowering the price under the Master Agreement on the item(s) causing the large deviation for that Public Agency. Supplier would not be required to lower the price for other Public Agencies.

(iv) Supplier's Options in Responding to a Third-Party Procurement Solicitation. While it is the objective of GovMVM T to encourage Public Agencies to piggyback on to the Master Agreement rather than issue their own procurement solicitations, GovMVM T recognizes that for various reasons some Public Agencies will issue their own solicitations. The following options are available to Supplier when responding to a Public Agency solicitation:

- A. Supplier may opt not to respond to the procurement solicitation. Supplier may make the Master Agreement available to the Public Agency as a comparison to its solicitation responses.
- B. Supplier may respond with the pricing, terms and conditions of the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement.
- C. If competitive conditions require pricing lower than the standard Master Agreement pricing, Supplier may submit lower pricing through the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement. Supplier would not be required to extend the lower price to other Public Agencies.
- D. Supplier may respond to the procurement solicitation with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement. If awarded a contract, Supplier shall still be bound by all obligations set forth in this Section 3.3, including, without limitation, the requirement to continue to advise the awarding Public Agency of the pricing, terms and conditions of the Master Agreement.
- E. Supplier may respond to the procurement solicitation with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement and if an alternative response is permitted, Supplier may offer the pricing under the Master Agreement as an alternative for consideration.

(c) Differentiator Commitment. Supplier shall demonstrate the value, competitive scope, and differentiating factors of the agreement against alternative procurement options in the marketplace at every opportunity. The success of this program lies directly with properly positioning this contract vehicle as the premier cooperative purchasing option for public agencies.

Supplier can accomplish this by highlighting such facts as:

- Lead Public Agency process
- Non-profit structure
- Public Benefit Programs
- Value Commitments
- Advisory Council Oversight
- Dedicated Field Team

Supplier agrees that while this agreement brings significant value to Public Agencies, it is not an exclusive agreement and can be utilized at the discretion of the participating Public Agencies.

(d) **Sales and Marketing Commitment.** Supplier shall market the Master Agreement through Supplier's sales force or dealer network that is properly trained, engaged and committed to properly position the value of the Master Agreement as Supplier's preferred contract for Public Agencies. Supplier's sales force compensation and incentives shall be greater than or equal to the compensation and incentives earned under other contracts to Public Agencies.

(i) **Supplier Sales.** Supplier shall be responsible for proactive sales of Supplier's Products and Services to Public Agencies and the timely follow-up to sales leads identified by GovMVMT. Use of product catalogs, targeted advertising, direct mail, online marketing and other sales initiatives are encouraged. Supplier's sales materials targeted towards Public Agencies should include the GovMVMT logo. GovMVMT hereby grants to Supplier, during the term of this Agreement, a non-exclusive, revocable, non-transferable, license to use the GovMVMT name, trademark, and logo solely to perform its obligations under this Agreement, and for no other purpose. Any goodwill, rights, or benefits derived from Supplier's use of the GovMVMT name, trademark, or logo shall inure to the benefit of GovMVMT. GovMVMT shall provide Supplier with its logo and the standards to be employed in the use of the logo. During the term of the Agreement, the Supplier shall provide GovMVMT with its logo and the standards to be employed in the use of the logo for purposes of reproducing and using Supplier's name and logo in connection with the advertising, marketing and promotion of the Master Agreement to Public Agencies. Supplier shall assist GovMVMT by providing camera-ready logos and by participating in related trade shows and conferences. At a minimum, Supplier's sales initiatives shall communicate that (i) the Master Agreement was competitively solicited by the Lead Public Agency, (ii) the Master Agreement provides pricing equal to or better than the Supplier's best available pricing and value to eligible agencies, (iii) there is no cost to Participating Public Agencies, and (iv) the Master Agreement is a non-exclusive contract.

(ii) **Branding and Logo Compliance.** Supplier shall be responsible for complying with the GovMVMT branding and logo standards and guidelines. Prior to use by Supplier, all GovMVMT related marketing material must be submitted to GovMVMT for review and approval.

(iii) **Sales Force Training.** Supplier shall train its national sales force on the Master Agreement and GovMVMT program. GovMVMT shall be available to train on

a national, regional or local level and generally assist with the education of sales personnel.

(iv) Participating Public Agency Access. Supplier shall establish the following communication links to facilitate customer access and communication:

A. A dedicated GovMVMT internet web-based homepage that is accessible from Supplier's homepage or main menu navigation containing:

1. GovMVMT standard logo;
2. Copy of original procurement solicitation and all addenda;
3. Copy of Master Agreement including all amendments.
4. Summary of Products and Services pricing.
5. Electronic link to GovMVMT' online registration page;
6. Other promotional material as requested by GovMVMT.
7. A dedicated toll-free national hotline for inquiries regarding GovMVMT.
8. A dedicated email address for general inquiries in the following format: GovMVMT@(name of supplier).com.

(v) Electronic Registration. Supplier shall be responsible for ensuring that each Public Agency has completed GovMVMT's online registration process prior to processing the Public Agency's first sales order.

(vi) Supplier's Performance Review. Upon request by GovMVMT, Supplier shall participate in a performance review meeting with GovMVMT to evaluate Supplier's performance of the covenants set forth in this Agreement.

(vii) Supplier Content. Supplier may, from time to time, provide certain graphics, media, and other content to GovMVMT (collectively "Supplier Content") for use on GovMVMT websites and for general marketing and publicity purposes. During the term of the Agreement, Supplier hereby grants to GovMVMT and its affiliates a non-exclusive, worldwide, free, transferrable, license to reproduce, modify, distribute, publicly perform, publicly display, and use Supplier Content in connection with GovMVMT websites and for general marketing and publicity purposes, with the right to sublicense each and every such right. Supplier warrants that: (a) Supplier is the owner of or otherwise has the unrestricted right to grant the rights in and to Supplier Content as contemplated hereunder; and (b) the use of Supplier Content and any other materials or services provided to GovMVMT as contemplated hereunder will not violate, infringe, or misappropriate the intellectual property rights or other rights of any third party

3.4. Breach of Supplier's Representations and Covenants. The representations and covenants set forth in this Agreement are the foundation of the relationship between GovMVMT and Supplier. If Supplier is found to be in violation of, or non-compliance with, one or more of the representations and covenants set forth in this Agreement, Supplier shall have ninety (90) days from the notice of default to cure such violation or non-compliance and, if Supplier fails to cure such violation or non-compliance within such notice period, it shall be deemed a cause for immediate termination of the Master Agreement at Lead Public Agency's sole discretion or this Agreement at GovMVMT's sole discretion.

3.5. Indemnity. Supplier hereby agrees to indemnify and defend GovMVMT, and its parent companies, subsidiaries, affiliates, shareholders, member, manager, officers, directors, employees, agents, and representatives from and against any and all claims, costs, proceedings, demands, losses, damages, and expenses (including, without limitation, reasonable attorney's fees and legal costs) of any kind or nature, arising from or relating to, any actual or alleged breach of any of Supplier's representations, warranties, or covenants in this Agreement.

ARTICLE IV **PRICING AUDITS**

4.1. Supplier shall, at Supplier's sole expense, maintain an accounting of all purchases made by Lead Public Agency and Participating Public Agencies under the Master Agreement. GovMVMT and Lead Public Agency each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. GovMVMT shall have the authority to conduct random audits of Supplier's pricing that is offered to Participating Public Agencies at GovMVMT's sole cost and expense. Notwithstanding the foregoing, in the event that GovMVMT is made aware of any pricing being offered to three (3) or more Participating Public Agencies that is materially inconsistent with the pricing under the Master Agreement, GovMVMT shall have the ability to conduct a reasonable audit of Supplier's pricing at Supplier's sole cost and expense during regular business hours upon reasonable notice. GovMVMT may conduct the audit internally or may engage a third-party auditing firm on a non-contingent basis. Supplier shall solely be responsible for the cost of the audit. In the event of an audit, the requested materials shall be provided in the format and at the location where kept in the ordinary course of business by Supplier.

ARTICLE V **FEES & REPORTING**

5.1. Administrative Fees. Supplier shall pay to GovMVMT a monthly administrative fee based upon the total sales price of all purchases shipped and billed pursuant to the Master Agreement, excluding taxes, in the amount of one and three-quarter percent (1.75% or lower according to the volume tiers below) of aggregate purchases made during each calendar month (individually and collectively, "Administrative Fees"). GovMVMT was founded on the principle of large volumes of purchases resulting in aggressive discounts and a great resulting value for those purchasing entities. We believe in additional value and increased savings that result from growth in the program and larger spend volume. This value should exist for the public agency and the supplier, and thus an incentivized tier structure has been developed to assure that these savings are passed along to the agencies and suppliers in the program. Tiered Administrative fees are outlined below based on Suppliers Annual sales volume. Supplier's annual sales shall be measured on a calendar year basis. All Administrative Fees shall be payable in U.S. Dollars and shall be made by wire to

GovMVMT, or its designee or trustee as may be directed in writing by GovMVMT.

Administrative Fees shall be due and payable within thirty (30) days of the end of each calendar month for purchases shipped and billed during such calendar month. GovMVMT agrees to pay to Lead Public Agency five percent (5%) of all Administrative Fees received from Supplier to help offset Lead Public Agency's costs incurred in connection with managing the Master Agreement nationally.

Administrative Fee Tiers*

Annual Contract Spend Low	Annual Contract Spend High	Administrative Fee
\$0	\$15,000,000	1.75%
\$15,000,001	\$25,000,000	1.5%
\$25,000,001	\$75,000,000	1.25%
\$75,000,001	> \$75,000,001	1.00%

*Tiered administrative fee structure is based on annual reported sales volume. Sales volume is calculated from January 1st – December 31st of the current calendar year. When a tier level is met, supplier will be moved to subsequent fee percentage on the next reported monthly report.

5.2. Sales Reports. Within thirty (30) days of the end of each calendar month, Supplier shall deliver to GovMVMT an electronic accounting report, in the format prescribed by Exhibit B, attached hereto, summarizing all purchases made under the Master Agreement during such calendar month ("Sales Report"). All purchases indicated in the Sales Report shall be denominated in U.S. Dollars. All purchases shipped and billed pursuant to the Master Agreement for the applicable calendar month shall be included in the Sales Report. Submitted reports shall be verified by GovMVMT against its registration database. Any data that is inconsistent with the registration database shall be changed prior to processing. GovMVMT reserves the right upon reasonable advance notice to Supplier to change the prescribed report format to accommodate the distribution of the Administrative Fees to its future potential program sponsors and state associations.

5.3. Exception Reporting/Sales Reports Audits. GovMVMT or its designee may, at its sole discretion, compare Supplier's Sales Reports with Participating Public Agency records or other sales analysis performed by Participating Public Agencies, future potential sponsors, advisory council members or GovMVMT staff. If there is a material discrepancy between the Sales Report and such records or sales analysis as determined by GovMVMT, GovMVMT shall notify Supplier in writing and Supplier shall have thirty (30) days from the date of such notice to resolve the discrepancy to GovMVMT's reasonable satisfaction. Upon resolution of the discrepancy, Supplier shall remit payment to GovMVMT's trustee within fifteen (15) calendar days. Any questions regarding an exception report should be directed to GovMVMT in writing to reporting@govmvmt.org. If Supplier does not resolve the discrepancy to GovMVMT's reasonable satisfaction within thirty (30) days, GovMVMT shall have the right to engage outside services to conduct an independent audit of Supplier's reports. Supplier shall solely be responsible for the cost of the audit.

5.4. Online Reporting. Within forty-five (45) days of the end of each calendar month, GovMVMT shall provide online reporting to Supplier containing Supplier's sales reporting for such calendar month. Supplier shall have access to various reports through the GovMVMT intranet website. Such reports are useful in resolving reporting issues and enabling Supplier to better manage their Master Agreement.

5.5. Usage Reporting. Within thirty (30) days of the end of each contract year, Supplier shall deliver to GovMVMT an electronic usage report of all sales under the Master Agreement, including:

- (i) Supplier's Product Number
- (ii) Product Description
- (iii) Manufacturer Name
- (iv) Manufacturer Number
- (v) Unit of Measure
- (vi) GovMVMT Price
- (vii) Number of times ordered
- (viii) Units sold
- (ix) Sales by Manufacturer

5.6. Supplier's Failure to Provide Reports or Pay Administrative Fees. Failure to provide a Sales Report or pay Administrative Fees within the time and in the manner specified herein shall be regarded as a material breach under this Agreement and if not cured within thirty (30) days of written notice to Supplier, shall be deemed a cause for termination of the Master Agreement at Lead Public Agency's sole discretion or this Agreement at GovMVMT's sole discretion. All Administrative Fees not paid within thirty (30) days of the end of the previous calendar month shall bear interest at the rate of one and one-half percent (1.5%) per month until paid in full.

ARTICLE VI MISCELLANEOUS

6.1. Entire Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding.

6.2. Assignment.

- (a) Supplier. Neither this Agreement nor any rights or obligations hereunder shall be assignable by Supplier without prior written consent of GovMVMT, and any assignment without such consent shall be void.
- (b) GovMVMT. This Agreement and any rights or obligations hereunder may be assigned by GovMVMT in GovMVMT's sole discretion, to an existing or newly established legal entity that has the authority and capacity to perform GovMVMT's obligations hereunder.

6.3. Notices. All reports, notices or other communications given hereunder shall be delivered by first-class mail, postage prepaid, or overnight delivery requiring signature on receipt to the addresses as set forth below. GovMVMT may, by written notice delivered to Supplier, designate

any different address to which subsequent reports, notices or other communications shall be sent.

GovMVMT: GovMVMT
7629 NW 143rd St
Alachua, FL 32615
Attn: Program Manager Administration

Supplier: CAS Severn, Inc
6201 Chevy Chase Dr
Laurel, MD 20707
Attn: GovMVMT Program Manager

- 6.4. Severability. If any provision of this Agreement shall be deemed to be, or shall in fact be, illegal, inoperative, or unenforceable, the same shall not affect any other provision or provisions herein contained or render the same invalid, inoperative or unenforceable to any extent whatever.
- 6.5. Waiver. Any failure of a party to enforce, for any period of time, any of the provisions under this Agreement shall not be construed as a waiver of such provisions or of the right of said party thereafter to enforce each and every provision under this Agreement.
- 6.6. Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.
- 6.7. Modifications. This Agreement may not be effectively amended, changed, modified, altered or terminated without the prior written consent of the parties hereto.
- 6.8. Governing Law; Arbitration. This Agreement will be governed by and interpreted in accordance with the laws of the State of Delaware, without regard to conflict of law principles that would result in the application of any law other than the law of the State of Delaware.
- 6.9. Attorney's Fees. If any action at law or in equity (including, arbitration) is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which such party may be entitled.
- 6.10. Successors and Assigns. This Agreement shall inure to the benefit of and shall be binding upon GovMVMT, Supplier and any successor and assign thereto; subject, however, to the limitations contained herein.

*[Remainder of Page Intentionally Left Blank – Signatures
Follow]*

IN WITNESS WHEREOF, GovMVMt has caused this Agreement to be executed in its name and Supplier has caused this Agreement to be executed in its name, all as of the date first written above.

GovMVMt:

GovMVMt PURCHASING COOPERATIVE

By _____

Name: David Kidd

Title: Program Manager

Supplier:

CAS Severn, Inc
(Insert Supplier Name)

By  _____
Digitally signed by Steve Muchow
DN: cn=Steve Muchow, o=CAS Severn, c=US, email=smuchow@cas-severn.com
Reason: I am the author of this document
Location
Date: 2013.04.11 12:22:04 -05

Name: Steve Muchow

Title: Vp of Services

EXHIBIT D
MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

This Master Intergovernmental Cooperative Purchasing Agreement (“Agreement”) is entered into by and between those certain government agencies that execute a Lead Public Agency Certificate (collectively, “Lead Public Agencies”) to be appended and made a part hereof and other government agencies (“Participating Public Agencies”) who register to participate in the GovMVMT Purchasing Cooperative on the GovMVMT website (<https://www.govmvt.org/>).

RECITALS

WHEREAS, after a competitive solicitation and selection process by Lead Public Agencies, in compliance with their own policies, procedures, rules and regulations, a number of suppliers (each, a “Contract Supplier”) have entered into Master Agreements with Lead Public Agencies to provide a variety of goods, products and services to the applicable Lead Public Agency and the Participating Public Agencies;

WHEREAS, Master Agreements are made available by Lead Public Agencies through GovMVMT Purchasing Cooperative and provide that Participating Public Agencies may purchase Products and Services at the same terms, conditions and pricing as the Lead Public Agency, subject to any applicable Federal laws, local purchasing ordinances and laws of the State of purchase;

WHEREAS, the parties desire to comply with the requirements and formalities of any intergovernmental cooperative act, if applicable, to the laws of the State of purchase;

WHEREAS, the parties hereto desire to conserve resources and reduce procurement cost; and

WHEREAS, the parties hereto desire to improve the efficiency, effectiveness and economy of the procurement of necessary Products and Services.

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, and of the mutual benefits to result, the parties agree as follows:

1. Each party will facilitate the cooperative procurement of Products and Services.
2. The procurement of Products and Services subject to this Agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules and regulations, that govern each party’s procurement practices.
3. The cooperative use of Master Agreements obtained by a party to this Agreement shall be in accordance with the terms and conditions of the Master Agreement, except as modification of those terms and conditions is otherwise allowed or required by applicable law.
4. The Lead Public Agencies will make available, upon reasonable request, information regarding the Master Agreement which may assist in improving the procurement of Products and Service by the Participating Public Agencies.
5. The Participating Public Agency will make timely payments to the Contract Supplier for Products and Services received in accordance with the terms and conditions of the procurement. Payment, inspections and acceptance of Products and Services ordered by the Participating Public Agency shall be the exclusive obligation of such Participating Public Agency. Disputes between the Participating Public Agency and Contract Supplier are to be resolved in accordance

EXHIBIT D
MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

with the law and venue rules of the State of purchase unless otherwise agreed to by the Participating Public Agency and Contract Supplier.

6. The Participating Public Agency shall not use this Agreement as a method for obtaining additional concessions or reduced prices for similar Products or Services. Master Agreements may be structured with not-to-exceed pricing, in which case the Contract Supplier may offer the Participating Public Agency and the Participating Public Agency may accept lower pricing or additional concessions for purchase of Product and Services through the Master Agreement.
7. The Participating Public Agency shall be responsible for the ordering of Products and Services under this Agreement. The Lead Public Agency or any other party shall not be liable in any manner for any violation by the Participating Public Agency, and, to the extent permitted by applicable law, the Participating Public Agency shall hold the Lead Public Agency and any other party harmless from any liability that may arise from the acts or omissions of the Participating Public Agency.
8. The exercise of any rights or remedies by the Participating Public Agency shall be the exclusive obligation of such Participating Public Agency.
9. This Agreement shall remain in effect until termination by either party giving thirty (30) days' written notice to the other party. The provisions of the Agreement shall survive any such termination.
10. This Agreement shall be effective after execution of the Lead Public Agency Certificate or Participating Public Agency registration on the GovMVMT website, as applicable.

EXHIBIT E
LEAD PUBLIC AGENCY CERTIFICATE

In its capacity as a Lead Public Agency for GovMVMT Purchasing Cooperative, _____ has read and agrees to the general terms and conditions set forth in the Master Intergovernmental Cooperative Purchasing Agreement ("MICPA") regulating the use of the Master Agreements and purchase of Products and Services that from time to time are made available by Lead Public Agency to Participating Public Agencies nationwide through GovMVMT. Copies of Master Agreements and any amendments thereto made available by Lead Public Agency will be provided to Suppliers and GovMVMT to facilitate use by Participating Public Agencies.

I understand that the purchase of one or more Products and Services under the provisions of MICPA is at the sole and complete discretion of the Participating Public Agency.

Authorized Signature, Lead Public Agency

(Printed Name)

(Title)

(Date)

EXHIBIT F
FEDERAL CONTRACT TERMS AND CONDITIONS

Participating Public Agencies may choose to utilize federal funds to purchase under the Master Agreement. This Exhibit includes language that meets the requirements of Appendix II to the Federal Uniform Guidance. **Complete this Exhibit F and submit as part of your response.**

- A. Nondiscrimination – In performing this contract, CONTRACTOR will not exclude a person from participating in, deny them a benefit of, or discriminate against them because of race, color, religion, national origin, sex, disability, or age. See 42 U.S.C.A. § 2000d *et seq.*; 42 U.S.C.A. § 3601 *et seq.*; 42 U.S.C.A. § 6101 *et seq.*; 29 U.S.C.A § 794; 42 U.S.C.A § 12132; and 49 U.S.C.A. § 5332. The CONTRACTOR also agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, disability or age. See 29 U.S.C.A. § 623; 42 U.S.C.A. § 12101. In addition, the CONTRACTOR agrees to comply with applicable Federal implementing regulations regarding the subject matter of this clause.
- B. Recycled Products - CONTRACTOR must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.
- C. Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended—CONTRACTOR agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations of these standards by the CONTRACTOR must be reported to the U.S. Department of the Treasury and the Regional Office of the Environmental Protection Agency (EPA).
- D. Debarment and Suspension. CONTRACTOR certifies, by execution of Exhibit F - 1, that neither it nor any of its principals are presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- E. Byrd Anti-Lobbying Amendment. CONTRACTOR certifies by execution of Exhibit F - 2 that it adheres to the federal restrictions on lobbying using federal funds.
- F. Termination for Convenience. This Contract may be terminated in whole or in part by the County in accordance with this clause whenever the Purchasing Agent determines that such a termination is in the best interest of the County. Any such termination will be effected by delivery to the Contractor of a Notice of Termination specifying the extent to which performance is terminated and the date upon which termination becomes effective. An equitable adjustment in the contract price, as determined by the Purchasing Agent, will be made for completed service, but no amount will be allowed for anticipated profit on unperformed services.
- G. Termination for Cause
 - 1. If, through any cause, the Contractor fails to fulfill in a timely and proper manner its obligations under this contract, or if the Contractor violates any of the covenants, agreements, or

**EXHIBIT F
FEDERAL CONTRACT TERMS AND CONDITIONS**

stipulations of this contract, the County has the right to terminate the contract. Any such termination will be affected by delivery to the Contractor of a Notice of Termination specifying the extent to which performance shall be terminated and the date upon which termination becomes effective. In such event all finished or unfinished documents, data, studies, surveys, drawings, maps, models, and reports prepared by the Contractor under the contract shall, at the option of the County, become its property and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

2. Termination of the Contract for Cause does not relieve the Contractor of liability to the County for damages sustained by the County by virtue of any breach of contract by the Contractor for the purpose of set off until such time as the exact amount of damages due to the County from the Contractor is determined.
- H. Prohibition on certain telecommunications and video surveillance services or equipment. CONTRACTOR certifies that equipment, services, or systems used in covered telecommunications equipment and provided to the COUNTY is not produced by Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
- I. Equal Employment Opportunity - During the performance of this contract, CONTRACTOR agrees as follows:
1. CONTRACTOR will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. CONTRACTOR will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
 2. CONTRACTOR will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
 3. CONTRACTOR will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation,

EXHIBIT F
FEDERAL CONTRACT TERMS AND CONDITIONS

proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

4. CONTRACTOR will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
5. CONTRACTOR will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
6. CONTRACTOR will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
7. In the event of the CONTRACTOR's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the CONTRACTOR may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
8. CONTRACTOR will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. CONTRACTOR will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a CONTRACTOR becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

J. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148).

1. CONTRACTOR must comply with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). CONTRACTOR must pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. CONTRACTOR must pay wages not less than once a week. By executing this Contract, CONTRACTOR accepts the Department of Labor wage determination for this work.

**EXHIBIT F
FEDERAL CONTRACT TERMS AND CONDITIONS**

2. CONTRACTOR must comply with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). CONTRACTOR is prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

- K. Contract Work Hours and Safety Standards Act.** CONTRACTOR agrees to comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act. Specifically, CONTRACTOR must compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. This clause does not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

L. Program Fraud, False or Fraudulent Statements, and Related Acts

1. CONTRACTOR acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801 et. seq. and all appropriate federal agency regulations apply to CONTRACTOR's actions pertaining to this Contract. Upon execution of this Contract, CONTRACTOR certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying CONTRACT. When submitting requests for payment under this Contract, the CONTRACTOR is deemed to certify or affirm the truthfulness and accuracy of any statement made in support of its request for payment. In addition to other penalties that may be applicable CONTRACTOR further acknowledges that if it makes, or caused to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor, to the extent the Federal Government deems appropriate. Finally, CONTRACTOR acknowledges that that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under this CONTRACT, the Federal Government reserves the right to impose the additional penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1) on the Contractor, to the extent the Federal Government deems appropriate.
2. The Contractor agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to the provisions.

M. Interest of Members of Congress

No member of or delegates to the Congress of the United States shall be admitted to a share or part of this Contract or to any benefit arising there from.

N. Protections for Whistleblowers.

1. In accordance with 41 U.S.C. § 4712, Contractor may not discharge, demote, or otherwise discriminate against an employee as a reprisal for disclosing information to any of the list of

EXHIBIT F
FEDERAL CONTRACT TERMS AND CONDITIONS

persons or entities provided below that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.

2. The list of persons and entities referenced in the paragraph above includes the following:
 - a. A member of Congress or a representative of a committee of Congress.
 - b. An Inspector General.
 - c. The Government Accountability Office.
 - d. A Treasury employee responsible for contract or grant oversight or management.
 - e. An authorized official of the Department of Justice or other law enforcement agency.
 - f. A court or grand jury; and/or
 - g. A management official or other employee of Contractor, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
3. Contractor shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

**EXHIBIT F – 1 (Debarment and Suspension)
FEDERAL CONTRACT TERMS AND CONDITIONS**

In compliance with contracts and grants agreements applicable under the U.S. Federal Awards Program, the following certification is required by the Contractor entering into this Contract.

1. The Contractor certifies, to the best of its knowledge and belief:
 - a. that neither the Contractor nor its Principals are suspended, debarred, proposed for debarment, declared ineligible or voluntarily excluded for the award of Contracts from the United States federal government procurement or nonprocurement programs, or are listed in the *List of Parties Excluded from Federal Procurement and Nonprocurement Programs* issued by the General Services Administration;
 - b. that neither the Contractor nor its Principals have had within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. that neither the Contractor nor its Principals are presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d. that neither the Contractor nor its Principals have within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
2. "Principals," for the purposes of this certification, means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager, plant manager, head of a subsidiary, division, or business segment, and similar positions).
3. *The Contractor shall provide immediate written notice to the Fairfax County Purchasing Agent if, at any time during the period of this Contract, the Contractor learns that this certification was erroneous when submitted or has become erroneous by reason of changed circumstances. Additionally, where the Contractor is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.*
4. *This certification is a material representation of fact upon which reliance will be placed when making the award. If it is later determined that the Contractor rendered an erroneous certification, in addition to other remedies available to Fairfax County government, the Fairfax County Purchasing Agent may terminate this Contract for default.*

Printed Name of Representative: Steve Muchow

Signature/Date:  / 4/1/2023

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Reason: I am the author of this document.
Created:
Date: 2023-04-01 12:34:04-04

Company Name: CAS Severn, Inc

Address: 6201 Chevy Chase Dr

EXHIBIT F – 1 (Debarment and Suspension)
FEDERAL CONTRACT TERMS AND CONDITIONS

City/State/Zip: Laurel, MD 20707

DUNS No: 038988648

EXHIBIT G
FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)
RECOMMENDED CONTRACT PROVISIONS

31 U.S.C. 1352 et seq.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal Loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of and Federal contract, grant, loan, or cooperative agreement.
2. If any funds or than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form—LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, et.seq.)
3. The undersigned shall require that the language of this certification be included in the award documents for all contracts at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all Contractors shall certify and disclose accordingly.


This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

The CONTRACTOR, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the CONTRACTOR understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq.*, apply to this certification and disclosure, if any.

EXHIBIT G
FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)
RECOMMENDED CONTRACT PROVISIONS

Printed Name of Representative: Steve Muchow

Signature/Date:  Digitally signed by Steve Muchow
DN: c=US, o=CAS Severn, ou=Steve Muchow, email=smuchow@cas-severn.com
Reason: I am the author of this document
Locales: Date: 2025.04.01 12:35:04.00

Company Name: CAS Severn, inc

Address: 6201 Chevy Chase Dr

City/State/Zip: Laurel, MD 20707

DUNS No: 038988648

Awarded Suppliers may need to respond to work that is being funded in whole or in part with emergency assistance provided by FEMA. Emergency assistance may be due to situations including, but not limited to, water damage, fire damage, biohazard cleanup, sewage decontamination, vandalism cleanup, deodorization, and/or wind damage during a disaster or an emergency.

If any purchase made under the Master Agreement is funded in whole or in part by Federal Emergency Management Agency ("FEMA") grants, Supplier agrees to execute work in compliance with all federal laws and regulations applicable to the receipt of FEMA grants, including, but not limited to all FEMA requirements as set forth below when products and services are issued in response to an emergency or for disaster recovery. Supplier also agrees to the requirements in the Federal Funds Contract Provisions above.

Definitions

Federal Emergency Management Agency (FEMA): FEMA's statutory mission is to reduce the loss of life and property and protect the Nation from all hazards, including natural disasters, acts of terrorism, and other man-made disasters, by leading and supporting the Nation in a risk-based, comprehensive emergency management system of preparedness, protection, response, recovery, and mitigation. Among other things;

- FEMA administers its programs and carries out its activities through its headquarters offices in Washington, D.C.; ten Regional Offices, Area Offices for the Pacific, Caribbean, and Alaska; various Recovery Offices; and temporary Joint Field Offices (JFO).
- FEMA administers numerous assistance programs annually for on a regular basis to increase the Nation's preparedness, readiness and resilience to all hazards. These assistance programs are typically available to NFEs including, but not limited to, states, local governments, Indian Tribes, universities, hospitals, and certain private nonprofit organizations.
- Each program is governed by the applicable federal law, regulations, executive orders and FEMA program-specific policies. As the Federal awarding agency for these programs, FEMA is responsible for the proper management and administration of these programs as otherwise required by law and enforcing the terms of the agreements it enters with NFEs

EXHIBIT G
FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)
RECOMMENDED CONTRACT PROVISIONS

that receive FEMA financial assistance, consistent with the requirements at 2 CFR Part 200.

2 CFR § 200.237 and 2 CFR Part 200, Appendix II, Required Contract Clauses

1. Remedies

In the event a Participating Public Agency uses FEMA funds for more than the federal simplified acquisition threshold (SAT), currently set at \$250,000 for procurements made on or after June 20, 2018, Participating Public Agency will address the administrative, contractual, and legal remedies with contractors in instances where contractors violate or breach contract terms, and must provide sanctions and penalties as appropriate.

For FEMA's Assistance to Firefighters Grant (AFG) program, the Contract shall include a clause addressing that non-delivery by the Contract's specified date or other vendor nonperformance will require a penalty of no less than \$100 per day until such time that the vehicle, compliant with the terms of the Contract, has been accepted by the recipient. This penalty clause does not apply for force majeure or acts of God.

2. Termination for Cause and Convenience

When FEMA funds are used, Participating Public Agency reserves the right to terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Contractor or for convenience.

The right to terminate this Contract for convenience of the Participating Public Agency is retained by the Participating Public Agency. In the event of a termination for convenience by the Participating Public Agency, the Participating Public Agency shall, at least ten (10) calendar days in advance, deliver written notice of the termination for convenience to the Contractor. Upon Contractor's receipt of such written notice, Contractor immediately shall cease the performance of the Work and shall take reasonable and appropriate action to secure and protect the Work then in place. Contractor shall then be paid by the Participating Public Agency, in accordance with the terms and provisions of the Contract Documents, an amount not to exceed the actual labor costs incurred, the actual cost of all materials installed and the actual cost of all materials stored at the project site or away from the project site, as approved in writing by the Participating Public Agency but not yet paid for and which cannot be returned, and actual, reasonable and documented demobilization costs, if any, paid by Contractor and approved by the Participating Public Agency in connection with the Scope of Services in place which is completed as of the date of termination by the Participating Public Agency and that is in conformance with the Contract Documents, less all amounts previously paid for the Work. No amount ever shall be owed or paid to Contractor for lost or anticipated profits on any part of the Scope of Services not performed or for consequential damages of any kind.

3. Equal Employment Opportunity

Contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b).

The Participating Public Agency highly encourages Contractors to implement Affirmative Action practices in their employment programs. This means Contractor should not

EXHIBIT G
FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)
RECOMMENDED CONTRACT PROVISIONS

discriminate against any employee or applicant for employment because of race, color, religion, sex, pregnancy, sexual orientation, political belief or affiliation, age, disability or genetic information.

During the performance of this Contract, the Contractor agrees as follows:

- (1) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

- (2) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- (3) The Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- (4) The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other Contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (5) The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (6) The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor,

EXHIBIT G
FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)
RECOMMENDED CONTRACT PROVISIONS

or pursuant thereto, and will permit access to its books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation in ascertain compliance with such rules, regulations, and orders.

- (7) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (8) The Contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a Contractor becomes involved in, or is threatened with litigation with a subcontractor or vendor as a result of such direction by the administering agency, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practice when it participates in federal assisted construction work: *Provided*, that if the applicant so participating is a state or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the Contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of Contractors and Subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a Contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon Contractors and Subcontractors by the administering agency or the

EXHIBIT G
FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)
RECOMMENDED CONTRACT PROVISIONS

Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

4. Davis-Bacon Act

The Davis-Bacon Act applies to prime construction contracts over \$2,000 and only applies to the Emergency Management Performance Grant Program, Homeland Security Grant Program, Nonprofit Grant Program, Tribal Homeland Security Grant Program, Port Security Grant Program, Transit Security Grant Program, Intercity Passenger Rail Program, and Rehabilitation of High Hazard Potential Dams Program. **It does not apply to other FEMA grant and cooperative agreement programs, including the PA (Public Assistance) Program.**

All prime construction contracts over \$2,000 awarded by NFEs must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. §§ 3141-3144 and 3146-3148). The Davis-Bacon Act is supplemented by Department of Labor regulations at 29 CFR Part 5 (Labor Standards Provisions Applicable to Contracts Covering federally Financed and Assisted Construction). See 2 CFR Part 200, Appendix II, § D.

Contractors are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in the Secretary of Labor's wage determination. Additionally, Contractors are required to pay wages at least once per week.

The NFE must place a copy of the Department of Labor's current prevailing wage determination in each solicitation. The decision to award must be conditioned on the acceptance of the wage determination. The NFE must report all suspected or reported violations to the federal awarding agency.

For any Contract subject to the Davis-Bacon Act, that Contract must also comply with the Copeland "Anti-Kickback" Act. See Section 5 below for additional information.

If applicable per the standard described above, the Participating Public Agency hereby incorporates the provisions at 29 CFR § 5.5(a)(1)-(5) into the Contract and all applicable Contractors must include these provisions in any Subcontracts.

5. Copeland "Anti-Kickback" Act

The Copeland "Anti-Kickback" Act prohibits workers on construction contracts from giving up wages that they are owed.

Applicability: For all prime construction contracts above \$2,000, when the Davis-Bacon Act applies, the Copeland "Anti-Kickback" Act also applies. In situations where the Davis-Bacon Act does not apply, neither does the Copeland "Anti-Kickback" Act. As with the Davis-Bacon

EXHIBIT G
FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)
RECOMMENDED CONTRACT PROVISIONS

held by the same Prime Contractor, such sums as may be determined to be necessary to satisfy any liabilities of such Contractor or Subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2).

- (4) *Subcontracts.* The Contractor or Subcontractor shall insert in any Subcontracts the clauses set forth in paragraph (b)(1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier Subcontracts. The Prime Contractor shall be responsible for compliance by any Subcontractor or lower tier Subcontractor with the clauses set forth in paragraphs (b)(1) through (4).

Where contracts that are only subject to Contract Work Hours and Safety Standards Act and are not subject to the other statutes in 29 CFR § 5.1, the below additional compliance is required:

- (1) The Contractor or Subcontractor shall maintain payrolls and basic payroll records during the course of the work and shall preserve them for a period of three years from the completion of the Contract for all laborers and mechanics, including guards and watchmen, working on the Contract. Such records shall contain the name and address of each such employee, social security number, correct classifications, hourly rates of wages paid, daily and weekly number of hours worked, deductions made, and actual wages paid.
- (2) Records to be maintained under this provision shall be made available by the Contractor or Subcontractor for inspection, copying, or transcription by authorized representatives of the Department of Homeland Security, the Federal Emergency Management Agency, and the Department of Labor, and the Contractor or Subcontractor will permit such representatives to interview employees during working hours on the job.

7. Rights to Inventions Made Under a Contract or Agreement

This contract provision outlines the rules governing the ownership of inventions created using federal funds. If the FEMA award meets the definition of funding agreement and the NFE enters into any contract involving substitution of parties, assignment or performance of experimental, developmental, or research work under that funding agreement, then the 37 CFR Part 401 applies.

This clause is not required for procurements under FEMA's Public Assistance (PA) Program and does not apply to all FEMA grant and cooperative agreement programs. The NFE will need to check with their applicable FEMA grant representative to determine if this provision is required for the procurement.

Funding Agreements: The regulation at 37 CFR § 401.2 defines funding agreement as "any contract, grant, or cooperative agreement entered into between any federal agency, other than the Tennessee Valley Authority, and any Contractor for the performance of experimental, developmental, or research work funded in whole or in part by the federal government. This term also includes any assignment, substitution of parties, or subcontract of any type entered into for the performance of experimental, developmental, or research work under a funding agreement as defined in the first sentence of this paragraph."

EXHIBIT G
FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)
RECOMMENDED CONTRACT PROVISIONS

8. Clean Air Act and Federal Water Pollution Control Act

This contract provision applies for all procurements over \$150,000.

"Clean Air Act"

The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.

The Contractor agrees to report each violation to the Participating Public Agency and understands and agrees that the Participating Public Agency will, in turn report each violation as required to assure notification to the Federal Emergency Management Agency (FEMA), and the appropriate Environmental Protection Agency Regional Office.

The Contractor agrees to include these requirements in each Subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by FEMA.

"Federal Water Pollution Control Act"

The Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251 et seq.

The Contractor agrees to report each violation to the Participating Public Agency and understands and agrees that the Participating Public Agency will, in turn, report each violation as required to assure notification to the Participating Public Agency, Federal Emergency Management Association (FEMA), and the appropriate Environmental Protection Agency Regional Office.

The Contractor agrees to include these requirements in each Subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by FEMA.

9. Debarment and Suspension

Applicability: This clause applies to all FEMA grant and cooperative agreement programs.

This Contract is a covered transaction for purposes of 2 CFR Part 180 and 2 CFR Part 3000. As such, the Contractor is required to verify that none of the Contractor's principals (defined at 2 CFR § 180.995) or its affiliates (defined at 2 CFR § 180.905) are excluded (defined at 2 CFR § 180.940) or disqualified (defined at 2 CFR § 180.935).

The Contractor must comply with 2 CFR Part 180, subpart C and 2 CFR Part 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

This certification is a material representation of fact relied upon by Participating Public Agency. If it is later determined that the Contractor did not comply with 2 CFR Part 180, subpart C and 2 CFR Part 3000, subpart C, in addition to remedies available to Participating

Public Agency, the federal government may pursue available remedies, including but not limited to suspension and/or debarment.

EXHIBIT G
FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)
RECOMMENDED CONTRACT PROVISIONS

The bidder or proposer agrees to comply with the requirements of 2 CFR Part 180, subpart C and 2 CFR Part 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring compliance in its lower tier covered transactions.

10. Byrd Anti-Lobbying Amendment

Applicability: The Byrd Anti-Lobbying Amendment clause and certification are required for contracts of more than \$100,000, and for subcontracts of more than \$100,000.

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended)

Contractors who apply or bid for an award of more than \$100,000 shall file the required certification. Each tier certifies to the tier above that it will not and has not used federally appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the federal awarding agency.

APPENDIX A, 44 CFR PART 18 – CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of her or her knowledge and belief, that:

No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal grant, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

EXHIBIT G
FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)
RECOMMENDED CONTRACT PROVISIONS

This certification is a material representative of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, CAS Severn, Inc, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Digitally signed by Steven Muchow
DN: cn=Steven Muchow, gn=Steven Muchow, c=US, United States
Reason: I am the author of this document
Location
Date: 2023-04-01 12:37:04-00

Signature of Contractor's Authorized Official

Steve Muchow, VP of Services

Name and Title of Contractor's Authorized Official

4/1/2023

Date

11. Procurement of Recovered Materials

Applicability: This provision applies to all procurements over \$10,000 made by a state agency or an agency of a political subdivision of a state and its contractors.

In the performance of this Contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired:

- a. Competitively within a timeframe providing for compliance with the contract performance schedule;
- b. Meeting contract performance requirements; or
- c. At a reasonable price.

Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines webpage:

<https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

12. Prohibition on Contracting for Covered Telecommunications Equipment or Services

Applicability: This provision is required for all awards/purchases issued on or after November 12, 2020.

EXHIBIT G
FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)
RECOMMENDED CONTRACT PROVISIONS

- (a) *Definitions.* As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), as used in this clause.
- (b) *Prohibitions.*
- (1) Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 CFR § 200.216 prohibit the head of an executive agency on or after Aug. 13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.
 - (2) Unless an exception in paragraph (c) of this clause applies, the Contractor and its Subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to:
 - (i) Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
 - (ii) Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
 - (iii) Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or
 - (iv) Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that used covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.
- (c) *Exceptions.*
- (1) This clause does not prohibit contractors from providing:
 - (i) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
 - (ii) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

EXHIBIT G
FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)
RECOMMENDED CONTRACT PROVISIONS

(2) By necessary implication and regulation, the prohibitions also do not apply to:

- (i) Covered telecommunications equipment or services that:
 - i. Are not used as a substantial or essential component of any system; and
 - ii. Are not used as critical technology of any system.
- (ii) Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.

(d) *Reporting Requirements.*

- (1) In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Contractor is notified of such by a Subcontractor at any tier or by any other source, the Contractor shall report the information in paragraph (d)(2) of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for reporting the information.
- (2) The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause:
 - (i) Within one business day form the date of such identification or notification: The Contract number, the order number(s), if applicable; supplier name, supplier unique entity identifier (if known); supplier commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; ad any readily available information about mitigation actions undertaken or recommended.
 - (ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the Contractor shall describe the efforts it undertook to prevent use or submission of covered
 - (iii) telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(e) *Subcontracts.* The Contractor shall insert the substance of this clause, including this paragraph (e), in all subcontracts and other contractual instruments.

13. Domestic Preferences for Procurements

EXHIBIT G
FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)
RECOMMENDED CONTRACT PROVISIONS

Applicability: Applies for purchases in support of FEMA declarations and awards issued on or after November 12, 2020.

As appropriate, and to the extent consistent with the law, the Contractor, should to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. This includes, but is not limited to iron, aluminum, steel, cement, and other manufactured products.

For the purposes of this clause:

Produced in the United States means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

Manufactured products mean items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

14. Access to Records

The Contractor agrees to provide Participating Public Agency, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

The Contractor agrees to provide the FEMA Administrator or its authorized representatives access to construction or other work sites pertaining to the work being completed under the Contract.

In compliance with section 1225 of the Disaster Recovery Reform Act of 2018, the Participating Public Agency and the Contractor acknowledge and agree that no language in this Contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

15. Changes

To be allowable under a FEMA grant or cooperative agreement award, the cost of any contract change, modification, amendment, addendum, change order, or constructive change must be necessary, allocable, within the scope of the grant or cooperative agreement, reasonable for the scope of work, and otherwise allowable. See 2 CFR § 200.403.

FEMA recommends that all contracts include a changes clause that describes how, if at all, changes can be made by either party to alter the method, price, or schedule of the work without breaching the Contract. The language of the clause may depend on the nature of the

EXHIBIT G
FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)
RECOMMENDED CONTRACT PROVISIONS

contract and the procured item(s) or service(s). Participating Public Agency should also consult with counsel to determine whether and how contract changes are permissible under applicable state, local, or tribal laws or regulations.

16. DHS Seal, Logo, and Flags

The Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. The Contractor shall include this provision in any Subcontracts.

17. Compliance with Federal Law, Regulations, and Executive Orders and Acknowledgement of Federal Funding

This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the Contract. The Contractor will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

18. No Obligation by Federal Government

The federal government is not a party to this Contract and is not subject to any obligations or liabilities to the NFE, Contractor, or any other party pertaining to any matter resulting from the Contract. See 2 CFR § 200.318(k).

19. Program Fraud and False or Fraudulent Statements or Related Acts

The Contractor acknowledges that 31 U.S.C Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this Contract.

20. Affirmative Socioeconomic Steps

Applicability: For procurements under FEMA declarations and awards issued on or after November 12, 2020.

If Subcontracts are to be let, the Prime Contractor is required to take all necessary steps identified in 2 CFR § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible. The necessary steps are as follows:

1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;

(2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;

(3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;

(4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and

EXHIBIT G
FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)
RECOMMENDED CONTRACT PROVISIONS

(5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

21. Copyright and Data Rights

Applicability: When a Participating Public Agency enters into a Contract requiring a Contractor or Subcontractor to produce copyrightable subject matter and/or data for the Participating Public Agency under the award, the Participating Public Agency should include appropriate copyright and data licenses to meet its obligations under 2 CFR § 200.315(b) and (d), respectively.

The Contractor grants to the Participating Public Agency, a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the Contract but not first produced in the performance of this Contract, the Contractor will identify such data and grant to the Participating Public Agency or acquires on its behalf a license of the same scope as for data first produced in the performance of this Contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this Contract, the Contractor will deliver to the Participating Public Agency data first produced in the performance of this Contract and data required by the Contract but not first produced in the performance of this Contract in formats acceptable by the Participating Public Agency.

Supplier agrees to comply will all terms and conditions outlined in the FEMA Special Conditions section of this solicitation.

Company Name: CAS Severn, Inc

Address, City, State, Zip Code: 6201 Chevy Chase Dr, Laurel, MD 20707

Phone: 301-776-3400

Fax: 301-776-3444

Printed Name of Authorized Signer: Steve Muchow

Email address of Authorized Signer: smuchow@cassevern.com

Signature of Authorized Signer: 

Digitally signed by Steve Muchow
DN: cn=Steve Muchow, o=CAS Severn, c=US, 1.3.6.1.5.5.4.1.1=CAS
Severn, email=smuchow@cassevern.com
Reason: I am the author of the document
Location
Date: 2023.04.01 12:20:04 -04

Date: 4/1/2023

**EXHIBIT H
NEW JERSEY BUSINESS COMPLIANCE**

Suppliers intending to do business in the State of New Jersey must comply with policies and procedures required by New Jersey statutes. All Suppliers submitting proposals must complete the following forms to meet the requirements of doing business in this state.

All forms in this Exhibit should be submitted as a part of your proposal response. Failure to comply will affect the ability to promote the Master Agreement in the State of New Jersey.

Checklist of Documents Required

INCLUDED IN PROPOSAL	ATTACHMENT	FORM
	Attachment 1	Ownership Disclosure Form
	Attachment 2	Non-Collusion Affidavit
	Attachment 3	Affirmative Action Affidavit
	Attachment 4	Political Contribution Disclosure Form
	Attachment 5	Stockholder Disclosure Certification
	Attachment 6	Certification of Non-Involvement in Prohibited Activities in Iran
	Attachment 7	New Jersey Business Registration Certification

New Jersey suppliers are required to comply with the following New Jersey statutes when applicable:

- (1) All anti-discrimination laws, including those contained in N.J.S.A. 10:2-1 through N.J.S.A. 10:2-14, N.J.S.A. 10:5-1, and N.J.S.A. 10:5-31 through 10:5-38;
- (2) Prevailing Wage Act, N.J.S.A. 34:11-56.26, for all contracts within the contemplation of the Act;
- (3) Public Works Contractor Registration Act, N.J.S.A. 34:11-56.26; and
- (4) Bid and Performance Security, as required by the applicable municipal or state statutes.

**EXHIBIT H
ATTACHMENT 1**

**OWNERSHIP DISCLOSURE FORM
(N.J.S.A. 52:25-24.2)**

Pursuant to the requirements of P.L. 1999, c.440, the Supplier shall complete the form attached to these specifications listing the persons owning 10 percent (10%) or more of the firm presenting the proposal.

Company Name: CAS Severn, Inc

Address: 6201 Chevy Chase Dr, Laurel MD 20707

1. The Company is a **Sole Proprietor**; and therefore, no disclosure is necessary. Yes No
A sole proprietor is a person who owns an unincorporated business by him/herself.
A limited liability company with a single member is not a Sole Proprietor.
2. The Company is a **Corporation, Partnership, or Limited Liability Company**. Yes No

If you answered **YES** to Question 2, you must disclose the following: (a) the names and addresses of all stockholders in the corporation who own 10% or more of its stock, of any class; (b) all individual partners in the partnership who own a 10% or greater interest therein; or, (c) all members in the limited liability company who own a 10% or greater interest therein. (Attach additional sheets as necessary.)

If there are no stockholders, partners or members owning 10% or more interest, indicate "none".

Name	Address	Interest
P. Douglas Gerstmyer	1109 Cockeys Mills Rd, Reisterstown MD 21136	50%
Carson Soule		50%

3. For each of the corporations, partnerships, or limited liability companies identified above, are there any individuals, partners, members, stockholders, corporations, partnerships, or limited liability companies owning a 10% or greater interest of those listed business entities? Yes No

If there are no stockholders, partners or members owning 10% or more interest, indicate "none".

**EXHIBIT H
ATTACHMENT 1**

Name	Address	Interest

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

**EXHIBIT H
ATTACHMENT 2**

**NON-COLLUSION AFFIDAVIT
N.J.S.A. 52:34-15**

State of New Jersey
County of _____

ss:

I, Steve Muchow residing in Bel Air (name of affiant)
(name of municipality)
in the County of Harford and State of Maryland of
full age, being duly sworn according to law on my oath depose and say that:

I am Vp of Services of the firm of CAS Severn, Inc
(title or position) (name of firm)

_____ the bidder making this Proposal for the bid
entitled _____, and that I executed the said proposal with
(title of bid proposal)
full authority to do so that said bidder has not, directly or indirectly entered into any agreement,
participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding
in connection with the above-named project; and that all statements contained in said proposal
and in this affidavit are true and correct, and made with full knowledge that the _____
relies upon the truth of the statements contained in said Proposal
(name of contracting unit)
and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or
secure such contract upon an agreement or understanding for a commission, percentage,
brokerage, or contingent fee, except bona fide employees or bona fide established commercial
or selling agencies maintained by CAS Severn, Inc.
(name of firm)

Subscribed and sworn to

before me this day



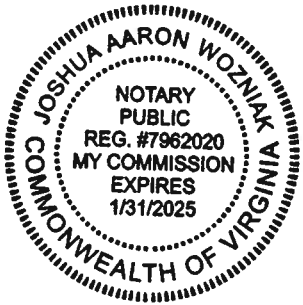
Signature

April 1, 2023
Virginia

Notary public of

Steve Muchow
(Type or print name of affiant under signature)

My Commission expires 1/31/2025
(Seal)



Digitally signed by Steve Muchow
DN: cn=Steve Muchow, o=Steve Muchow c=US United
States (US United States of CAS Severn
severninc@cas.severn.com
Reason: I am the author of this document
Location
Date: 2023.04.01 12:45:04 -05

**EXHIBIT H
ATTACHMENT 3**

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by

**EXHIBIT H
ATTACHMENT 4**

C.271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information on the process is available in Local Finance Notice 2006-1 (http://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html). Please refer back to these instructions for the appropriate links, as the Local Finance Notices include links that are no longer operational.

1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a "fair and open" process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
 - a. The Division has prepared model disclosure forms for each county. They can be downloaded from the "County PCD Forms" link on the Pay-to-Play web site at <http://www.nj.gov/dca/divisions/dlgs/programs/lpcl.html#12>. They will be updated from time-to-time as necessary.
 - b. A public agency using these forms **should edit them to properly reflect the correct legislative district(s)**. As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**
 - c. Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
 - d. The form may be used "as-is", subject to edits as described herein.
 - e. The "Contractor Instructions" sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
 - f. The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.

**EXHIBIT H
ATTACHMENT 4**

5. It is recommended that the contractor also complete a "Stockholder Disclosure Certification." This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation at http://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE: This section is not applicable to Boards of Education.**

**EXHIBIT H
ATTACHMENT 4**

**C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM
Contractor Instructions**

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
 - of the public entity awarding the contract
 - of that county in which that public entity is located
 - of another public entity within that county
 - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law. **NOTE: This section does not apply to Board of Education contracts.**

EXHIBIT H
ATTACHMENT 4

* N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures."

**EXHIBIT H
ATTACHMENT 4**

List of Agencies with Elected Officials Required for Political Contribution Disclosure

N.J.S.A. 19:44A-20.26

County Name:

State: Governor, and Legislative Leadership Committees

Legislative District #s:

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Clerk

Sheriff

{County Executive}

Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

**USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD FROM [the](#)
[Pay to Play section](#) OF THE DLGS WEBSITE A COUNTY-BASED,
CUSTOMIZABLE FORM.**

**EXHIBIT H
ATTACHMENT 5**

STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business: CAS Severn, Inc

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

- Partnership Corporation Sole Proprietorship
- Limited Partnership Limited Liability Corporation Limited Liability Partnership
- Subchapter S Corporation

**Sign and notarize the form below, and, if necessary, complete the stockholder list below.
Use more space as necessary.**

Stockholders:

Name: Carson Soule

Home Address: _____

Name: _____

Home Address: _____

Name: P. Douglas Gerstmyer

Home Address: _____

1109 Cockeyes Mills Rd, Reisterstown MD 21136

Name: _____

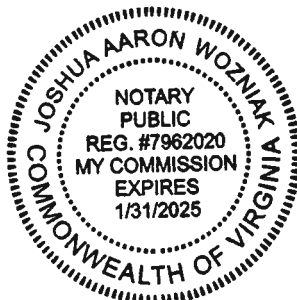
Home Address: _____

Subscribed and sworn before me this 1 day of April, 2023

(Notary Public)

My Commission expires:

1/31/2025



Steve Muchow
(Affiant)

Steve Muchow
(Print name & title of affiant)

(Corporate Seal)

**EXHIBIT H
ATTACHMENT 6**

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN IRAN

Pursuant to N.J.S.A. 52:32-58, Suppliers must certify that neither the Supplier, nor any of its parents, subsidiaries, and/or affiliates (as defined in N.J.S.A. 52:32-56(e)(3)), is listed on the Department of Treasury's List of Persons or Entities Engaging in Prohibited Investment Activities in Iran and that neither is involved in any of the investment activities set forth in N.J.S.A. 52:32-56(f).

Suppliers wishing to do business in New Jersey through this contract must fill out the Certification of Non-Involvement in Prohibited Activities in Iran here:

<https://www.state.nj.us/treasury/purchase/forms/DisclosureofInvestmentActivitiesinIran.pdf>

Suppliers should submit the above completed form as part of their proposal.

**EXHIBIT H
ATTACHMENT 7**

**NEW JERSEY BUSINESS REGISTRATION CERTIFICATE
(N.J.S.A. 52:32-44)**

Suppliers wishing to do business in New Jersey must submit their State Division of Revenue issued Business Registration Certificate as a part of their proposal. Failure to do so will disqualify the Supplier from offering products or services in New Jersey through any resulting contract.

[State of NJ - Department of the Treasury - Division of Revenue Business Registration Certificate](#)

**EXHIBIT I
STATE NOTICE ADDENDUM**

Pursuant to certain state notice provisions, including but not limited to Oregon Revised Statutes Chapter 279A.220, the following public agencies and political subdivisions of the referenced public agencies are eligible to register with GovMVT and access the Master Agreement made pursuant to this solicitation. Public agencies and political subdivisions are hereby given notice of the foregoing request for proposals for purposes of complying with the procedural requirements of said statutes:

Nationwide:

State of Alabama	State of Indiana	State of Nebraska	State of South Carolina
State of Alaska	State of Iowa	State of Nevada	State of South Dakota
State of Arizona	State of Kansas	State of New Hampshire	State of Tennessee
State of Arkansas	State of Kentucky	State of New Jersey	State of Texas
State of California	State of Louisiana	State of New Mexico	State of Utah
State of Colorado	State of Maine	State of New York	State of Vermont
State of Connecticut	State of Maryland	State of North Carolina	State of Virginia
State of Delaware	State of Massachusetts	State of North Dakota	State of Washington
State of Florida	State of Michigan	State of Ohio	State of West Virginia
State of Georgia	State of Minnesota	State of Oklahoma	State of Wisconsin
State of Hawaii	State of Mississippi	State of Oregon	State of Wyoming
State of Idaho	State of Missouri	State of Pennsylvania	District of Columbia
State of Illinois	State of Montana	State of Rhode Island	

Lists of political subdivisions, local governments and tribal governments in the above referenced states/district may be found at <http://www.usa.gov/state-tribal-governments>.

Certain Public Agencies and Political Subdivisions:

**CITIES. TOWNS. VILLAGES AND
BOROUGHES INCLUDING BUT NOT
LIMITED TO:**

BAKER CITY GOLF COURSE, OR
CITY OF ADAIR VILLAGE, OR CITY
OF ASHLAND, OR
CITY OF AUMSVILLE, OR
CITY OF AURORA, OR CITY
OF BAKER, OR
CITY OF BATON ROUGE, LA
CITY OF BEAVERTON, OR
CITY OF BEND, OR
CITY OF BOARDMAN, OR
CITY OF BONANAZA, OR CITY
OF BOSSIER CITY, LA CITY
OF BROOKINGS, OR CITY OF
BURNS, OR
CITY OF CANBY, OR
CITY OF CANYONVILLE, OR
CITY OF CLATSKANIE, OR
CITY OF COBURG, OR
CITY OF CONDON, OR
CITY OF COQUILLE, OR
CITY OF CORVALLI, OR
CITY OF CORVALLIS PARKS AND
RECREATION DEPARTMENT, OR
CITY OF COTTAGE GROVE, OR CITY
OF DONALD, OR
CITY OF EUGENE, OR
CITY OF FOREST GROVE, OR
CITY OF GOLD HILL, OR
CITY OF GRANTS PASS, OR
CITY OF GRESHAM, OR CITY
OF HILLSBORO, OR
CITY OF INDEPENDENCE, OR
CITY AND COUNTY OF HONOLULU, HI
CITY OF KENNER, LA
CITY OF LA GRANDE, OR CITY
OF LAFAYETTE, LA CITY OF
LAKE CHARLES, OR CITY OF
LEBANON, OR
CITY OF MCMINNVILLE, OR
CITY OF MEDFORD, OR CITY
OF METAIRIE, LA CITY OF
MILL CITY, OR CITY OF
MILWAUKIE, OR CITY OF
MONROE, LA
CITY OF MOSIER, OR

CITY OF NEW ORLEANS, LA
CITY OF NORTH PLAINS, OR
CITY OF OREGON CITY, OR
CITY OF PILOT ROCK, OR CITY
OF PORTLAND, OR CITY OF
POWERS, OR
CITY OF PRINEVILLE, OR
CITY OF REDMOND, OR CITY
OF REEDSPORT, OR CITY
OF RIDDLE, OR
CITY OF ROGUE RIVER, OR
CITY OF ROSEBURG, OR CITY
OF SALEM, OR
CITY OF SANDY, OR
CITY OF SCAPPOOSE, OR
CITY OF SHADY COVE, OR
CITY OF SHERWOOD, OR
CITY OF SHREVEPORT, LA
CITY OF SILVERTON, OR
CITY OF SPRINGFIELD, OR
CITY OF ST. HELENS, OR
CITY OF ST. PAUL, OR CITY
OF SULPHUR, LA CITY OF
TIGARD, OR
CITY OF TROUTDALE, OR
CITY OF TUALATIN, OR CITY
OF WALKER, LA
CITY OF WARRENTON, OR
CITY OF WEST LINN, OR CITY
OF WILSONVILLE, OR CITY
OF WINSTON, OR CITY OF
WOODBURN, OR
LEAGUE OF OREGON CITES
THE CITY OF HAPPY VALLEY OREGON
ALPINE, UT
ALTA, UT
ALTAMONT, UT
ALTON, UT
AMALGA, UT
AMERICAN FORK CITY, UT
ANNABELLA, UT ANTIMONY,
UT
APPLE VALLEY, UT
AURORA, UT
BALLARD, UT
BEAR RIVER CITY, UT
BEAVER, UT BICKNELL,
UT

BIG WATER, UT
BLANDING, UT
BLUFFDALE, UT
BOULDER, UT
CITY OF BOUNTIFUL, UT
BRIAN HEAD, UT
BRIGHAM CITY CORPORATION, UT
BRYCE CANYON CITY, UT
CANNONVILLE, UT
CASTLE DALE, UT
CASTLE VALLEY, UT
CITY OF CEDAR CITY, UT
CEDAR FORT, UT
CITY OF CEDAR HILLS, UT
CENTERFIELD, UT
CENTERVILLE CITY CORPORATION, UT
CENTRAL VALLEY, UT
CHARLESTON, UT
CIRCLEVILLE, UT
CLARKSTON, UT
CLAWSON, UT
CLEARFIELD, UT
CLEVELAND, UT
CLINTON CITY CORPORATION, UT
COALVILLE, UT
CORINNE, UT
CORNISH, UT
COTTONWOOD HEIGHTS, UT
DANIEL, UT
DELTA, UT
DEWEYVILLE, UT
DRAPER CITY, UT
DUCHESNE, UT
EAGLE MOUNTAIN, UT
EAST CARBON, UT
ELK RIDGE, UT
ELMO, UT
ELSINORE, UT
ELWOOD, UT
EMERY, UT
ENOCH, UT
ENTERPRISE, UT
EPHRAIM, UT
ESCALANTE, UT
EUREKA, UT
FAIRFIELD, UT
FAIRVIEW, UT
FARMINGTON, UT
FARR WEST, UT
FAYETTE, UT
FERRON, UT
FIELDING, UT
FILLMORE, UT
FOUNTAIN GREEN, UT
FRANCIS, UT
FRUIT HEIGHTS, UT
GARDEN CITY, UT
GARLAND, UT
GENOLA, UT
GLENDALE, UT
GLENWOOD, UT
GOSHEN, UT
GRANTSVILLE, UT
GREEN RIVER, UT
GUNNISON, UT
HANKSVILLE, UT
HARRISVILLE, UT
HATCH, UT
HEBER CITY CORPORATION, UT
HELPER, UT
HENEFER, UT
HENRIEVILLE, UT
HERRIMAN, UT
HIDEOUT, UT
HIGHLAND, UT
HILDALE, UT
HINCKLEY, UT
HOLDEN, UT
HOLLADAY, UT
HONEYVILLE, UT
HOOPER, UT
HOWELL, UT
HUNTINGTON, UT
HUNTSVILLE, UT
CITY OF HURRICANE, UT
HYDE PARK, UT
HYRUM, UT
INDEPENDENCE, UT
IVINS, UT
JOSEPH, UT
JUNCTION, UT
KAMAS, UT
KANAB, UT
KANARRAVILLE, UT
KANOSH, UT
KAYSVILLE, UT

KINGSTON, UT
KOOSHAREM, UT
LAKETOWN, UT LA
VERKIN, UT
LAYTON, UT
LEAMINGTON, UT
LEEDS, UT
LEHI CITY CORPORATION, UT
LEVAN, UT
LEWISTON, UT
LINDON, UT
LOA, UT
LOGAN CITY, UT
LYMAN, UT
LYNNDYL, UT
MANILA, UT
MANTI, UT
MANTUA, UT
MAPLETON, UT
MARRIOTT-SLATERVILLE, UT
MARYSVALE, UT
MAYFIELD, UT
MEADOW, UT
MENDON, UT
MIDVALE CITY INC., UT
MIDWAY, UT
MILFORD, UT
MILLVILLE, UT
MINERSVILLE, UT
MOAB, UT
MONA, UT
MONROE, UT
CITY OF MONTICELLO, UT
MORGAN, UT
MORONI, UT
MOUNT PLEASANT, UT
MURRAY CITY CORPORATION, UT
MYTON, UT
NAPLES, UT
NEPHI, UT
NEW HARMONY, UT
NEWTON, UT NIBLEY,
UT
NORTH LOGAN, UT
NORTH OGDEN, UT
NORTH SALT LAKE CITY, UT
OAK CITY, UT
OAKLEY, UT
OGDEN CITY CORPORATION, UT
OPHIR, UT
ORANGEVILLE, UT
ORDERVILLE, UT
OREM, UT
PANGUITCH, UT
PARADISE, UT
PARAGONAH, UT
PARK CITY, UT
PAROWAN, UT
PAYSON, UT
PERRY, UT
PLAIN CITY, UT
PLEASANT GROVE CITY, UT
PLEASANT VIEW, UT
PLYMOUTH, UT
PORTAGE, UT PRICE,
UT PROVIDENCE, UT
PROVO, UT
RANDOLPH, UT
REDMOND, UT
RICHFIELD, UT
RICHMOND, UT
RIVERDALE, UT
RIVER HEIGHTS, UT
RIVERTON CITY, UT
ROCKVILLE, UT
ROCKY RIDGE, UT
ROOSEVELT CITY CORPORATION, UT
ROY, UT
RUSH VALLEY, UT
CITY OF ST. GEORGE, UT
SALEM, UT
SALINA, UT
SALT LAKE CITY CORPORATION, UT
SANDY, UT
SANTA CLARA, UT
SANTAQUIN, UT SARATOGA
SPRINGS, UT SCIPIO, UT
SCOFIELD, UT
SIGURD, UT
SMITHFIELD, UT
SNOWVILLE, UT
CITY OF SOUTH JORDAN, UT
SOUTH OGDEN, UT
CITY OF SOUTH SALT LAKE, UT

SOUTH WEBER, UT
SPANISH FORK, UT
SPRING CITY, UT
SPRINGDALE, UT
SPRINGVILLE, UT
STERLING, UT
STOCKTON, UT
SUNNYSIDE, UT
SUNSET CITY CORP, UT
SYRACUSE, UT
TABIONA, UT
CITY OF TAYLORSVILLE, UT
TOOELE CITY CORPORATION, UT
TOQUERVILLE, UT
TORREY, UT
TREMONTON CITY, UT
TRENTON, UT
TROPIC, UT
UINTAH, UT
VERNAL CITY, UT
VERNON, UT
VINEYARD, UT
VIRGIN, UT
WALES, UT
WALLSBURG, UT
WASHINGTON CITY, UT
WASHINGTON TERRACE, UT
WELLINGTON, UT
WELLSVILLE, UT
WENDOVER, UT
WEST BOUNTIFUL, UT
WEST HAVEN, UT
WEST JORDAN, UT
WEST POINT, UT
WEST VALLEY CITY, UT
WILLARD, UT
WOODLAND HILLS, UT
WOODRUFF, UT
WOODS CROSS, UT

COUNTIES AND PARISHES INCLUDING BUT NOT LIMITED TO:

ASCENSION PARISH, LA
ASCENSION PARISH, LA
CLEAR OF COURT CADDO PARISH, LA
CALCASIEU PARISH, LA
CALCASIEU PARISH SHERIFF'S

OFFICE, LA
CITY AND COUNTY OF HONOLULU, HI
CLACKAMAS COUNTY, OR
CLACKAMAS COUNTY DEPT OF TRANSPORTATION, OR
CLATSOP COUNTY, OR
COLUMBIA COUNTY, OR
COOS COUNTY, OR
COOS COUNTY HIGHWAY DEPARTMENT, OR
COUNTY OF HAWAII, OR
CROOK COUNTY, OR
CROOK COUNTY ROAD DEPARTMENT, OR
CURRY COUNTY, OR
DESCHUTES COUNTY, OR
DOUGLAS COUNTY, OR
EAST BATON ROUGE PARISH, LA
GILLIAM COUNTY, OR
GRANT COUNTY, OR
HARNEY COUNTY, OR
HARNEY COUNTY SHERIFFS OFFICE, OR
HAWAII COUNTY, HI
HOOD RIVER COUNTY, OR
JACKSON COUNTY, OR
JEFFERSON COUNTY, OR
JEFFERSON PARISH, LA
JOSEPHINE COUNTY GOVERNMENT, OR
LAFAYETTE CONSOLIDATED GOVERNMENT, LA
LAFAYETTE PARISH, LA
LAFAYETTE PARISH CONVENTION & VISITORS COMMISSION
LAFOURCHE PARISH, LA
KAUAI COUNTY, HI
KLAMATH COUNTY, OR
LAKE COUNTY, OR
LANE COUNTY, OR
LINCOLN COUNTY, OR
LINN COUNTY, OR
LIVINGSTON PARISH, LA
MALHEUR COUNTY, OR
MAUI COUNTY, HI
MARION COUNTY, SALEM, OR
MORROW COUNTY, OR
MULTNOMAH COUNTY, OR

MULTNOMAH COUNTY BUSINESS AND COMMUNITY SERVICES, OR MULTNOMAH COUNTY SHERIFFS OFFICE, OR MULTNOMAH LAW LIBRARY, OR ORLEANS PARISH, LA PLAQUEMINES PARISH, LA POLK COUNTY, OR RAPIDES PARISH, LA SAINT CHARLES PARISH, LA SAINT CHARLES PARISH PUBLIC SCHOOLS, LA SAINT LANDRY PARISH, LA SAINT TAMMANY PARISH, LA SHERMAN COUNTY, OR TERREBONNE PARISH, LA TILLAMOOK COUNTY, OR TILLAMOOK COUNTY SHERIFF'S OFFICE, OR TILLAMOOK COUNTY GENERAL HOSPITAL, OR UMATILLA COUNTY, OR UNION COUNTY, OR WALLOWA COUNTY, OR WASCO COUNTY, OR WASHINGTON COUNTY, OR WEST BATON ROUGE PARISH, LA WHEELER COUNTY, OR YAMHILL COUNTY, OR COUNTY OF BOX ELDER, UT COUNTY OF CACHE, UT COUNTY OF RICH, UT COUNTY OF WEBER, UT COUNTY OF MORGAN, UT COUNTY OF DAVIS, UT COUNTY OF SUMMIT, UT COUNTY OF DAGGETT, UT COUNTY OF SALT LAKE, UT COUNTY OF TOOELE, UT COUNTY OF UTAH, UT COUNTY OF WASATCH, UT COUNTY OF DUCHESNE, UT COUNTY OF UINTAH, UT COUNTY OF CARBON, UT COUNTY OF SANPETE, UT COUNTY OF JUAB, UT COUNTY OF MILLARD, UT COUNTY OF SEVIER, UT

COUNTY OF EMERY, UT COUNTY OF GRAND, UT COUNTY OF BEVER, UT COUNTY OF PIUTE, UT COUNTY OF WAYNE, UT COUNTY OF SAN JUAN, UT COUNTY OF GARFIELD, UT COUNTY OF KANE, UT COUNTY OF IRON, UT COUNTY OF WASHINGTON, UT

OTHER AGENCIES INCLUDING ASSOCIATIONS, BOARDS, DISTRICTS, COMMISSIONS, COUNCILS, PUBLIC CORPORATIONS, PUBLIC DEVELOPMENT AUTHORITIES, RESERVATIONS AND UTILITIES INCLUDING BUT NOT LIMITED

TO: ADAIR R.F.P.D., OR ADEL WATER IMPROVEMENT DISTRICT, OR ADRIAN R.F.P.D., OR AGNESS COMMUNITY LIBRARY, OR AGNESS-ILLAHE R.F.P.D., OR AGRICULTURE EDUCATION SERVICE EXTENSION DISTRICT, OR ALDER CREEK-BARLOW WATER DISTRICT NO. 29, OR ALFALFA FIRE DISTRICT, OR ALSEA R.F.P.D., OR ALSEA RIVIERA WATER IMPROVEMENT DISTRICT, OR AMITY FIRE DISTRICT, OR ANTELOPE MEADOWS SPECIAL ROAD DISTRICT, OR APPLE ROGUE DISTRICT IMPROVEMENT COMPANY, OR APPLGATE VALLEY R.F.P.D. #9, OR ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT, OR ARCH CAPE SANITARY DISTRICT, OR ARNOLD IRRIGATION DISTRICT, OR ASH CREEK WATER CONTROL DISTRICT, OR ATHENA CEMETERY MAINTENANCE DISTRICT, OR AUMSVILLE R.F.P.D., OR AURORA R.F.P.D., OR

AZALEA R.F.P.D., OR
BADGER IMPROVEMENT DISTRICT, OR
BAILEY-SPENCER R.F.P.D., OR
BAKER COUNTY LIBRARY DISTRICT, OR
BAKER R.F.P.D., OR
BAKER RIVERTON ROAD DISTRICT, OR
BAKER VALLEY IRRIGATION DISTRICT, OR
BAKER VALLEY S.W.C.D., OR BAKER
VALLEY VECTOR CONTROL DISTRICT,
OR
BANDON CRANBERRY WATER
CONTROL DISTRICT, OR
BANDON R.F.P.D., OR
BANKS FIRE DISTRICT, OR
BANKS FIRE DISTRICT #13, OR
BAR L RANCH ROAD DISTRICT, OR
BARLOW WATER IMPROVEMENT
DISTRICT, OR
BASIN AMBULANCE SERVICE
DISTRICT, OR
BASIN TRANSIT SERVICE
TRANSPORTATION DISTRICT, OR BATON
ROUGE WATER COMPANY BAY AREA
HEALTH DISTRICT, OR BAYSHORE
SPECIAL ROAD DISTRICT, OR
BEAR VALLEY SPECIAL ROAD
DISTRICT, OR
BEAVER CREEK WATER CONTROL
DISTRICT, OR
BEAVER DRAINAGE IMPROVEMENT
COMPANY, INC., OR
BEAVER SLOUGH DRAINAGE
DISTRICT, OR
BEAVER SPECIAL ROAD DISTRICT, OR
BEAVER WATER DISTRICT, OR
BELLE MER S.I.G.L. TRACTS SPECIAL
ROAD DISTRICT, OR
BEND METRO PARK AND RECREATION
DISTRICT
BENTON S.W.C.D., OR BERNDT
SUBDIVISION WATER
IMPROVEMENT DISTRICT, OR
BEVERLY BEACH WATER DISTRICT, OR
BIENVILLE PARISH FIRE PROTECTION

DISTRICT 6, LA
BIG BEND IRRIGATION DISTRICT, OR
BIGGS SERVICE DISTRICT, OR BLACK
BUTTE RANCH DEPARTMENT OF
POLICE SERVICES, OR
BLACK BUTTE RANCH R.F.P.D., OR
BLACK MOUNTAIN WATER DISTRICT, OR
BLODGETT-SUMMIT R.F.P.D., OR BLUE
MOUNTAIN HOSPITAL DISTRICT, OR
BLUE MOUNTAIN TRANSLATOR
DISTRICT, OR
BLUE RIVER PARK & RECREATION
DISTRICT, OR
BLUE RIVER WATER DISTRICT, OR
BLY R.F.P.D., OR
BLY VECTOR CONTROL DISTRICT, OR BLY
WATER AND SANITARY DISTRICT, OR
BOARDMAN CEMETERY MAINTENANCE
DISTRICT, OR BOARDMAN PARK AND
RECREATION DISTRICT
BOARDMAN R.F.P.D., OR BONANZA
BIG SPRINGS PARK & RECREATION
DISTRICT, OR BONANZA
MEMORIAL PARK CEMETERY
DISTRICT, OR BONANZA R.F.P.D.,
OR
BONANZA-LANGELL VALLEY VECTOR
CONTROL DISTRICT, OR
BORING WATER DISTRICT #24, OR
BOULDER CREEK RETREAT SPECIAL
ROAD DISTRICT, OR
BRIDGE R.F.P.D., OR
BROOKS COMMUNITY SERVICE
DISTRICT, OR
BROWNSVILLE R.F.P.D., OR
BUELL-RED PRAIRIE WATER DISTRICT, OR
BUNKER HILL R.F.P.D. #1, OR
BUNKER HILL SANITARY DISTRICT, OR
BURLINGTON WATER DISTRICT, OR
BURNT RIVER IRRIGATION DISTRICT, OR
BURNT RIVER S.W.C.D., OR
CALAPOOIA R.F.P.D., OR

CAMAS VALLEY R.F.P.D., OR CAMELLIA
PARK SANITARY DISTRICT, OR
CAMMANN ROAD DISTRICT, OR CAMP
SHERMAN ROAD DISTRICT, OR CANBY
AREA TRANSIT, OR
CANBY R.F.P.D. #62, OR CANBY
UTILITY BOARD, OR CANNON
BEACH R.F.P.D., OR
CANYONVILLE SOUTH UMPQUA FIRE
DISTRICT, OR
CAPE FERRELO R.F.P.D., OR CAPE
FOULWEATHER SANITARY
DISTRICT, OR
CARLSON PRIMROSE SPECIAL ROAD
DISTRICT, OR
CARMEL BEACH WATER DISTRICT, OR
CASCADE VIEW ESTATES TRACT 2, OR
CEDAR CREST SPECIAL ROAD DISTRICT,
OR
CEDAR TRAILS SPECIAL ROAD
DISTRICT, OR
CEDAR VALLEY - NORTH BANK
R.F.P.D., OR
CENTRAL CASCADES FIRE AND EMS, OR
CENTRAL CITY ECONOMIC
OPPORTUNITY CORP, LA CENTRAL
LINCOLN P.U.D., OR CENTRAL
OREGON COAST FIRE & RESCUE
DISTRICT, OR
CENTRAL OREGON
INTERGOVERNMENTAL COUNCIL
CENTRAL OREGON IRRIGATION
DISTRICT, OR
CHAPARRAL WATER CONTROL
DISTRICT, OR
CHARLESTON FIRE DISTRICT, OR
CHARLESTON SANITARY DISTRICT, OR
CHARLOTTE ANN WATER DISTRICT, OR
CHEHALEM PARK & RECREATION
DISTRICT, OR
CHEHALEM PARK AND RECREATION
DISTRICT
CHEMULT R.F.P.D., OR
CHENOWITH WATER P.U.D., OR

CHERRIOTS, OR
CHETCO COMMUNITY PUBLIC
LIBRARY DISTRICT, OR
CHILOQUIN VECTOR CONTROL
DISTRICT, OR
CHILOQUIN-AGENCY LAKE R.F.P.D., OR
CHINOOK DRIVE SPECIAL ROAD
DISTRICT, OR
CHR DISTRICT IMPROVEMENT
COMPANY, OR
CHRISTMAS VALLEY DOMESTIC
WATER DISTRICT, OR CHRISTMAS
VALLEY PARK & RECREATION
DISTRICT, OR CHRISTMAS VALLEY
R.F.P.D., OR
CITY OF BOGALUSA SCHOOL BOARD, LA
CLACKAMAS COUNTY FIRE DISTRICT #1,
OR
CLACKAMAS COUNTY SERVICE
DISTRICT #1, OR
CLACKAMAS COUNTY VECTOR
CONTROL DISTRICT, OR CLACKAMAS
RIVER WATER CLACKAMAS RIVER
WATER, OR CLACKAMAS S.W.C.D., OR
CLATSKANIE DRAINAGE IMPROVEMENT
COMPANY, OR CLATSKANIE LIBRARY
DISTRICT, OR CLATSKANIE P.U.D., OR
CLATSKANIE PARK & RECREATION
DISTRICT, OR
CLATSKANIE PEOPLE'S UTILITY
DISTRICT
CLATSKANIE R.F.P.D., OR CLATSOP
CARE CENTER HEALTH DISTRICT,
OR
CLATSOP COUNTY S.W.C.D., OR
CLATSOP DRAINAGE IMPROVEMENT
COMPANY #15, INC., OR
CLEAN WATER SERVICES CLEAN
WATER SERVICES, OR
CLOVERDALE R.F.P.D., OR
CLOVERDALE SANITARY DISTRICT, OR
CLOVERDALE WATER DISTRICT, OR
COALEDO DRAINAGE DISTRICT, OR
COBURG FIRE DISTRICT, OR

COLESTIN RURAL FIRE DISTRICT, OR
COLTON R.F.P.D., OR
COLTON WATER DISTRICT #11, OR
COLUMBIA 911 COMMUNICATIONS
DISTRICT, OR
COLUMBIA COUNTY 4-H & EXTENSION
SERVICE DISTRICT, OR
COLUMBIA DRAINAGE VECTOR
CONTROL, OR
COLUMBIA IMPROVEMENT DISTRICT, OR
COLUMBIA R.F.P.D., OR
COLUMBIA RIVER FIRE & RESCUE, OR
COLUMBIA RIVER PUD, OR
COLUMBIA S.W.C.D., OR COLUMBIA
S.W.C.D., OR CONFEDERATED
TRIBES OF THE UMATILLA INDIAN
RESERVATION
COOS COUNTY AIRPORT DISTRICT, OR
COOS COUNTY AIRPORT DISTRICT, OR
COOS COUNTY AREA TRANSIT
SERVICE DISTRICT, OR
COOS COUNTY AREA TRANSIT
SERVICE DISTRICT, OR
COOS FOREST PROTECTIVE
ASSOCIATION
COOS S.W.C.D., OR COQUILLE
R.F.P.D., OR COQUILLE VALLEY
HOSPITAL DISTRICT, OR
CORBETT WATER DISTRICT, OR
CORNELIUS R.F.P.D., OR
CORP RANCH ROAD WATER
IMPROVEMENT, OR
CORVALLIS R.F.P.D., OR
COUNTRY CLUB ESTATES SPECIAL
WATER DISTRICT, OR
COUNTRY CLUB WATER DISTRICT, OR
COUNTRY ESTATES ROAD DISTRICT, OR
COVE CEMETERY MAINTENANCE
DISTRICT, OR
COVE ORCHARD SEWER SERVICE
DISTRICT, OR
COVE R.F.P.D., OR
CRESCENT R.F.P.D., OR

CRESCENT SANITARY DISTRICT, OR
CRESCENT WATER SUPPLY AND
IMPROVEMENT DISTRICT, OR CROOK
COUNTY AGRICULTURE EXTENSION
SERVICE DISTRICT, OR CROOK
COUNTY CEMETERY DISTRICT, OR
CROOK COUNTY FIRE AND RESCUE, OR
CROOK COUNTY PARKS &
RECREATION DISTRICT, OR
CROOK COUNTY S.W.C.D., OR
CROOK COUNTY VECTOR CONTROL
DISTRICT, OR
CROOKED RIVER RANCH R.F.P.D., OR
CROOKED RIVER RANCH SPECIAL ROAD
DISTRICT, OR
CRYSTAL SPRINGS WATER DISTRICT, OR
CURRY COUNTY 4-H & EXTENSION
SERVICE DISTRICT, OR
CURRY COUNTY PUBLIC TRANSIT
SERVICE DISTRICT, OR
CURRY COUNTY S.W.C.D., OR
CURRY HEALTH DISTRICT, OR
CURRY PUBLIC LIBRARY DISTRICT, OR
DALLAS CEMETERY DISTRICT #4, OR
DARLEY DRIVE SPECIAL ROAD DISTRICT,
OR
DAVID CROCKETT STEAM FIRE
COMPANY #1, LA
DAYS CREEK R.F.P.D., OR
DAYTON FIRE DISTRICT, OR
DEAN MINARD WATER DISTRICT, OR
DEE IRRIGATION DISTRICT, OR DEER
ISLAND DRAINAGE IMPROVEMENT
COMPANY, OR
DELL BROGAN CEMETERY
MAINTENANCE DISTRICT, OR DEPOE
BAY R.F.P.D., OR DESCHUTES COUNTY
911 SERVICE DISTRICT, OR
DESCHUTES COUNTY R.F.P.D. #2, OR
DESCHUTES PUBLIC LIBRARY DISTRICT,
OR
DESCHUTES S.W.C.D., OR
DESCHUTES VALLEY WATER
DISTRICT, OR

DEVILS LAKE WATER IMPROVEMENT DISTRICT, OR
DEXTER R.F.P.D., OR
DEXTER SANITARY DISTRICT, OR
DORA-SITKUM R.F.P.D., OR
DOUGLAS COUNTY FIRE DISTRICT #2, OR
DOUGLAS S.W.C.D., OR
DRAKES CROSSING R.F.P.D., OR DRRH SPECIAL ROAD DISTRICT #6, OR DRY GULCH DITCH DISTRICT IMPROVEMENT COMPANY, OR
DUFUR RECREATION DISTRICT, OR
DUMBECK LANE DOMESTIC WATER SUPPLY, OR
DUNDEE R.F.P.D., OR
DURKEE COMMUNITY BUILDING PRESERVATION DISTRICT, OR EAGLE POINT IRRIGATION DISTRICT, OR
EAGLE VALLEY CEMETERY MAINTENANCE DISTRICT, OR
EAGLE VALLEY R.F.P.D., OR
EAGLE VALLEY S.W.C.D., OR
EAST FORK IRRIGATION DISTRICT, OR
EAST MULTNOMAH S.W.C.D., OR EAST SALEM SERVICE DISTRICT, OR EAST UMATILLA CHEMICAL CONTROL DISTRICT, OR
EAST UMATILLA COUNTY AMBULANCE AREA HEALTH DISTRICT, OR
EAST UMATILLA COUNTY R.F.P.D., OR
EAST VALLEY WATER DISTRICT, OR
ELGIN COMMUNITY PARKS & RECREATION DISTRICT, OR
ELGIN HEALTH DISTRICT, OR
ELGIN R.F.P.D., OR
ELKTON ESTATES PHASE II SPECIAL ROAD DISTRICT, OR
ELKTON R.F.P.D., OR
EMERALD P.U.D., OR
ENTERPRISE IRRIGATION DISTRICT, OR
ESTACADA CEMETERY MAINTENANCE DISTRICT, OR
ESTACADA R.F.P.D. #69, OR
EUGENE R.F.P.D. # 1, OR EUGENE WATER AND ELECTRIC

BOARD
EVANS VALLEY FIRE DISTRICT #6, OR
FAIR OAKS R.F.P.D., OR
FAIRVIEW R.F.P.D., OR FAIRVIEW WATER DISTRICT, OR FALCON HEIGHTS WATER AND SEWER, OR FALCON-COVE BEACH WATER DISTRICT, OR
FALL RIVER ESTATES SPECIAL ROAD DISTRICT, OR
FARGO INTERCHANGE SERVICE DISTRICT, OR
FARMERS IRRIGATION DISTRICT, OR
FAT ELK DRAINAGE DISTRICT, OR FERN RIDGE PUBLIC LIBRARY DISTRICT, OR
FERN VALLEY ESTATES IMPROVEMENT DISTRICT, OR
FOR FAR ROAD DISTRICT, OR
FOREST GROVE R.F.P.D., OR
FOREST VIEW SPECIAL ROAD DISTRICT, OR
FORT ROCK-SILVER LAKE S.W.C.D., OR
FOUR RIVERS VECTOR CONTROL DISTRICT, OR
FOX CEMETERY MAINTENANCE DISTRICT, OR
GARDINER R.F.P.D., OR
GARDINER SANITARY DISTRICT, OR
GARIBALDI R.F.P.D., OR
GASTON R.F.P.D., OR
GATES R.F.P.D., OR
GEARHART R.F.P.D., OR
GILLIAM S.W.C.D., OR
GLENDALE AMBULANCE DISTRICT, OR
GLENDALE R.F.P.D., OR
GLENEDEN BEACH SPECIAL ROAD DISTRICT, OR
GLENEDEN SANITARY DISTRICT, OR
GLENWOOD WATER DISTRICT, OR GLIDE - IDLEYLD SANITARY DISTRICT, OR
GLIDE R.F.P.D., OR
GOLD BEACH - WEDDERBURN R.F.P.D., OR
GOLD HILL IRRIGATION DISTRICT, OR

GOLDFINCH ROAD DISTRICT, OR
GOSHEN R.F.P.D., OR
GOVERNMENT CAMP ROAD DISTRICT, OR
GOVERNMENT CAMP SANITARY
DISTRICT, OR
GRAND PRAIRIE WATER CONTROL
DISTRICT, OR
GRAND RONDE SANITARY DISTRICT, OR
GRANT COUNTY TRANSPORTATION
DISTRICT, OR
GRANT S.W.C.D., OR
GRANTS PASS IRRIGATION DISTRICT, OR
GREATER BOWEN VALLEY R.F.P.D., OR
GREATER ST. HELENS PARK &
RECREATION DISTRICT, OR
GREATER TOLEDO POOL
RECREATION DISTRICT, OR
GREEN KNOLLS SPECIAL ROAD
DISTRICT, OR
GREEN SANITARY DISTRICT, OR
GREENACRES R.F.P.D., OR
GREENBERRY IRRIGATION DISTRICT, OR
GREENSPRINGS RURAL FIRE
DISTRICT, OR
HAHLEN ROAD SPECIAL DISTRICT, OR
HAINES CEMETERY MAINTENANCE
DISTRICT, OR
HAINES FIRE PROTECTION DISTRICT, OR
HALSEY-SHEDD R.F.P.D., OR
HAMLET R.F.P.D., OR HARBOR
R.F.P.D., OR
HARBOR SANITARY DISTRICT, OR
HARBOR WATER P.U.D., OR
HARNEY COUNTY HEALTH DISTRICT, OR
HARNEY S.W.C.D., OR
HARPER SOUTH SIDE IRRIGATION
DISTRICT, OR
HARRISBURG FIRE AND RESCUE, OR
HAUSER R.F.P.D., OR
HAZELDELL RURAL FIRE DISTRICT, OR
HEBO JOINT WATER-SANITARY

AUTHORITY, OR
HECETA WATER P.U.D., OR HELIX
CEMETERY MAINTENANCE
DISTRICT #4, OR
HELIX PARK & RECREATION DISTRICT, OR
HELIX R.F.P.D. #7-411, OR
HEPPNER CEMETERY MAINTENANCE
DISTRICT, OR
HEPPNER R.F.P.D., OR
HEPPNER WATER CONTROL
DISTRICT, OR
HEREFORD COMMUNITY HALL
RECREATION DISTRICT, OR HERMISTON
CEMETERY DISTRICT, OR HERMISTON
IRRIGATION DISTRICT, OR
HIDDEN VALLEY MOBILE ESTATES
IMPROVEMENT DISTRICT, OR
HIGH DESERT PARK & RECREATION
DISTRICT, OR
HIGHLAND SUBDIVISION WATER
DISTRICT, OR
HONOLULU INTERNATIONAL AIRPORT
HOOD RIVER COUNTY LIBRARY DISTRICT,
OR
HOOD RIVER COUNTY
TRANSPORTATION DISTRICT, OR
HOOD RIVER S.W.C.D., OR
HOOD RIVER VALLEY PARKS &
RECREATION DISTRICT, OR HOODLAND
FIRE DISTRICT #74 HOODLAND FIRE
DISTRICT #74, OR HORSEFLY IRRIGATION
DISTRICT, OR HOSKINS-KINGS VALLEY
R.F.P.D., OR HOUSING AUTHORITY OF
PORTLAND HUBBARD R.F.P.D., OR
HUDSON BAY DISTRICT
IMPROVEMENT COMPANY, OR
I N (KAY) YOUNG DITCH DISTRICT
IMPROVEMENT COMPANY, OR
ICE FOUNTAIN WATER DISTRICT, OR
IDAHO POINT SPECIAL ROAD DISTRICT,
OR
IDANHA-DETROIT RURAL FIRE
PROTECTION DISTRICT, OR
ILLINOIS VALLEY FIRE DISTRICT
ILLINOIS VALLEY R.F.P.D., OR

ILLINOIS VALLEY S.W.C.D., OR
IMBLER R.F.P.D., OR INTERLACHEN
WATER P.U.D., OR IONE LIBRARY
DISTRICT, OR IONE R.F.P.D. #6-604,
OR
IRONSIDE CEMETERY MAINTENANCE
DISTRICT, OR
IRONSIDE RURAL ROAD DISTRICT #5, OR
IRRIGON PARK & RECREATION
DISTRICT, OR
IRRIGON R.F.P.D., OR
ISLAND CITY AREA SANITATION
DISTRICT, OR
ISLAND CITY CEMETERY
MAINTENANCE DISTRICT, OR
JACK PINE VILLAGE SPECIAL ROAD
DISTRICT, OR
JACKSON COUNTY FIRE DISTRICT #3, OR
JACKSON COUNTY FIRE DISTRICT #4, OR
JACKSON COUNTY FIRE DISTRICT #5, OR
JACKSON COUNTY LIBRARY DISTRICT, OR
JACKSON COUNTY VECTOR CONTROL
DISTRICT, OR
JACKSON S.W.C.D., OR
JASPER KNOLLS WATER DISTRICT, OR
JEFFERSON COUNTY EMERGENCY
MEDICAL SERVICE DISTRICT, OR
JEFFERSON COUNTY FIRE DISTRICT #1,
OR
JEFFERSON COUNTY LIBRARY
DISTRICT, OR
JEFFERSON COUNTY S.W.C.D., OR
JEFFERSON PARK & RECREATION
DISTRICT, OR
JEFFERSON R.F.P.D., OR
JOB'S DRAINAGE DISTRICT, OR JOHN
DAY WATER DISTRICT, OR JOHN DAY-
CANYON CITY PARKS & RECREATION
DISTRICT, OR
JOHN DAY-FERNHILL R.F.P.D. #5-108, OR
JORDAN VALLEY CEMETERY
DISTRICT, OR

JORDAN VALLEY IRRIGATION
DISTRICT, OR
JOSEPHINE COMMUNITY LIBRARY
DISTRICT, OR
JOSEPHINE COUNTY 4-H & EXTENSION
SERVICE DISTRICT, OR JOSEPHINE
COUNTY 911 AGENCY, OR JUNCTION CITY
R.F.P.D., OR JUNCTION CITY WATER
CONTROL DISTRICT, OR
JUNIPER BUTTE ROAD DISTRICT, OR
JUNIPER CANYON WATER CONTROL
DISTRICT, OR
JUNIPER FLAT DISTRICT
IMPROVEMENT COMPANY, OR
JUNIPER FLAT R.F.P.D., OR JUNO
NONPROFIT WATER
IMPROVEMENT DISTRICT, OR
KEATING R.F.P.D., OR KEATING
S.W.C.D., OR
KEIZER R.F.P.D., OR
KELLOGG RURAL FIRE DISTRICT, OR
KENO IRRIGATION DISTRICT, OR KENO
PINES ROAD DISTRICT, OR KENO
R.F.P.D., OR
KENT WATER DISTRICT, OR
KERBY WATER DISTRICT, OR K-
GB-LB WATER DISTRICT, OR
KILCHIS WATER DISTRICT, OR
KLAMATH 9-1-1 COMMUNICATIONS
DISTRICT, OR
KLAMATH BASIN IMPROVEMENT
DISTRICT, OR
KLAMATH COUNTY DRAINAGE
SERVICE DISTRICT, OR KLAMATH
COUNTY EXTENSION SERVICE
DISTRICT, OR
KLAMATH COUNTY FIRE DISTRICT #1, OR
KLAMATH COUNTY FIRE DISTRICT #3, OR
KLAMATH COUNTY FIRE DISTRICT #4, OR
KLAMATH COUNTY FIRE DISTRICT #5, OR
KLAMATH COUNTY LIBRARY SERVICE
DISTRICT, OR
KLAMATH COUNTY PREDATORY

ANIMAL CONTROL DISTRICT, OR
KLAMATH DRAINAGE DISTRICT, OR
KLAMATH FALLS FOREST ESTATES
SPECIAL ROAD DISTRICT UNIT #2, OR
KLAMATH INTEROPERABILITY RADIO
GROUP, OR
KLAMATH IRRIGATION DISTRICT, OR
KLAMATH RIVER ACRES SPECIAL ROAD
DISTRICT, OR
KLAMATH S.W.C.D., OR
KLAMATH VECTOR CONTROL
DISTRICT, OR
KNAPPA-SVENSEN-BURNSIDE
R.F.P.D., OR
LA GRANDE CEMETERY
MAINTENANCE DISTRICT, OR LA
GRANDE R.F.P.D., OR
LA PINE PARK & RECREATION
DISTRICT, OR
LA PINE R.F.P.D., OR LABISH
VILLAGE SEWAGE &
DRAINAGE, OR
LACOMB IRRIGATION DISTRICT, OR
LAFAYETTE AIRPORT COMMISSION, LA
LAFORCHE PARISH HEALTH UNIT -
DHH-OPH REGION 3
LAIDLAW WATER DISTRICT, OR LAKE
CHINOOK FIRE & RESCUE, OR LAKE
COUNTY 4-H & EXTENSION SERVICE
DISTRICT, OR
LAKE COUNTY LIBRARY DISTRICT, OR
LAKE CREEK R.F.P.D. - JACKSON, OR
LAKE CREEK R.F.P.D. - LANE COUNTY, OR
LAKE DISTRICT HOSPITAL, OR LAKE
GROVE R.F.P.D. NO. 57, OR LAKE
GROVE WATER DISTRICT, OR LAKE
LABISH WATER CONTROL DISTRICT,
OR
LAKE POINT SPECIAL ROAD DISTRICT, OR
LAKESIDE R.F.P.D. #4, OR
LAKESIDE WATER DISTRICT, OR
LAKEVIEW R.F.P.D., OR LAKEVIEW
S.W.C.D., OR
LAMONTAI IMPROVEMENT DISTRICT, OR

LANE FIRE AUTHORITY, OR LANE
LIBRARY DISTRICT, OR LANE
TRANSIT DISTRICT, OR LANGELL
VALLEY IRRIGATION DISTRICT,
OR
LANGLOIS PUBLIC LIBRARY, OR
LANGLOIS R.F.P.D., OR LANGLOIS
WATER DISTRICT, OR
LAZY RIVER SPECIAL ROAD DISTRICT, OR
LEBANON AQUATIC DISTRICT, OR
LEBANON R.F.P.D., OR
LEWIS & CLARK R.F.P.D., OR
LINCOLN COUNTY LIBRARY DISTRICT, OR
LINCOLN S.W.C.D., OR
LINN COUNTY EMERGENCY
TELEPHONE AGENCY, OR
LINN S.W.C.D., OR
LITTLE MUDDY CREEK WATER
CONTROL, OR
LITTLE NESTUCCA DRAINAGE
DISTRICT, OR
LITTLE SWITZERLAND SPECIAL ROAD
DISTRICT, OR
LONE PINE IRRIGATION DISTRICT, OR
LONG PRAIRIE WATER DISTRICT, OR
LOOKINGGLASS OLALLA WATER
CONTROL DISTRICT, OR LOOKINGGLASS
RURAL FIRE DISTRICT, OR
LORANE R.F.P.D., OR LOST
& BOULDER DITCH
IMPROVEMENT DISTRICT, OR LOST
CREEK PARK SPECIAL ROAD
DISTRICT, OR
LOUISIANA PUBLIC SERVICE
COMMISSION, LA LOUISIANA
WATER WORKS LOWELL
R.F.P.D., OR
LOWER MCKAY CREEK R.F.P.D., OR
LOWER MCKAY CREEK WATER
CONTROL DISTRICT, OR
LOWER POWDER RIVER IRRIGATION
DISTRICT, OR
LOWER SILETZ WATER DISTRICT, OR
LOWER UMPQUA HOSPITAL DISTRICT, OR

LOWER UMPQUA PARK & RECREATION DISTRICT, OR
LOWER VALLEY WATER IMPROVEMENT DISTRICT, OR
LUCE LONG DITCH DISTRICT IMPROVEMENT CO., OR LUSTED WATER DISTRICT, OR LYONS R.F.P.D., OR
LYONS-MEHAMA WATER DISTRICT, OR
MADRAS AQUATIC CENTER DISTRICT, OR
MAKAI SPECIAL ROAD DISTRICT, OR
MALHEUR COUNTY S.W.C.D., OR MALHEUR COUNTY VECTOR CONTROL DISTRICT, OR
MALHEUR DISTRICT IMPROVEMENT COMPANY, OR
MALHEUR DRAINAGE DISTRICT, OR
MALHEUR MEMORIAL HEALTH DISTRICT, OR
MALIN COMMUNITY CEMETERY MAINTENANCE DISTRICT, OR MALIN COMMUNITY PARK & RECREATION DISTRICT, OR MALIN IRRIGATION DISTRICT, OR MALIN R.F.P.D., OR
MAPLETON FIRE DEPARTMENT, OR
MAPLETON WATER DISTRICT, OR
MARCOLA WATER DISTRICT, OR
MARION COUNTY EXTENSION & 4H SERVICE DISTRICT, OR
MARION COUNTY FIRE DISTRICT #1, OR
MARION JACK IMPROVEMENT DISTRICT, OR
MARION S.W.C.D., OR
MARY'S RIVER ESTATES ROAD DISTRICT, OR
MCDONALD FOREST ESTATES SPECIAL ROAD DISTRICT, OR
MCKAY ACRES IMPROVEMENT DISTRICT, OR
MCKAY DAM R.F.P.D. # 7-410, OR
MCKENZIE FIRE & RESCUE, OR
MCKENZIE PALISADES WATER SUPPLY CORPORATION, OR
MCMINNVILLE R.F.P.D., OR
MCNULTY WATER P.U.D., OR

MEADOWS DRAINAGE DISTRICT, OR
MEDFORD IRRIGATION DISTRICT, OR
MEDFORD R.F.P.D. #2, OR
MEDFORD WATER COMMISSION
MEDICAL SPRINGS R.F.P.D., OR
MELHEUR COUNTY JAIL, OR
MERLIN COMMUNITY PARK DISTRICT, OR
MERRILL CEMETERY MAINTENANCE DISTRICT, OR
MERRILL PARK DISTRICT, OR
MERRILL R.F.P.D., OR
METRO REGIONAL GOVERNMENT METRO REGIONAL PARKS METROPOLITAN EXPOSITION RECREATION COMMISSION METROPOLITAN SERVICE DISTRICT (METRO)
MID COUNTY CEMETERY MAINTENANCE DISTRICT, OR
MID-COLUMBIA FIRE AND RESCUE, OR
MIDDLE FORK IRRIGATION DISTRICT, OR
MIDLAND COMMUNITY PARK, OR
MIDLAND DRAINAGE IMPROVEMENT DISTRICT, OR
MILES CROSSING SANITARY SEWER DISTRICT, OR
MILL CITY R.F.P.D. #2-303, OR
MILL FOUR DRAINAGE DISTRICT, OR
MILLICOMA RIVER PARK & RECREATION DISTRICT, OR MILLINGTON R.F.P.D. #5, OR
MILO VOLUNTEER FIRE DEPARTMENT, OR
MILTON-FREEWATER AMBULANCE SERVICE AREA HEALTH DISTRICT, OR
MILTON-FREEWATER WATER CONTROL DISTRICT, OR
MIROCO SPECIAL ROAD DISTRICT, OR
MIST-BIRKENFELD R.F.P.D., OR MODOC POINT IRRIGATION DISTRICT, OR
MODOC POINT SANITARY DISTRICT, OR
MOHAWK VALLEY R.F.P.D., OR
MOLALLA AQUATIC DISTRICT, OR
MOLALLA R.F.P.D. #73, OR

MONITOR R.F.P.D., OR MONROE R.F.P.D., OR MONUMENT CEMETERY MAINTENANCE DISTRICT, OR MONUMENT S.W.C.D., OR MOOREA DRIVE SPECIAL ROAD DISTRICT, OR MORO R.F.P.D., OR MORROW COUNTY HEALTH DISTRICT, OR MORROW COUNTY UNIFIED RECREATION DISTRICT, OR MORROW S.W.C.D., OR MOSIER FIRE DISTRICT, OR MOUNTAIN DRIVE SPECIAL ROAD DISTRICT, OR MT. ANGEL R.F.P.D., OR MT. HOOD IRRIGATION DISTRICT, OR MT. LAKE CEMETERY DISTRICT, OR MT. VERNON R.F.P.D., OR MULINO WATER DISTRICT #1, OR MULTNOMAH COUNTY DRAINAGE DISTRICT #1, OR MULTNOMAH COUNTY R.F.P.D. #10, OR MULTNOMAH COUNTY R.F.P.D. #14, OR MULTNOMAH EDUCATION SERVICE DISTRICT MYRTLE CREEK R.F.P.D., OR NEAH-KAH-NIE WATER DISTRICT, OR NEDONNA R.F.P.D., OR NEHALEM BAY FIRE AND RESCUE, OR NEHALEM BAY HEALTH DISTRICT, OR NEHALEM BAY WASTEWATER AGENCY, OR NESIKA BEACH-OPHIR WATER DISTRICT, OR NESKOWIN REGIONAL SANITARY AUTHORITY, OR NESKOWIN REGIONAL WATER DISTRICT, OR NESTUCCA R.F.P.D., OR NETARTS WATER DISTRICT, OR NETARTS-OCEANSIDE R.F.P.D., OR NETARTS-OCEANSIDE SANITARY DISTRICT, OR NEW BRIDGE WATER SUPPLY

DISTRICT, OR NEW CARLTON FIRE DISTRICT, OR NEW ORLEANS REDEVELOPMENT AUTHORITY, LA NEW PINE CREEK R.F.P.D., OR NEWBERG R.F.P.D., OR NEWBERRY ESTATES SPECIAL ROAD DISTRICT, OR NEWPORT R.F.P.D., OR NEWT YOUNG DITCH DISTRICT IMPROVEMENT COMPANY, OR NORTH ALBANY R.F.P.D., OR NORTH BAY R.F.P.D. #9, OR NORTH CLACKAMAS PARKS & RECREATION DISTRICT, OR NORTH COUNTY RECREATION DISTRICT, OR NORTH DOUGLAS COUNTY FIRE & EMS, OR NORTH DOUGLAS PARK & RECREATION DISTRICT, OR NORTH GILLIAM COUNTY HEALTH DISTRICT, OR NORTH GILLIAM COUNTY R.F.P.D., OR NORTH LAKE HEALTH DISTRICT, OR NORTH LEBANON WATER CONTROL DISTRICT, OR NORTH LINCOLN FIRE & RESCUE DISTRICT #1, OR NORTH LINCOLN HEALTH DISTRICT, OR NORTH MORROW VECTOR CONTROL DISTRICT, OR NORTH SHERMAN COUNTY R.F.P.D, OR NORTH UNIT IRRIGATION DISTRICT, OR NORTHEAST OREGON HOUSING AUTHORITY, OR NORTHEAST WHEELER COUNTY HEALTH DISTRICT, OR NORTHERN WASCO COUNTY P.U.D., OR NORTHERN WASCO COUNTY PARK & RECREATION DISTRICT, OR NYE DITCH USERS DISTRICT IMPROVEMENT, OR NYSSA ROAD ASSESSMENT DISTRICT

#2, OR
NYSSA RURAL FIRE DISTRICT, OR NYSSA-
ARCADIA DRAINAGE DISTRICT, OR
OAK LODGE WATER SERVICES, OR
OAKLAND R.F.P.D., OR
OAKVILLE COMMUNITY CENTER, OR
OCEANSIDE WATER DISTRICT, OR
OCHOCO IRRIGATION DISTRICT, OR
OCHOCO WEST WATER AND SANITARY
AUTHORITY, OR
ODELL SANITARY DISTRICT, OR OLD
OWYHEE DITCH IMPROVEMENT
DISTRICT, OR
OLNEY-WALLUSKI FIRE & RESCUE
DISTRICT, OR
ONTARIO LIBRARY DISTRICT, OR
ONTARIO R.F.P.D., OR
OPHIR R.F.P.D., OR
OREGON COAST COMMUNITY ACTION
OREGON HOUSING AND COMMUNITY
SERVICES
OREGON INTERNATIONAL PORT OF
COOS BAY, OR
OREGON LEGISLATIVE
ADMINISTRATION
OREGON OUTBACK R.F.P.D., OR
OREGON POINT, OR
OREGON TRAIL LIBRARY DISTRICT, OR
OTTER ROCK WATER DISTRICT, OR OWW
UNIT #2 SANITARY DISTRICT, OR OUYHEE
CEMETERY MAINTENANCE DISTRICT, OR
OWYHEE IRRIGATION DISTRICT, OR
PACIFIC CITY JOINT WATER-SANITARY
AUTHORITY, OR
PACIFIC COMMUNITIES HEALTH
DISTRICT, OR
PACIFIC RIVIERA #3 SPECIAL ROAD
DISTRICT, OR
PALATINE HILL WATER DISTRICT, OR
PALMER CREEK WATER DISTRICT
IMPROVEMENT COMPANY, OR
PANORAMIC ACCESS SPECIAL ROAD
DISTRICT, OR
PANTHER CREEK ROAD DISTRICT, OR
PANTHER CREEK WATER DISTRICT,

OR
PARKDALE R.F.P.D., OR
PARKDALE SANITARY DISTRICT, OR
PENINSULA DRAINAGE DISTRICT #1, OR
PENINSULA DRAINAGE DISTRICT #2, OR
PHILOMATH FIRE AND RESCUE, OR
PILOT ROCK CEMETERY
MAINTENANCE DISTRICT #5, OR PILOT
ROCK PARK & RECREATION DISTRICT,
OR
PILOT ROCK R.F.P.D., OR
PINE EAGLE HEALTH DISTRICT, OR
PINE FLAT DISTRICT IMPROVEMENT
COMPANY, OR
PINE GROVE IRRIGATION DISTRICT, OR
PINE GROVE WATER DISTRICT-
KLAMATH FALLS, OR
PINE GROVE WATER DISTRICT-
MAUPIN, OR
PINE VALLEY CEMETERY DISTRICT, OR
PINE VALLEY R.F.P.D., OR PINWOOD
COUNTRY ESTATES SPECIAL ROAD
DISTRICT, OR PIONEER DISTRICT
IMPROVEMENT COMPANY, OR
PISTOL RIVER CEMETERY
MAINTENANCE DISTRICT, OR PISTOL
RIVER FIRE DISTRICT, OR PLEASANT
HILL R.F.P.D., OR PLEASANT HOME
WATER DISTRICT, OR
POCAHONTAS MINING AND
IRRIGATION DISTRICT, OR POE
VALLEY IMPROVEMENT
DISTRICT, OR
POE VALLEY PARK & RECREATION
DISTRICT, OR
POE VALLEY VECTOR CONTROL
DISTRICT, OR
POLK COUNTY FIRE DISTRICT #1, OR
POLK S.W.C.D., OR
POMPADOUR WATER IMPROVEMENT
DISTRICT, OR
PONDEROSA PINES EAST SPECIAL

ROAD DISTRICT, OR PORT
OF ALSEA, OR PORT OF
ARLINGTON, OR PORT OF
ASTORIA, OR PORT OF
BANDON, OR PORT OF
BRANDON, OR
PORT OF BROOKINGS HARBOR, OR
PORT OF CASCADE LOCKS, OR PORT
OF COQUILLE RIVER, OR PORT OF
GARIBALDI, OR
PORT OF GOLD BEACH, OR
PORT OF HOOD RIVER, OR
PORT OF MORGAN CITY, LA
PORT OF MORROW, OR PORT
OF NEHALEM, OR PORT OF
NEWPORT, OR PORT OF PORT
ORFORD, OR PORT OF
PORTLAND, OR PORT OF
SIUSLAW, OR PORT OF ST.
HELENS, OR PORT OF THE
DALLES, OR
PORT OF TILLAMOOK BAY, OR
PORT OF TOLEDO, OR
PORT OF UMATILLA, OR PORT
OF UMPQUA, OR PORT
ORFORD CEMETERY
MAINTENANCE DISTRICT, OR
PORT ORFORD PUBLIC LIBRARY
DISTRICT, OR
PORT ORFORD R.F.P.D., OR
PORTLAND DEVELOPMENT
COMMISSION, OR
PORTLAND FIRE AND RESCUE
PORTLAND HOUSING CENTER, OR
POWDER R.F.P.D., OR
POWDER RIVER R.F.P.D., OR POWDER
VALLEY WATER CONTROL DISTRICT,
OR
POWERS HEALTH DISTRICT, OR
PRAIRIE CEMETERY MAINTENANCE
DISTRICT, OR
PRINEVILLE LAKE ACRES SPECIAL
ROAD DISTRICT #1, OR PROSPECT
R.F.P.D., OR
QUAIL VALLEY PARK IMPROVEMENT
DISTRICT, OR
QUEENER IRRIGATION IMPROVEMENT
DISTRICT, OR

RAINBOW WATER DISTRICT, OR
RAINIER CEMETERY DISTRICT, OR
RAINIER DRAINAGE IMPROVEMENT
COMPANY, OR
RALEIGH WATER DISTRICT, OR REDMOND
AREA PARK & RECREATION DISTRICT, OR
REDMOND FIRE AND RESCUE, OR
RIDDLE FIRE PROTECTION DISTRICT, OR
RIDGEWOOD DISTRICT IMPROVEMENT
COMPANY, OR
RIDGEWOOD ROAD DISTRICT, OR
RIETH SANITARY DISTRICT, OR
RIETH WATER DISTRICT, OR
RIMROCK WEST IMPROVEMENT
DISTRICT, OR
RINK CREEK WATER DISTRICT, OR RIVER
BEND ESTATES SPECIAL ROAD DISTRICT,
OR
RIVER FOREST ACRES SPECIAL ROAD
DISTRICT, OR
RIVER MEADOWS IMPROVEMENT
DISTRICT, OR
RIVER PINES ESTATES SPECIAL ROAD
DISTRICT, OR
RIVER ROAD PARK & RECREATION
DISTRICT, OR
RIVER ROAD WATER DISTRICT, OR
RIVERBEND RIVERBANK WATER
IMPROVEMENT DISTRICT, OR RIVERDALE
R.F.P.D. 11-JT, OR RIVERGROVE WATER
DISTRICT, OR RIVERSIDE MISSION WATER
CONTROL DISTRICT, OR
RIVERSIDE R.F.P.D. #7-406, OR
RIVERSIDE WATER DISTRICT, OR
ROBERTS CREEK WATER DISTRICT, OR
ROCK CREEK DISTRICT
IMPROVEMENT, OR
ROCK CREEK WATER DISTRICT, OR
ROCKWOOD WATER P.U.D., OR ROCKY
POINT FIRE & EMS, OR ROGUE RIVER
R.F.P.D., OR
ROGUE RIVER VALLEY IRRIGATION
DISTRICT, OR
ROGUE VALLEY SEWER SERVICES,

OR
ROGUE VALLEY SEWER, OR ROGUE
VALLEY TRANSPORTATION DISTRICT,
OR
ROSEBURG URBAN SANITARY
AUTHORITY, OR
ROSEWOOD ESTATES ROAD
DISTRICT, OR
ROW RIVER VALLEY WATER DISTRICT, OR
RURAL ROAD ASSESSMENT DISTRICT #3,
OR
RURAL ROAD ASSESSMENT DISTRICT #4,
OR
SAINT LANDRY PARISH TOURIST
COMMISSION
SAINT MARY PARISH REC DISTRICT 2
SAINT MARY PARISH REC DISTRICT 3
SAINT TAMMANY FIRE DISTRICT 4, LA
SALEM AREA MASS TRANSIT DISTRICT,
OR
SALEM MASS TRANSIT DISTRICT SALEM
SUBURBAN R.F.P.D., OR SALISHAN
SANITARY DISTRICT, OR SALMON RIVER
PARK SPECIAL ROAD DISTRICT, OR
SALMON RIVER PARK WATER
IMPROVEMENT DISTRICT, OR
SALMONBERRY TRAIL
INTERGOVERNMENTAL AGENCY, OR
SANDPIPER VILLAGE SPECIAL ROAD
DISTRICT, OR
SANDY DRAINAGE IMPROVEMENT
COMPANY, OR
SANDY R.F.P.D. #72, OR
SANTA CLARA R.F.P.D., OR
SANTA CLARA WATER DISTRICT, OR
SANTIAM WATER CONTROL DISTRICT, OR
SAUVIE ISLAND DRAINAGE
IMPROVEMENT COMPANY, OR
SAUVIE ISLAND VOLUNTEER FIRE
DISTRICT #30J, OR
SCAPPOOSE DRAINAGE
IMPROVEMENT COMPANY, OR
SCAPPOOSE PUBLIC LIBRARY
DISTRICT, OR
SCAPPOOSE R.F.P.D., OR

SCIO R.F.P.D., OR
SCOTTSBURG R.F.P.D., OR
SEAL ROCK R.F.P.D., OR
SEAL ROCK WATER DISTRICT, OR
SEWERAGE AND WATER BOARD OF
NEW ORLEANS, LA
SHANGRI-LA WATER DISTRICT, OR
SHASTA VIEW IRRIGATION DISTRICT, OR
SHELLEY ROAD CREST ACRES WATER
DISTRICT, OR
SHERIDAN FIRE DISTRICT, OR SHERMAN
COUNTY HEALTH DISTRICT, OR
SHERMAN COUNTY S.W.C.D., OR
SHORELINE SANITARY DISTRICT, OR
SILETZ KEYS SANITARY DISTRICT, OR
SILETZ R.F.P.D., OR
SILVER FALLS LIBRARY DISTRICT, OR
SILVER LAKE IRRIGATION DISTRICT, OR
SILVER LAKE R.F.P.D., OR SILVER
SANDS SPECIAL ROAD DISTRICT,
OR
SILVERTON R.F.P.D. NO. 2, OR
SISTERS PARKS & RECREATION
DISTRICT, OR
SISTERS-CAMP SHERMAN R.F.P.D., OR
SIUSLAW PUBLIC LIBRARY DISTRICT, OR
SIUSLAW S.W.C.D., OR
SIUSLAW VALLEY FIRE AND RESCUE, OR
SIXES R.F.P.D., OR SKIPANON
WATER CONTROL DISTRICT, OR
SKYLINE VIEW DISTRICT
IMPROVEMENT COMPANY, OR SLEEPY
HOLLOW WATER DISTRICT, OR
SMITH DITCH DISTRICT IMPROVEMENT
COMPANY, OR SOUTH CLACKAMAS
TRANSPORTATION DISTRICT, OR
SOUTH COUNTY HEALTH DISTRICT, OR
SOUTH FORK WATER BOARD, OR SOUTH
GILLIAM COUNTY CEMETERY

DISTRICT, OR
SOUTH GILLIAM COUNTY HEALTH
DISTRICT, OR
SOUTH GILLIAM COUNTY R.F.P.D. VI-
301, OR
SOUTH LAFOURCHE LEVEE DISTRICT, LA
SOUTH LANE COUNTY FIRE &
RESCUE, OR
SOUTH SANTIAM RIVER WATER
CONTROL DISTRICT, OR
SOUTH SHERMAN FIRE DISTRICT, OR
SOUTH SUBURBAN SANITARY DISTRICT,
OR
SOUTH WASCO PARK & RECREATION
DISTRICT, OR
SOUTHERN COOS HEALTH DISTRICT, OR
SOUTHERN CURRY CEMETERY
MAINTENANCE DISTRICT, OR SOUTHVIEW
IMPROVEMENT DISTRICT, OR
SOUTHWEST LINCOLN COUNTY
WATER DISTRICT, OR
SOUTHWESTERN POLK COUNTY
R.F.P.D., OR
SOUTHWOOD PARK WATER DISTRICT, OR
SPECIAL ROAD DISTRICT #1, OR
SPECIAL ROAD DISTRICT #8, OR
SPRING RIVER SPECIAL ROAD
DISTRICT, OR
SPRINGFIELD UTILITY BOARD, OR ST.
PAUL R.F.P.D., OR
STANFIELD CEMETERY DISTRICT #6, OR
STANFIELD IRRIGATION DISTRICT, OR
STARR CREEK ROAD DISTRICT, OR
STARWOOD SANITARY DISTRICT, OR
STAYTON FIRE DISTRICT, OR SUBLIMITY
FIRE DISTRICT, OR SUBURBAN EAST
SALEM WATER DISTRICT, OR
SUBURBAN LIGHTING DISTRICT, OR
SUCCOR CREEK DISTRICT
IMPROVEMENT COMPANY, OR SUMMER
LAKE IRRIGATION DISTRICT, OR

SUMMERVILLE CEMETERY
MAINTENANCE DISTRICT, OR
SUMNER R.F.P.D., OR
SUN MOUNTAIN SPECIAL ROAD
DISTRICT, OR
SUNDOWN SANITATION DISTRICT, OR
SUNFOREST ESTATES SPECIAL ROAD
DISTRICT, OR
SUNNYSIDE IRRIGATION DISTRICT, OR
SUNRISE WATER AUTHORITY, OR
SUNRIVER SERVICE DISTRICT, OR
SUNSET EMPIRE PARK & RECREATION
DISTRICT, OR
SUNSET EMPIRE TRANSPORTATION
DISTRICT, OR
SURFLAND ROAD DISTRICT, OR
SUTHERLIN VALLEY RECREATION
DISTRICT, OR
SUTHERLIN WATER CONTROL
DISTRICT, OR
SWALLEY IRRIGATION DISTRICT, OR
SWEET HOME CEMETERY
MAINTENANCE DISTRICT, OR SWEET
HOME FIRE & AMBULANCE DISTRICT,
OR
SWISSHOME-DEADWOOD R.F.P.D., OR
TABLE ROCK DISTRICT IMPROVEMENT
COMPANY, OR
TALENT IRRIGATION DISTRICT, OR
TANGENT R.F.P.D., OR
TENMILE R.F.P.D., OR TERREBONNE
DOMESTIC WATER DISTRICT, OR
THE DALLES IRRIGATION DISTRICT, OR
THOMAS CREEK-WESTSIDE R.F.P.D., OR
THREE RIVERS RANCH ROAD
DISTRICT, OR
THREE SISTERS IRRIGATION
DISTRICT, OR
TIGARD TUALATIN AQUATIC DISTRICT, OR
TIGARD WATER DISTRICT, OR
TILLAMOOK BAY FLOOD
IMPROVEMENT DISTRICT, OR
TILLAMOOK COUNTY EMERGENCY
COMMUNICATIONS DISTRICT, OR

TILLAMOOK COUNTY S.W.C.D., OR
TILLAMOOK COUNTY
TRANSPORTATION DISTRICT, OR
TILLAMOOK FIRE DISTRICT, OR
TILLAMOOK P.U.D., OR
TILLER R.F.P.D., OR
TOBIN DITCH DISTRICT IMPROVEMENT
COMPANY, OR
TOLEDO R.F.P.D., OR
TONE WATER DISTRICT, OR
TOOLEY WATER DISTRICT, OR
TRASK DRAINAGE DISTRICT, OR
TRI CITY R.F.P.D. #4, OR
TRI-CITY WATER & SANITARY
AUTHORITY, OR
TRI-COUNTY METROPOLITAN
TRANSPORTATION DISTRICT OF
OREGON
TRIMET, OR
TUALATIN HILLS PARK & RECREATION
DISTRICT
TUALATIN HILLS PARK & RECREATION
DISTRICT, OR
TUALATIN S.W.C.D., OR
TUALATIN VALLEY FIRE & RESCUE
TUALATIN VALLEY FIRE & RESCUE, OR
TUALATIN VALLEY IRRIGATION DISTRICT,
OR
TUALATIN VALLEY WATER DISTRICT
TUALATIN VALLEY WATER DISTRICT, OR
TUMALO IRRIGATION DISTRICT, OR
TURNER FIRE DISTRICT, OR
TWIN ROCKS SANITARY DISTRICT, OR
TWO RIVERS NORTH SPECIAL ROAD
DISTRICT, OR
TWO RIVERS S.W.C.D., OR TWO
RIVERS SPECIAL ROAD
DISTRICT, OR
TYGH VALLEY R.F.P.D., OR
TYGH VALLEY WATER DISTRICT, OR
UMATILLA COUNTY FIRE DISTRICT #1, OR
UMATILLA COUNTY S.W.C.D., OR
UMATILLA COUNTY SPECIAL LIBRARY
DISTRICT, OR
UMATILLA HOSPITAL DISTRICT, OR
UMATILLA R.F.P.D. #7-405, OR

UMATILLA-MORROW RADIO AND DATA
DISTRICT, OR
UMPQUA S.W.C.D., OR
UNION CEMETERY MAINTENANCE
DISTRICT, OR
UNION COUNTY SOLID WASTE
DISPOSAL DISTRICT, OR
UNION COUNTY VECTOR CONTROL
DISTRICT, OR
UNION GAP SANITARY DISTRICT, OR
UNION GAP WATER DISTRICT, OR
UNION HEALTH DISTRICT, OR UNION
R.F.P.D., OR
UNION S.W.C.D., OR
UNITY COMMUNITY PARK &
RECREATION DISTRICT, OR UPPER
CLEVELAND RAPIDS ROAD DISTRICT,
OR
UPPER MCKENZIE R.F.P.D., OR UPPER
WILLAMETTE S.W.C.D., OR VALE OREGON
IRRIGATION DISTRICT, OR
VALE RURAL FIRE PROTECTION
DISTRICT, OR
VALLEY ACRES SPECIAL ROAD
DISTRICT, OR
VALLEY VIEW CEMETERY
MAINTENANCE DISTRICT, OR VALLEY
VIEW WATER DISTRICT, OR
VANDEVERT ACRES SPECIAL ROAD
DISTRICT, OR
VERNONIA R.F.P.D., OR
VINEYARD MOUNTAIN PARK &
RECREATION DISTRICT, OR
VINEYARD MOUNTAIN SPECIAL ROAD
DISTRICT, OR
WALLA WALLA RIVER IRRIGATION
DISTRICT, OR
WALLOWA COUNTY HEALTH CARE
DISTRICT, OR
WALLOWA LAKE COUNTY SERVICE
DISTRICT, OR
WALLOWA LAKE IRRIGATION
DISTRICT, OR
WALLOWA LAKE R.F.P.D., OR
WALLOWA S.W.C.D., OR WALLOWA
VALLEY IMPROVEMENT DISTRICT #1,
OR

WAMIC R.F.P.D., OR
WAMIC WATER & SANITARY
AUTHORITY, OR
WARMSPRINGS IRRIGATION DISTRICT, OR
WASCO COUNTY S.W.C.D., OR WATER
ENVIRONMENT SERVICES, OR
WATER WONDERLAND IMPROVEMENT
DISTRICT, OR
WATERBURY & ALLEN DITCH
IMPROVEMENT DISTRICT, OR
WATSECO-BARVIEW WATER
DISTRICT, OR
WAUNA WATER DISTRICT, OR
WEDDERBURN SANITARY DISTRICT, OR
WEST EAGLE VALLEY WATER
CONTROL DISTRICT, OR
WEST EXTENSION IRRIGATION
DISTRICT, OR
WEST LABISH DRAINAGE & WATER
CONTROL IMPROVEMENT DISTRICT, OR
WEST MULTNOMAH S.W.C.D., OR
WEST SIDE R.F.P.D., OR
WEST SLOPE WATER DISTRICT, OR WEST
UMATILLA MOSQUITO CONTROL DISTRICT,
OR
WEST VALLEY FIRE DISTRICT, OR
WESTERN HEIGHTS SPECIAL ROAD
DISTRICT, OR
WESTERN LANE AMBULANCE
DISTRICT, OR
WESTLAND IRRIGATION DISTRICT, OR
WESTON ATHENA MEMORIAL HALL PARK
& RECREATION DISTRICT, OR WESTON
CEMETERY DISTRICT #2, OR WESTPORT
FIRE AND RESCUE, OR WESTRIDGE
WATER SUPPLY CORPORATION, OR
WESTWOOD HILLS ROAD DISTRICT, OR
WESTWOOD VILLAGE ROAD DISTRICT, OR
WHEELER S.W.C.D., OR
WHITE RIVER HEALTH DISTRICT, OR
WIARD MEMORIAL PARK DISTRICT, OR
WICKIUP WATER DISTRICT, OR

WILLAKENZIE R.F.P.D., OR
WILLAMALANE PARK & RECREATION
DISTRICT, OR
WILLAMALANE PARK AND
RECREATION DISTRICT
WILLAMETTE HUMANE SOCIETY
WILLAMETTE RIVER WATER
COALITION, OR
WILLIAMS R.F.P.D., OR
WILLOW CREEK PARK DISTRICT, OR
WILLOW DALE WATER DISTRICT, OR
WILSON RIVER WATER DISTRICT, OR
WINCHESTER BAY R.F.P.D., OR
WINCHESTER BAY SANITARY DISTRICT,
OR
WINCHUCK R.F.P.D., OR WINSTON-
DILLARD R.F.P.D., OR
WINSTON-DILLARD WATER DISTRICT, OR
WOLF CREEK R.F.P.D., OR WOOD
RIVER DISTRICT IMPROVEMENT
COMPANY, OR WOODBURN
R.F.P.D. NO. 6, OR
WOODLAND PARK SPECIAL ROAD
DISTRICT, OR
WOODS ROAD DISTRICT, OR
WRIGHT CREEK ROAD WATER
IMPROVEMENT DISTRICT, OR
WY'EAST FIRE DISTRICT, OR
YACHATS R.F.P.D., OR
YAMHILL COUNTY TRANSIT AREA, OR
YAMHILL FIRE PROTECTION DISTRICT, OR
YAMHILL SWCD, OR
YONCALLA PARK & RECREATION
DISTRICT, OR
YOUNGS RIVER-LEWIS & CLARK
WATER DISTRICT, OR ZUMWALT
R.F.P.D., OR

K-12 INCLUDING BUT NOT LIMITED TO:

ACADIA PARISH SCHOOL BOARD
BEAVERTON SCHOOL DISTRICT
BEND-LA PINE SCHOOL DISTRICT
BOGALUSA HIGH SCHOOL, LA
BOSSIER PARISH SCHOOL BOARD
BROOKING HARBOR SCHOOL
DISTRICT

CADDO PARISH SCHOOL DISTRICT
CALCASIEU PARISH SCHOOL
DISTRICT
CANBY SCHOOL DISTRICT
CANYONVILLE CHRISTIAN ACADEMY
CASCADE SCHOOL DISTRICT
CASCADES ACADEMY OF CENTRAL
OREGON
CENTENNIAL SCHOOL DISTRICT
CENTRAL CATHOLIC HIGH SCHOOL
CENTRAL POINT SCHOOL DISTRICT
NO.6
CENTRAL SCHOOL DISTRICT 13J COOS
BAY SCHOOL DISTRICT NO.9
CORVALLIS SCHOOL DISTRICT 509J
COUNTY OF YAMHILL SCHOOL
DISTRICT 29
CULVER SCHOOL DISTRICT DALLAS
SCHOOL DISTRICT NO.2
DAVID DOUGLAS SCHOOL DISTRICT
DAYTON SCHOOL DISTRICT NO.8 DE LA
SALLE N CATHOLIC HS DESCHUTES
COUNTY SCHOOL DISTRICT NO.6
DOUGLAS EDUCATIONAL DISTRICT
SERVICE
DUFUR SCHOOL DISTRICT NO.29 EAST
BATON ROUGE PARISH SCHOOL
DISTRICT
ESTACADA SCHOOL DISTRICT NO.10B
FOREST GROVE SCHOOL DISTRICT
GEORGE MIDDLE SCHOOL GLADSTONE
SCHOOL DISTRICT GRANTS PASS
SCHOOL DISTRICT 7 GREATER ALBANY
PUBLIC SCHOOL DISTRICT
GRESHAM BARLOW JOINT SCHOOL
DISTRICT
HEAD START OF LANE COUNTY HIGH
DESERT EDUCATION SERVICE
DISTRICT
HILLSBORO SCHOOL DISTRICT
HOOD RIVER COUNTY SCHOOL
DISTRICT
JACKSON CO SCHOOL DIST NO.9
JEFFERSON COUNTY SCHOOL
DISTRICT 509-J
JEFFERSON PARISH SCHOOL

DISTRICT
JEFFERSON SCHOOL DISTRICT
JUNCTION CITY SCHOOLS, OR KLAMATH
COUNTY SCHOOL DISTRICT KLAMATH
FALLS CITY SCHOOLS LAFAYETTE
PARISH SCHOOL DISTRICT
LAKE OSWEGO SCHOOL DISTRICT 7J
LANE COUNTY SCHOOL DISTRICT 4J
LINCOLN COUNTY SCHOOL DISTRICT
LINN CO. SCHOOL DIST. 95C LIVINGSTON
PARISH SCHOOL DISTRICT
LOST RIVER JR/SR HIGH SCHOOL
LOWELL SCHOOL DISTRICT NO.71
MARION COUNTY SCHOOL DISTRICT
MARION COUNTY SCHOOL DISTRICT 103
MARIST HIGH SCHOOL, OR
MCMINNVILLE SCHOOL DISTRICT
NOAO
MEDFORD SCHOOL DISTRICT 549C
MITCH CHARTER SCHOOL MONROE
SCHOOL DISTRICT NO.1J
MORROW COUNTY SCHOOL DIST, OR
MULTNOMAH EDUCATION SERVICE
DISTRICT
MULTISENSORY LEARNING ACADEMY
MYRTLE PINT SCHOOL DISTRICT 41 NEAH-
KAH-NIE DISTRICT NO.56 NEWBERG
PUBLIC SCHOOLS NESTUCCA VALLEY
SCHOOL DISTRICT NO.101
NOBEL LEARNING COMMUNITIES
NORTH BEND SCHOOL DISTRICT 13
NORTH CLACKAMAS SCHOOL
DISTRICT
NORTH DOUGLAS SCHOOL DISTRICT
NORTH WASCO CITY SCHOOL DISTRICT
21
NORTHWEST REGIONAL EDUCATION
SERVICE DISTRICT
ONTARIO MIDDLE SCHOOL OREGON
TRAIL SCHOOL DISTRICT NOA6
ORLEANS PARISH SCHOOL DISTRICT
PHOENIX-TALENT SCHOOL DISTRICT
NOA

PLEASANT HILL SCHOOL DISTRICT
PORTLAND JEWISH ACADEMY
PORTLAND PUBLIC SCHOOLS RAPIDES
PARISH SCHOOL DISTRICT REDMOND
SCHOOL DISTRICT REYNOLDS SCHOOL
DISTRICT ROGUE RIVER SCHOOL
DISTRICT ROSEBURG PUBLIC SCHOOLS
SCAPPOOSE SCHOOL DISTRICT 1J
SAINT TAMMANY PARISH SCHOOL
BOARD, LA
SEASIDE SCHOOL DISTRICT 10
SHERWOOD SCHOOL DISTRICT 88J
SILVER FALLS SCHOOL DISTRICT 4J
SOUTH LANE SCHOOL DISTRICT 45J3
SOUTHERN OREGON EDUCATION
SERVICE DISTRICT
SPRINGFIELD PUBLIC SCHOOLS
SUTHERLIN SCHOOL DISTRICT
SWEET HOME SCHOOL DISTRICT
NO.55
TERREBONNE PARISH SCHOOL
DISTRICT
THE CATLIN GABEL SCHOOL
TIGARD-TUALATIN SCHOOL DISTRICT
UMATILLA MORROW ESD
WEST LINN WILSONVILLE SCHOOL
DISTRICT
WILLAMETTE EDUCATION SERVICE
DISTRICT
WOODBURN SCHOOL DISTRICT
YONCALLA SCHOOL DISTRICT ACADEMY
FOR MATH ENGINEERING & SCIENCE
(AMES), UT
ALIANZA ACADEMY, UT
ALPINE DISTRICT, UT
AMERICAN LEADERSHIP ACADEMY, UT
AMERICAN PREPARATORY ACADEMY, UT
BAER CANYON HIGH SCHOOL FOR
SPORTS & MEDICAL SCIENCES, UT
BEAR RIVER CHARTER SCHOOL, UT
BEAVER SCHOOL DISTRICT, UT
BEEHIVE SCIENCE & TECHNOLOGY
ACADEMY (BSTA), UT
BOX ELDER SCHOOL DISTRICT, UT
CBA CENTER, UT
CACHE SCHOOL DISTRICT, UT

CANYON RIM ACADEMY, UT
CANYONS DISTRICT, UT CARBON
SCHOOL DISTRICT, UT CHANNING
HALL, UT
CHARTER SCHOOL LEWIS ACADEMY, UT
CITY ACADEMY, UT
DAGGETT SCHOOL DISTRICT, UT
DAVINCI ACADEMY, UT
DAVIS DISTRICT, UT
DUAL IMMERSION ACADEMY, UT
DUCHESNE SCHOOL DISTRICT, UT
EARLY LIGHT ACADEMY AT
DAYBREAK, UT
EAST HOLLYWOOD HIGH, UT
EDITH BOWEN LABORATORY SCHOOL, UT
EMERSON ALCOTT ACADEMY, UT
EMERY SCHOOL DISTRICT, UT
ENTHEOS ACADEMY, UT EXCELSIOR
ACADEMY, UT
FAST FORWARD HIGH, UT FREEDOM
ACADEMY, UT GARFIELD SCHOOL
DISTRICT, UT
GATEWAY PREPARATORY ACADEMY, UT
GEORGE WASHINGTON ACADEMY, UT
GOOD FOUNDATION ACADEMY, UT
GRAND SCHOOL DISTRICT, UT GRANITE
DISTRICT, UT
GUADALUPE SCHOOL, UT
HAWTHORN ACADEMY, UT
INTECH COLLEGIATE HIGH SCHOOL, UT
IRON SCHOOL DISTRICT, UT ITINERIS
EARLY COLLEGE HIGH, UT JOHN
HANCOCK CHARTER SCHOOL, UT
JORDAN DISTRICT, UT
JUAB SCHOOL DISTRICT, UT KANE
SCHOOL DISTRICT, UT KARL G
MAESER PREPARATORY ACADEMY,
UT
LAKEVIEW ACADEMY, UT
LEGACY PREPARATORY ACADEMY, UT
LIBERTY ACADEMY, UT
LINCOLN ACADEMY, UT LOGAN
SCHOOL DISTRICT, UT

MARIA MONTESSORI ACADEMY, UT
MERIT COLLEGE PREPARATORY
ACADEMY, UT
MILLARD SCHOOL DISTRICT, UT MOAB
CHARTER SCHOOL, UT MONTICELLO
ACADEMY, UT MORGAN SCHOOL
DISTRICT, UT MOUNTAINVILLE
ACADEMY, UT MURRAY SCHOOL
DISTRICT, UT NAVIGATOR POINTE
ACADEMY, UT NEBO SCHOOL
DISTRICT, UT
NO UT ACAD FOR MATH ENGINEERING &
SCIENCE (NUAMES), UT
NOAH WEBSTER ACADEMY, UT
NORTH DAVIS PREPARATORY
ACADEMY, UT
NORTH SANPETE SCHOOL DISTRICT, UT
NORTH STAR ACADEMY, UT
NORTH SUMMIT SCHOOL DISTRICT, UT
ODYSSEY CHARTER SCHOOL, UT OGDEN
PREPARATORY ACADEMY, UT OGDEN
SCHOOL DISTRICT, UT
OPEN CLASSROOM, UT
OPEN HIGH SCHOOL OF UTAH, UT
OQUIRRH MOUNTAIN CHARTER
SCHOOL, UT
PARADIGM HIGH SCHOOL, UT PARK
CITY SCHOOL DISTRICT, UT
PINNACLE CANYON ACADEMY, UT
PIUTE SCHOOL DISTRICT, UT
PROVIDENCE HALL, UT
PROVO SCHOOL DISTRICT, UT QUAIL
RUN PRIMARY SCHOOL, UT QUEST
ACADEMY, UT
RANCHES ACADEMY, UT
REAGAN ACADEMY, UT
RENAISSANCE ACADEMY, UT
RICH SCHOOL DISTRICT, UT
ROCKWELL CHARTER HIGH SCHOOL, UT
SALT LAKE ARTS ACADEMY, UT SALT
LAKE CENTER FOR SCIENCE
EDUCATION, UT
SALT LAKE SCHOOL DISTRICT, UT
SALT LAKE SCHOOL FOR THE
PERFORMING ARTS, UT

SAN JUAN SCHOOL DISTRICT, UT SEVIER
SCHOOL DISTRICT, UT SOLDIER HOLLOW
CHARTER SCHOOL, UT
SOUTH SANPETE SCHOOL DISTRICT, UT
SOUTH SUMMIT SCHOOL DISTRICT, UT
SPECTRUM ACADEMY, UT
SUCCESS ACADEMY, UT
SUCCESS SCHOOL, UT
SUMMIT ACADEMY, UT
SUMMIT ACADEMY HIGH SCHOOL, UT
SYRACUSE ARTS ACADEMY, UT THOMAS
EDISON - NORTH, UT TIMPANOGOS
ACADEMY, UT
TINTIC SCHOOL DISTRICT, UT
TOOELE SCHOOL DISTRICT, UT
TUACAHN HIGH SCHOOL FOR THE
PERFORMING ARTS, UT
UINTAH RIVER HIGH, UT UINTAH
SCHOOL DISTRICT, UT
UTAH CONNECTIONS ACADEMY, UT
UTAH COUNTY ACADEMY OF SCIENCE,
UT
UTAH ELECTRONIC HIGH SCHOOL, UT
UTAH SCHOOLS FOR DEAF & BLIND, UT
UTAH STATE OFFICE OF EDUCATION, UT
UTAH VIRTUAL ACADEMY, UT
VENTURE ACADEMY, UT
VISTA AT ENTRADA SCHOOL OF
PERFORMING ARTS AND
TECHNOLOGY, UT
WALDEN SCHOOL OF LIBERAL ARTS, UT
WASATCH PEAK ACADEMY, UT
WASATCH SCHOOL DISTRICT, UT
WASHINGTON SCHOOL DISTRICT, UT
WAYNE SCHOOL DISTRICT, UT WEBER
SCHOOL DISTRICT, UT WEILENMANN
SCHOOL OF DISCOVERY, UT

HIGHER EDUCATION ARGOSY
UNIVERSITY BATON ROUGE
COMMUNITY COLLEGE, LA

BIRTHINGWAY COLLEGE OF
MIDWIFERY
BLUE MOUNTAIN COMMUNITY
COLLEGE
BRIGHAM YOUNG UNIVERSITY -
HAWAII
CENTRAL OREGON COMMUNITY
COLLEGE
CENTENARY COLLEGE OF LOUISIANA
CHEMEKETA COMMUNITY COLLEGE
CLACKAMAS COMMUNITY COLLEGE
COLLEGE OF THE MARSHALL ISLANDS
COLUMBIA GORGE COMMUNITY COLLEGE
CONCORDIA UNIVERSITY GEORGE
FOX UNIVERSITY KLAMATH
COMMUNITY COLLEGE DISTRICT
LANE COMMUNITY COLLEGE
LEWIS AND CLARK COLLEGE
LINFIELD COLLEGE
LINN-BENTON COMMUNITY COLLEGE
LOUISIANA COLLEGE, LA
LOUISIANA STATE UNIVERSITY
LOUISIANA STATE UNIVERSITY
HEALTH SERVICES MARYLHURST
UNIVERSITY
MT. HOOD COMMUNITY COLLEGE
MULTNOMAH BIBLE COLLEGE
NATIONAL COLLEGE OF NATURAL
MEDICINE
NORTHWEST CHRISTIAN COLLEGE
OREGON HEALTH AND SCIENCE
UNIVERSITY
OREGON INSTITUTE OF TECHNOLOGY
OREGON STATE UNIVERSITY OREGON
UNIVERSITY SYSTEM PACIFIC
UNIVERSITY
PIONEER PACIFIC COLLEGE
PORTLAND COMMUNITY COLLEGE
PORTLAND STATE UNIVERSITY REED
COLLEGE
RESEARCH CORPORATION OF THE
UNIVERSITY OF HAWAII
ROGUE COMMUNITY COLLEGE
SOUTHEASTERN LOUISIANA
UNIVERSITY
SOUTHERN OREGON UNIVERSITY

(OREGON UNIVERSITY SYSTEM)
SOUTHWESTERN OREGON
COMMUNITY COLLEGE
TULANE UNIVERSITY
TILLAMOOK BAY COMMUNITY
COLLEGE
UMPQUA COMMUNITY COLLEGE
UNIVERSITY OF HAWAII BOARD OF
REGENTS
UNIVERSITY OF HAWAII-HONOLULU
COMMUNITY COLLEGE
UNIVERSITY OF OREGON-GRADUATE
SCHOOL
UNIVERSITY OF PORTLAND
UNIVERSITY OF NEW ORLEANS
WESTERN OREGON UNIVERSITY
WESTERN STATES CHIROPRACTIC
COLLEGE
WILLAMETTE UNIVERSITY
XAVIER UNIVERSITY UTAH
SYSTEM OF HIGHER
EDUCATION, UT UNIVERSITY
OF UTAH, UT
UTAH STATE UNIVERSITY, UT WEBER
STATE UNIVERSITY, UT SOUTHERN
UTAH UNIVERSITY, UT SNOW
COLLEGE, UT
DIXIE STATE COLLEGE, UT COLLEGE
OF EASTERN UTAH, UT UTAH
VALLEY UNIVERSITY, UT
SALT LAKE COMMUNITY COLLEGE, UT
UTAH COLLEGE OF APPLIED
TECHNOLOGY, UT

STATE AGENCIES

ADMIN. SERVICES OFFICE BOARD
OF MEDICAL EXAMINERS HAWAII
CHILD SUPPORT ENFORCEMENT
AGENCY
HAWAII DEPARTMENT OF
TRANSPORTATION HAWAII
HEALTH SYSTEMS
CORPORATION
OFFICE OF MEDICAL ASSISTANCE
PROGRAMS
OFFICE OF THE STATE TREASURER
OREGON BOARD OF ARCHITECTS
OREGON CHILD DEVELOPMENT

COALITION
OREGON DEPARTMENT OF EDUCATION
OREGON DEPARTMENT OF FORESTRY OREGON DEPT OF TRANSPORTATION OREGON
DEPT. OF EDUCATION OREGON LOTTERY
OREGON OFFICE OF ENERGY OREGON STATE BOARD OF NURSING OREGON STATE
DEPT OF CORRECTIONS
OREGON STATE POLICE OREGON TOURISM COMMISSION OREGON TRAVEL
INFORMATION COUNCIL
SANTIAM CANYON COMMUNICATION